



**Homeland
Security**

**U.S. Coast Guard Auxiliary
District 11 Northern Region**

Serving Northern California, Nevada, Utah



District 11NR Board & Staff Meeting Minutes
Saturday 18 June, 2022 0900 PDT
Hybrid at Coast Guard Island

Call to Order: 0901 hours by DCO Dean McFarren

Pledge of Allegiance: by COMO McFarren

Roll Call: By Georgie Scheuerman. Present were: CDR Christina Jones; COMO Dean McFarren, DCO; Curtis Han, DCOS; COMO Mary Kirkwood, IPDCO, DNACO PACAREA; Alan Stanton, DCAPT; Chuck Cobery, DCAPT; COMO Dale Fajardo, DCDR; Don Anderson, DCDR; Randy McCormick, DCDR; COMO Wally Smith, DCDR; Tony Zocchi, DCDR; Bryce Leinan, DCDR; Georgie Scheuerman, DCDR; Jim Losi, P-PCA

A quorum was present to conduct business.

Attendance is reported in Addendum A.

Guests: See Addendum A

Approval of Meeting Minutes:

- May 2022: COMO Dale Fajardo made motion to approve. Randy McCormick seconded. Minutes approved.

District Board & Staff Reports:

DCDR 1 COMO Dale Fajardo – Rpt on File: Dale reported that National Safe Boating Week (NSBW) activities went well. Flotilla 01-02 with FC Tiffany Townsend did a great job at Station Golden Gate. July 9 & 16 are the dates for the Div. 1 OPTREX.

DCDR 3 Don Anderson – Rpt on File: Don reported John Hardin on OPFAC Side Kick handled 37% of SAR cases for Coast Guard Station Rio Vista. OPTREX is scheduled for the 25th of June. Station Rio Vista Cleanup went well. He noted they will continue to help in this way. They stood up a Facebook Page for Div 3. On the 20th of July a SAR Exercise will be held with Station Rio Vista.

DCDR 4 Eddie Lam – Rpt on File: Michael Brown (IPDCDR) reported for Eddie. He reported 4-1 got its 1st 3 Star NACO Award. 4-9 has a new FC, Neil Jarvis. Port of Redwood City will be overhauling the port. They want the Auxiliary to remain there.

DCDR 5 Randy McCormick– Rpt on File: Randy reported May has been a big recruiting month. Randy extended a Bravo Zulu to 5-3 and 5-5 which are busy with PE and recruiting. 5-1 and 5-2 are also doing well. Kit Galvin has been very busy with 5-3, having 11 members active in a variety efforts. 29 & 30th July are the dates for the OPTREX. Sept 11 is the date for the Div 5 Luau.

DCDR 6 COMO Wally Smith – Rpt on File: Wally reported 6-10 is busy with Sea Scout work. Other flotillas are also helping. Students from the Defense Language Institute (DLI) had put in 29 applications but after discussion with leadership at DLI and the Auxiliary it was decided that it didn't make sense for students at DLI to join the Auxiliary while they were students. Projects coming up include a BBQ at Station

Monterey scheduled for Aug 6th and the Div 6 OPTREX on September 9 & 10. Wally also noted that the C.O. of Station Monterey is asking for more training exercises with the Auxiliary and also looking for watch standers.

DCDR 7 Tony Zocchi – Rpt on File: Tony reported that they are participating in events on 2 lakes today (18 JUN). NSBW: 7-3 set up a booth at Utah Lake for 2 days with VEs. Also, helping with 6 new Life Jacket stations on Utah Lake. PA events ramping up next week at the Wasatch Air Show at Hill Air Force Base. Will have a booth there. OPTREX is scheduled for Aug 5 & 6. More PA events coming up.

DCDR 8 John Felton – Rpt on File: John not present.

DCDR 10 Thomas Witt – Rpt on File: Carrie Van De Boom reported all flotillas participated in NSBW. Functions were focused on children. Looking forward to working with Station Rio Vista. Sept 24 & 25 are the dates for the Div 10 OPTREX.

