



DSO-MA REPORT

Date: March 10, 2021

To: COMO Dean McFarren,
Curtis Han, District Chief of Staff
Bruce Martin, DCAPT-Support
District 11 North Board and Staff

From: Jerry B. Edelen, DSO-MA

HIGHLIGHTS:

1. District ANSC 7025 Form has been signed.
2. Operations/ Training Manager is assisting in obtaining Coastie Information.
3. District MA Website has been updated.
4. Work continues with obtaining information for the District Rolling Fleet Manager.
5. Linda Bradon provided a link to free National Safe Boating Campaign Resources.
6. Stan-o-Gram information has been distributed.
7. Amazon Smile provides quarterly donation information.

DETAILS:

1. COMO McFarren provided me with our annual District 7025 for verification and signature. The District Material that has been identified and listed on the form is correct and complete as far as is known at this time; and the form was signed and returned. However, we are still searching for additional District Material so that we can ensure accountability of the Material and are able to include the additional information on next year's 7025. Many thanks to Bryce Leinan, and Denis Eaton for their assistance in confirming the Material listed on the District 7025 and identifying recently purchased Material that will be included on next year's 7025
2. Our District Website mentions five Coasties; however, to the best of everyone's knowledge, our District only owns four. CWO Dustin Finkleson has been assisting in our search to locate any Coasties that have not been identified. Dustin



sent out an e-mail to all DCDRS asking for help in locating any remaining Coasties. Thus far, no affirmative response. A spreadsheet with the latest Coastie information is attached. Dustin is using the Coastie information we've been able to gather to update his files at DIRAUX. **THE LAST BIT OF INFORMATION WE'RE TRYING TO FIND IS ANY INFORMATION PERTAINING TO THE INITIAL PROCUREMENT/ACCEPTANCE OF ANY OR ALL OF OUR COASTIES FROM USCG. ANYONE WHO HAS ANY OF THIS INFORMATION, PLEASE CONTACT DUSTIN AND CC ME.** Thank you, Dustin for your assistance!

3. BK Barr has updated our District Materials Website with the information I've provided to him. All broken links have been fixed and the new FSO-MA, SO-MA Job Descriptions have been included. Thank you, BK! Great Job!
4. Work continues on obtaining information for our Rolling Fleet Manager, John Vandenberg. As information comes in, it will be included on our Rolling Fleet Spreadsheet and John can ensure all deadlines are met. (Vehicle Registration, licensing, insurance, etc.)
5. Linda Bradon, FSO-MA (10-2) forwarded to me a National Safe Boating Campaign e-mail she had received that had a link where Materials Officers could order a lot of free Material related to the NSBW campaign. I forwarded her e-mail and link to all Materials Officers in our District. Thank you, Linda for your Initiative!!
6. Stan Feldman, Treasurer, Chief Materials Liaison Officer, Coast Guard Auxiliary Association sent out a "Stan-O-Gram" this last month.
 - a. "Since we completed our move to Granite City, we are still offering items that we will no longer be stocking or items that have been replaced by the new CGAUX logo in the new fabric as so well received by the issue of the new VE and HLS products.
These items are marked down to our cost and are a real savings based on the original selling price. They will be sent at our normal shipping cost.
Because they are at cost, we will not be rebating the 5% to the Districts."This Stan-O-Gram was forwarded to all Materials Officers in our District. A copy of the Stan-O-Gram is attached.
7. Amazon Smile's quarterly donation amount to the CG Auxiliary Association was \$2,008.64. It appears that this donation is the result of all national Auxiliarists purchases during this last quarter. If so, everyone should consider naming our Auxiliary as the primary beneficiary of Amazon Smile donations. It doesn't cost more to the individual purchaser and does a great deal of good to our organization.



DISTRICT MATERIALS TEAM:

According to AUXOFFICER, our District 11N Team MA consists of the personnel in the following table. This table is being updated as new information comes in. Please provide me with any information you might have as to confirming the names/ positions on this spreadsheet, or any other personnel that should be included.

