

District 11NR
Board & Staff Meeting Minutes
Wednesday, 20 March 2024

Prepared By: Robin Stewart, FSO-SR, 01-07

1. Call To Order

- a. @ 1900

2. Roll Call

- a. DCO Curtis Han
- b. DCOS Jim Losi, Excused
- c. DIRAUX CDR Jones, Excused
- d. OTO BOSN Perez, Excused
- e. IPDCO COMO McFarren
- f. PCA President Nancy Marion
- g. DCAPT COMO Dale Fajardo
- h. DCAPT Michael Brown
- i. DCAPT Bill Hale, Excused
- j. Div 1 Peter Gorenberg
- k. Div 3 Doug MacPherson
- l. Div 4 Kristen Verveniotis, Excused. VCDR Denver Drieberg represented
- m. Div 5 Randy McCormick
- n. Div 6 Bruce Krogstad
- o. Div 7 Bill Ross
- p. Div 8 Richard Stanton
- q. Div 10 Michael Rafatti
- r. Div 11 Bruce Martin, also VCDR Bill Stolz
- s. Div 12 Nikolay Zherebnenkov

3. Approval of Minutes

- a. Upon noting the correction needed to Peter Hnat's name, the February 21 minutes were approved as amended on a motion made by DCDR Bill Ross and seconded by IPDCO Dean McFarren. DCO Han called for a vote and the motion passed.
- b. Georgie Scheuerman is not feeling well. FSO-SR Robin Stewart is taking the minutes.

4. District Board & Staff Reports

DCDRs

- a. Div 1 Peter Gorenberg

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- i. Surface Ops – Silver Charm assisted Air Station SF in completing standardization training and participated in 6 Helo OP patrols.
 - ii. Multiple crew members are re-qualifying check rides.
 - iii. Water Safety Fair at Stn Golden Gate will be May 18.
 - iv. BZ to Neil Nevesny in Flotilla 1-7 for receiving overdue recognition for 20 years dedicated service.
 - v. Over a dozen new members coming on board.
- b. Div 3 Doug MacPherson
 - i. The report is on file
 - ii. Shout out to John Harden, Don Anderson and Tim Trishell for conducting Tubo training at Stn Rio Vista. Also to Steve Harrison for setting that up.
 - iii. BZ to FCs for recruiting 12 active candidates that we hope to vet and join.
 - iv. Shout out to Karen Wolf, Flotilla 3-5 for initiating “get to know your members” program. It’s a great success and created a lot of camaraderie.
- c. Div 4 VCDR Drieberg reporting
 - i. Five Flotillas, with two of them, are onboarding new members. Three Flotillas are struggling for a variety of reasons. They need admin support and mentorship.
 - ii. Plans being developed to support RBS and develop leadership.
- d. Div 5 Randy McCormick
 - i. Acknowledged Flotillas 5-1 & 5-5 for rebuilding their examiner programs. New examiner trainees being added.
 - ii. BZ to Jim Mathias, Flotilla 5-5, for coordinating Steelhead festival at Lake Sonoma. Read excerpts from a letter of appreciation from festival organizers.
 - iii. Division-wide training and workshops Sat. April 6 at Coast Guard Stn. Contact McCormick if your members want to participate.
 - iv. OPTREX scheduled for June 14-15 at Brannan Island. All are welcome, contact SO-OP Lew Derfuss for more information.
- e. Div 6 Bruce Krogstad

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- i. Wet winter has kept Division shore-side. Press coverage of safe harbor buoy being removed caused public concern. Strong local effort to prevent that buoy removal.
 - ii. Valentine's Day BBQ very successful.
 - iii. PE classes for Sea Scouts included Safety at Sea and Marine Comms.
 - iv. 3 people re-qualified for Air Crew and there's a lot of VE activity.
 - v. TCT scheduled for April 18, new members are joining.
 - vi. Whale fest event with Coast Guard scheduled for April 13.
- f. Div 7 Bill Ross
 - i. BZ to Tony Zimmerle upon her retirement from the Gold Side after 25 years.
 - ii. Due to Nat'l Park Service reorganizing, 2 vessels remaining in use for us are being transferred to the Park service and classified as work boats. Possible for Division to continue use of vessels if individual Rangers are amenable. Hoping an MOU can be negotiated to confirm Division's continued use of the vessels.
 - iii. Working closely with Sea Scouts and Naval Sea Cadets. Training opportunities are hoped for.
- g. Div 8 Richard Stanton
 - i. Water safety and PFD give-aways are happening, along with online and in-person classes.
 - ii. Focusing on being visible to public, recruiting, offering training opportunities.
 - iii. New members are joining.
 - iv. Plans to visit his flotillas this year.
- h. Div 10 Michael Rafatti
 - i. 4 prospective members looking into joining.
 - ii. Boat America class will be taught to 2 local fishing organizations with estimated enrollment of 30 students. Required Cal Boaters card a big incentive.
 - iii. Virtual OPs workshop in February was successful and more will be held to ensure all are qualified before June 1.
 - iv. Shout out to IPDCDR Tom Witt & Carrie Vandeboom for conducting PPE inspections, ensuring that AuxData PPE entries are correct.