DCDR 11 Bryce Leinan – Rpt on File: Bryce reported on a busy month. Unfortunately Lake level is low. Will not have OPTREX at Lake Tahoe. Looking at Pyramid as a location for their OPTREX. NSBW: There was an event at West Marine at Reno. Also participated in an event at Lake Lahontan. Did some VEs and none passed. Many issues at that Lake. A Div 11 member is a Commodore for Sea Scouts and now has reached AUXOP Status. 30% in Div 11 are AUXOP. An event at Pyramid Lake is coming up. Div 11 will help with training for them. Currently looking for an FC.

DCDR 12 Georgie Scheuerman – Rpt on File: Georgie reported recruiting continues with several new members making great progress towards BQ Status. Members were active at several NSBW events. One of particular note was the San Ramon Art & Wind Festival which had members from both flotillas, with an Aux Air helicopter landing and Coastie entertaining children and adults. Currently preparing for elections by setting up Election Committees for the division and flotillas.

PPCA: Jim Losi – Rpt on File: Jim Losi reported on 3 items. He conducted a Moment of Silence for a member who crossed the bar. He noted that PCA has started planning for the Sept PCA Fair. PCA Team will be making a presentation at the B&S meeting. Election for PCA will be on 15 NOV. COMO Rod Collins, Mike Thompson, and Jim Losi are the Election Committee. Linda Haynes noted there are now issues at Point Welcome for serving food. She's working on another location for preparing and serving food for the PCA Fair. COMO McFarren asked all DSOs to make an hour presentation on their area at the Sept PCA Fair.

IPDCO: COMO Mary Kirkwood: COMO Kirkwood reported on National Items: NACON is scheduled at the end of August with several C-Schools planned. Representatives from 10 countries are coming to NACON. At N-Train 9 recommendations were approved then sent to BSX. They have not yet been approved by BSX. One is a new Directorate (W) which will have Administrative items including SR and Materials. This is centered on records. Southwest Border Efforts: Some members have done this. D11NR vetted 20 volunteers and about 10 people will likely go. 5 have gone already to this mission. This is unique for the Auxiliary. They originally asked for CA but they have a contract from an outside agency for food service. This is getting good attention from the Coast Guard and DHS. There is some sensitivity about this mission. We've been asked to have articles and pictures vetted by DSO-PA, then up through our COLM. We're encouraged to submit articles & photos but they must be vetted. Some members showed up out of uniform so COMO Kirkwood asked that we remind members going to the Southwest Border effort to wear proper uniforms. COMO McFarren encouraged those who plan to go on this mission to contact those who've already gone and get some info that might help them.

DIRAUX: CDR Christina Jones: CDR Jones reported on the Southwest Border Effort. This is getting a lot of attention at all levels. She encouraged members to sign up. The help is needed and it's an important mission. CDR Jones noted that CDR Keenan is retired. Also our YN is gone. Ms. Perry and CDR Jones are keeping things going. She asked that we send in requests in a timely manner. ATDs need to be in 7 days ahead of events. Other bigger requests take 30 days. D11SR OTO will help when possible. The Coast Guard D11 Change of Command will be next week. A new Admiral is coming in. Request For Forces (RFF) has gone well. She expects RFF to continue as a high profile effort. The COVID Phase 4 New High Risk Form must be submitted to DIRAUX. She noted she's impressed by the level of activities in our District. COMO McFarren welcomed CDR Jones and noted that she should let us know what she needs. Our new OTO will arrive in late July.

OTO: Waiting for OTO to arrive in July.

Curtis Han: DSO Reports:

DCAPT Prevention Bruce Martin DCAPT– Bruce was not present.

Joseph Chavoen DSO-MS – Rpt on File. Joseph noted SOs are doing a good job. He's having regular meetings with Coast Guard MS staff. He noted how the Aux can help: pollution responders, maintaining minimum boat crew in Active Duty Boats, and helping with Nav Aides. MEES & MSAM Training is scheduled next weekend at Station Rio Vista. Thanked CA for assisting with meals. PCA Fair classes will be done for MS. 1345 hours of MS logged so far this year.

Jane Smith DSO-PA - Rpt on File: Jane reported on the NSBW report and thanked everyone for their efforts. She extended a Bravo Zulu to Kit Galvin for her work on NSBW. A Social Media Manual is put together and waiting to be approved. Will try to do PA sign offs at the PCA Fair. Reminder: for pictures of children we need the form signed by the parent so we have permission to use the picture.