Position	Name	Confirmed?
DSO-MA	Jerry Edelen	Yes
ADSO-MA	Bard Mansager	Yes
ADSO-MA (Rolling Fleet Manager)	John Brandenburg	Yes
ADSO-MA	Open	
ADSO-MA	Open	
Div 1	Michael Mitchell	Yes
Div 3	Robert Waterman	
Div 4		
Div 5	Ronald Nathan	Yes
Div 6		
Div 7	William Rouleau	
Div 8	Donald Cromwell	Yes
Div 10	Billy Ray	Yes
Div 11	Nathan Karl Jeffery	

CHALLENGES/ OBSTACLES:

1. Rebuilding the District Materials Team. In January, all District Materials Team members resigned their positions, with the exception of our Rolling Fleet Manager.
2. Ramping up in the Materials subject area- an area I and my Deputy have had little previous experience in.
3. Locating all District Material, including the Material on our ANSC 7025, and ensuring someone has signed for the Material for accountability.
4. The Covid-19 lockdown has severely hurt the functioning of our District Store and complicated obtaining some information necessary to establish a comprehensive Fleet Maintenance Record System. This limitation is being worked around.



AGENCY INTERACTION:

I am in contact with Mr. Stan Feldman, Treasurer, Chief Materials Liaison Officer, Coast Guard Auxiliary Association, Inc., Mr. Feldman is putting together a National Materials Webinar to make all National Materials personnel more knowledgeable and more responsive to the needs of their District personnel.

GOALS AND OBJECTIVES:

1. Have Fun!
2. Continue to locate all District Material to ensure accountability.
3. Have at least quarterly Webinars with all members of the Materials Team to obtain feedback and assist the SO-MA's with any problems they might have.
4. Help train SO-MA's so that they can support their Divisions to the fullest.
5. Investigate the possibility of using accounting software in our District Store, such as inventory control software, bar codes, scanners, monthly financial reporting, etc.
6. Develop a comprehensive Vehicle Maintenance Tracking System to ensure the assignment and maintenance of our District vehicle and trailers is the most efficient for everyone and that our drivers are qualified when they use the equipment.
7. Use the Materials Team to assist in Recruiting and Retention by encouraging and providing to the Divisions effective advertising materials.
8. Make our District Store even more relevant by expanding the items we offer and by only ordering those items that are desired by our District Personnel.
9. Contact the DSO-MA's in other Districts to see how the DSO-MA job is handled in their District, and what other support functions we might adopt to make our Materials Team even more effective.
10. Put a Materials List on-line of shared Division Material so that Divisions may borrow Material from each other.

IMPORTANT NOTE:

Reminder, if you serve in an elected position in the Auxiliary, you CANNOT also serve in either a Materials or Finance Staff Position!

DIVISION SO-MA RRECEIVED REPORTS:

Division SO-MAs are encouraged to submit their monthly reports for inclusion in our District MA Report to inform EXCOM and other staff officers of your activities. It is also very valuable for SO-MAs and FSO-MAs to read this section to see what their Materials shipmates are doing and to get some great ideas for their own organizations!



Division 1 (SO-MA Michael Mitchell)

Due to the fact that I just received the SO-MA assignment, I have not been able to reach out, yet, to each of the FSO-MAs for this month's report. Here is the information I have so far.

01-12 – No information received.

01-04 – No information received.

01-07 – Ordered 1 regular size Sar Vest and fifty #9012 vessel safety check decals.

01-09 – No activity this month.

Division 3 (SO-MA Bob Waterman)

No activity to report last month.

Division 5 (SO-MA Ronald Nathan)

Flotilla 5-1: nothing new to report.

Flotilla 5-2:

Position vacant. FC is storing materials and managing MA needs for Flotilla.

Inventoried VSC materials on-hand to prepare for planned VSC, PA , DV, and PV activities.

Flotilla 5-3: nothing new to report.

Flotilla 5-5:

New PLBs are being received. If you have received a new PLB directly in the mail, please inform me of the UIN number and expiration date. Do not discard the old PLB. Keep this and turn it in the next time we meet for an in-person meeting or when you are participating in a patrol.

Several new PLB have been sent to me. I will arrange with each member Separately for the delivery of these replacements.

All personal equipment must be inventoried and checked each year. Since we cannot meet in-person, please arrange with me to have your equipment inspected over the phone or with Zoom.

Division 7 (FSO-MA Donald Moyle)

Confirmed materials (projector) in possession of Mr. Zocchi, signed 7025 and submitted record to flotilla commander.

Division 8 (FSO-MA Donald Cromwell)

Nothing to report for March.

District 10 (FSO-MA Linda Bradon)

Obtained and distributed free National Safe Boating Week Campaign information



Attachments:

1. Rolling Fleet Spreadsheet
2. Stan-O-Gram- February, 2021

Respectfully submitted,

Jerry B. Edelen
DSO-MA
(831) 269-9250 (cell)