- v. Shout out to DCAPT Michael Brown for assist with AUXOP classes.
- i. Div 11 Bruce Martin
 - i. Flotilla 11-01 assisted with the Polar Bear swim.
 - ii. Roger Haynes spearheading an ongoing online boat crew prep class.
 - iii. On the water training will be held as soon as conditions permit.
- j. Div 12 Nikolay Zherebnenkov
 - i. Flotilla 12-01 is spearheading a Boat Crew Academy.
 - ii. Surface and Aviation workshops for surface ops have been completed with the help of Jim Losi.
 - iii. Surface and air patrols are getting underway.
 - iv. Division is planning a mini-OPTREX for early April.
 - v. Getting ready for the Art and Wine Festival in San Ramon.

Board Members

- a. PCA President Nancy Marion
 - a. Thanked Instructors at PCA Fair for their feedback.
 - b. Thanks to Georgie scheuermann for coordinating the rooms for the upcoming Fall PCA.
 - c. Asking DCDRs and FCs to double-check the list of those who crossed the bar in 2023. Accuracy is vital and the deadline is April 15. The memorial event is Saturday Sept 21 at CGI.
 - d. 7025 report for 2023 was completed and accepted by DSO-FN Morgan Swiggett. Big thank you to COMO Rod Collins for completing the paperwork.
 - e. She is working with Carl Henning on correcting the Dinner fee refund from the January PCA Fair. Refunds will be processed shortly. Big thank you to Carl Henning for his efforts.
- b. IPDCO COMO McFarren
 - a. No report on file.
 - b. As Nat'l Task Force request for Auxiliary assistance is moving forward. Creating a system-wide platform to request Auxiliary participation via Salesforce. Active duty funding may not be available.
 - c. Coast Guard Ball coming up on April 19. Come and enjoy.
- c. DIRAUX CDR Jones – excused.

- d. OTO BOSN Perez – excused.
 - a. Does plan on attending OPTREXs along with some QEs and provide standard training and guidance. Contact Jim Losi to schedule OPTREXs and he will try to arrange coordinated training sessions.

Prevention – DCAPT Dale Fajardo

- a. DSO-MS – Joseph Chavoen
 - a. The recent Calendar of Events and interactions with the Active Duty training programs are continuing. Updates and changes will be added.
 - b. Thanks to ADSO Fite & ADSO Swiggett for Sea Partners for their work on the January PCA Fair and helping develop our structure for the rest of the year.
 - c. Pass along the Dockwalker info to your members. It has the registration link.
 - d. Shoreline and Coast Guard cleanups are scheduled. Shoreline cleanup on Brannan Island will be in October. CGI cleanup on May 11. Participation encouraged and welcomed.
 - e. Training calendar is in flux due to the mini-D-Train on June 22. 8-hour workshop on Stn Rio Vista on June 15.
- b. DSO-PA – Chuck Cobery
 - a. NSBW coming up. Starts May 18. Start planning your participation.
 - b. Please document your activities with photos and related information and send it to him.
- c. DSO-PV – Mike Thompson
 - a. The report is on file.
 - b. New Program Visitor manual just released. Very thorough PDF manual. The link is in his report.
 - c. BZ to Nikolay Zherebnenkov for conducting 120 visits.
- d. DSO-NS - Michael Hay
 - a. The report is on file.
 - b. About 30% bridges have been surveyed and about 2% of PATONs have been looked at. All bridge surveys are due May 31 and PATONs due Sept. 30.
 - c. DCDRs expect certificates from him to pass out at your best opportunities.

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- d. NS C-School scheduled for end of April.
 - e. BZ to all involved in the AV PQS program, notably Jim Duncan.
 - f. Shout out to Bob Bain in Division 5 for generating reports and mechanizing the entire system for Dpw.
- e. DSO-PE – Sean Harvey – Absent.
- a. No Report.
- f. DSO-VE – Laurence Boag
- a. The report is on file.
 - b. 200 VSCs have been reported District-wide.
 - c. Flotillas 12-91 and 12-01 have been doing PAs and VEs although getting boaters to sign up in advance and actually showing up has been a problem.
 - d. VEs in district are mostly in REYR or REWK. Staying current with CT and not getting their info into AuxData 2 are part of the problem.
 - e. Upcoming events are the Pacific Boat show, May 16-19, a PA/VE event at Marina Village, also Emeryville and Berkeley.
 - f. Would appreciate updates from other SO-VEs to include in his reports.

Response – DCAPT Michael Brown

- a. DSO-AV – Larry Olson – absent.
- a. The report is on file.
 - b. 24 members passed the swim test.
 - c. CG Reserve requesting that AuxAir participate in their joint ICS Command Training exercise in April.
- b. DSO-Ops – Wally Smith
- a. Drill sheets are coming. Info is on OTO's web page under Boat Crew Resources. Drill sheets replace individual tasks when on check rides.
 - b. New Offer for Use Form – 7003 – also available on OTO's website and Forms Warehouse.
- c. DSO-CM – Larry Stanton
- a. The report is on file.

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- b. Request for Forces for Comms Assets submitted to Sector and District 11. Presentation also being prepared.
 - c. State of Utah donated VHF mobile radios. Distribution plans in the works and will be recorded as assets.
 - d. Maintaining the Diablo repeater will begin after Easter.
 - e. Voice over Internet capability will be online to help VHF program resume operations.
 - f. HF training program planned for D-Train. Also possible HF Radio exercise.
 - g. TCO operators placed in REYR automatically. Mandatory refresher classes for Comms program such as RM suggested but not mandatory. Qualified members must individually request DIRAUX to confirm Certified status.
- d. DSO-EM – Nikolay Zherebnenkov
 - a. Nothing to report.
 - e. DSO-AV – Andrew Manning
 - a. The report is on file.
 - b. No SOs or FSOs in Divisions 1, 4, or 8. He’s working on getting that resolved.
 - c. Waiting on reports from the SOs and FSOs from other divisions.

Support – DCAPT Bill Hale – Excused.

- a. DSO-CS – Carl Henning
 - a. The report is on file.
 - b. Web hosting service is due for renewal. New 2-year plan offered with additional backup service. Price of 2-year plan will increase after the 2 years.
 - c. Working on rebuilding the VE website and corresponding web pages.
- b. DSO-CA - John Michael Zimmerle
 - a. The report is not on file.
 - b. DCDRs, if your members took the CA class, encourage them to get their PQS completed. CGI and Sector need assistance in the galleys.
 - c. Preparations for Mini D-Train lunch and BBQ being planned.

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- d. When serving Active Duty, a CA-1 or better must be in attendance to help Auxiliarists comply with Health and Safety requirements.
 - e. If there is a request for CA assistance by the Active Duty, contact John-Michael Zimmerle.
- c. DSO-IS – Pam Berger
- a. The report is on file.
 - b. Re the TCO members in REYR, the 2023 workshop was required. The 2024 workshop is optional.
 - c. DCDRs, encourage your IS Officers to sign up for the Aux-10 class. The next one is in May.
- d. DSO-MT – Anne Zocchi
- a. The report is on file.
 - b. Latest district calendar has several RM-TCT classes which are filling up quickly. 2 TCT classes and the OPs workshop will be taught at the Mini D-Train. Additional OPs workshops will also be added to the calendar. VE classes will also be scheduled.
- e. DSO-MT – Nancy Peterson
- a. The report is on file.
 - b. March is Nat'l Women's History month; 22% of auxiliary members are women.
 - c. BZ to all the Divisions and Flotillas applying for the NACO 3-Star Diversity award.
 - d. The Coast Guard will be using a new term – Total Workforce Optimization – in replacement of Diversity, Equity and Inclusion. In the future the Auxiliary will begin using this new term as well.
- f. DSO-HR – Lou Sarto
- a. The report is on file.
 - b. So far this year 24 members have enrolled which is a 41% increase from 2023.
 - c. Efforts continue at helping members transfer from AP to BQ status. BZ to new member in Division 6 who enrolled on Feb. 9 and attained BQ status on Feb. 15.
 - d. Starting next month DSO-HR reports will show each recruit's progress from AP to BQ.

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- e. April 3 is Coast Guard Recruiting Day at Sector San Francisco. Auxiliarists wanting to promote Auxiliary involvement with the Active Duty are asked to contact Gary Kaplan.

- g. DSO-MA - John Brandenburg
 - a. Not in attendance
 - b. Volunteers to help at the District Store during Mini D-Train are needed. DCDRs and FCs, please invite members to help out. Contact DCO Han with their contact information.

- h. DSO-PB – Roger Bazeley
 - a. The report is on file.
 - b. Northwind Quarter One is in review.

Miscellaneous -DCOS Jim Losi – Excused.

- a. DSO-FN – Morgan Swiggett
 - a. The report is on file.
 - b. Thank you to the units who submitted their 7025s.
 - c. Invoices from Nat'l have been distributed to all DCDRs. Thanks to those who have submitted payment. Possible future invoices may come regarding individual's date of birth.
 - d. Any reimbursements must be submitted quarterly and copied to DCO Han and DCOS Jim Losi for approval.

- b. DSO-IR – Ricardo Moreno
 - a. The report is on file.
 - b. Not in attendance

- c. DSO-SL – Don Anderson
 - a. Nothing to report.

- d. DSO-SR – Georgie Scheuerman
 - a. Excused

- e. DSO-SF – Sue Fry
 - a. The report is on file.
 - b. Captain Lam, preparing for transition to District COS, visited DIRAUX with Captain Kudo. The Auxiliarists volunteering there acquainted

Captain Lam with all the different ways we assist the District and Sector SF.

- f. DSO-HUM – Bill Hale – excused.
 - a. The report is on file.

Miscellaneous -DCO Curtis Han

- a. DSO-LP – Joanna Nevesny absent.
- b. DSO-CR – Neil Nevesny absent.

5. Leadership reports

- a. DCOS – Jim Losi – excused.
- b. DCO – Curtis Han
 - i. Nat'l Board Mtg recommendations enacted:
 - **Cyber Security (Y) Directorate** adopted. Director of Y would report to NACO-IT.
 - **The New Member exam** will be sunset in favor of the BQC II course for new members.
 - **The Admin Procedure Course and BQC II** no longer required for eligibility for elected office. An Amendment was adopted to include the APC .
 - **Removal of Red “A”** from devices and insignias while keeping the Silver “A” to be inclusive. Decision made not to adopt the removal until additional input had been considered. May be reconsidered in August. Any approved or adopted recommendations must pass through the BSX Chief Director’s office. We will be notified of the final determination.
 - **Robert Phifer Award** nomination submission deadline is March 31. Complete packet must include separate submission from Auxiliary units and Active Duty units for activities in 2023. Winner to be presented at Mini D-Train June 22.
 - Due to funding issues, some **C-Schools** were cancelled, postponed and rescheduled. Check the updated C-School calendar.
 - **Coast Guard Recruiting Day April 3.** Volunteers who would like to assist contact DSO-HR Lou Sarto or Gary Kaplan.

-- **D-Train Update:** Schedule reviewed. Guest speaker hopefully Admiral Sugimoto. If unavailable, then Captain Caputo or Captain Lam.

Fellowship Luncheon and Dinner menu are being planned with Master Chief Thornton at the Base Alameda Galley. Auxiliary CAs will be working with the Base Galley CS staff. Menu options and costs are being determined.

Encourage your members to attend!

-- **Ops Workshop and VE workshops** are required in 2024. Deadline is June 30. Annual RM Refresher training (15-month cycle) also due. Leaders encouraged to check Performance & Measurement Directorate webpage for latest reports (updated monthly).

6. Old Business

- a. Annual Unit Finance Report (7025)
- b. Delinquent as of March 1. Send to Morgan Swiggett and Fran Fisher.

7. New Business

- a. Web Hosting Plan Renewal: Doug MacPherson moved to approve the plan as presented. Dale Fajardo seconded the motion. DCO Han called for a vote and the motion passed.

8. Good of the Auxiliary

9. Adjourn

- a. @ 2046
- b. Motion: COMO Dale Fajardo
- c. Seconded: DCAPT Mike Brown