Mike Thompson DSO-PV - Rpt on File: Mike reported we're doing well at 48% of goal. This is good for this time of year. Div 5 still doing very well.

Michael Hay DSO-NS - Rpt on File: Michael reported Bridges were due on May 31st and are at 75% completion. Still waiting for some paperwork. PATONs are at 58% so far. Due date for PATONS is in September. Trainees are growing and we're now up to 14 trainees. Will run a certification class at the PCA Fair. There's a C-School in Aug at the Executive Inn.

Sean Harvey DSO-PE – Rpt on File: Sean gave an update on the IT Workshop. 91 are done. Which puts us at 67% compliance. Many reasons why this isn't higher and he's working on this. For the MAXIM Award for best instructor in the country we need to look ahead to next year's award and gather information. Sean will recruit for someone to be nominated. He asked that we get pictures of ITs doing their classes.

Mike Lauro DSO-VE - Rpt on File: Mike was not present. Curtis Han noted 7 people are getting the RBS device. With 339 VEs, more than 80% have completed the Workshop. Curtis asked that we encourage VEs to complete the workshop by 30 June.

DCAPT Response Alan Stanton DCAPT – Alan

Larry Olson DSO-AV – Rpt on File: Larry reported he had nothing to add to his report.

COMO Wally Smith DSO-OP - Rpt on File: Wally reported operations has been very busy despite low water levels. The OPTREX calendar is posted. He noted that we need to submit a list of members requesting Checkrides to COMO Angelo Perata 30 days ahead of the OPTREX. When someone qualifies and Wally is not there, let him know who qualified so he can post it. He also asked for good pictures for his QE report.

Larry Stanton DSO-CM - Rpt on File: Larry reported that the Coast Guard is reducing the monitoring of the short way end of the spectrum. Final draft of the report on the Comms exercise in April is being reviewed. It's close to being approved. He's noticed a drop off in reports on COMMS. Some new TCOs are coming up. He also noted the Diablo Repeater is still down.

Vinicio Mata DSO-EM – Rpt on File: Vinicio was excused. Sector SF Incident Management Team will have a 25 July meeting. Aux will be participating.

John-Michael Zimmerle DSO-AS –Rpt on File: John-Michael was not present. Bryce Leinan reported for John. He noted a scheduled June 28th training relating to Sea Scouts.

DCAPT Support & Planning Chuck Cobery DCAPT – Chuck

Carl Henning DSO-CS – Rpt on File: Carl reported they're working on calendars and helping some flotillas.

Linda Haynes DSO-CA – Rpt on File: Linda reported they will not provide water bottles at events. She noted some events, including the Change Of Command at Air Station SF and some BBQs at Station Rio Vista. Program has changed for CA: CA1 can help the Coast Guard and CA2 can serve Auxiliary. Requirements are different for each level.

Pamela Berger DSO-IS - Rpt on File: Pamela reported on the Workshop (WS) deadline. Encouraging members to do the WSs and get forms into IS officers for entry into AD2. Will do a report on current status of WSs and then at the deadline. Members in REYR must submit a form to DIRAUX for an REYR change. Currently have an IS class with members from our District in the class. Both in-person and virtual training is available.

Ann Zocchi DSO-MT – Rpt on File: Ann reported classes are being taught weekly and she thanked the instructors. She noted she's trying to get her calendar onto the District Training Calendar.

Steven Hilt DSO-DV – Rpt on File: Winnie Zhou reported for Steven. She noted he's in the process of setting up an award. She noted many events do meet DV efforts. (Details are in the report.)

Jim Losi DSO-HR – Rpt on File: Jim reported he's working on bringing in new members. 7025s are down to only 3 which is good. Retention is now very good. This is a great trend.

Jerry Edelen DSO-MA - Rpt on File: Jerry reported funds needed for Coasties are now available. ACV needed some repairs and it's expensive to make the needed repairs. Jerry noted that they had a good meeting for MA. Also they're open to suggestions for new items to be sold by the store.

Greg Schaefer DSO-PB – Rpt on File: Greg was not present. He is encouraging people to submit articles.

Curtis Han - DCOS

Fran Fisher DSO-FN – Rpt on File: Fran reported we must keep records for 8 years. The most recent 6 years must be hard copy. FN cannot be related to any elected officer. All payments must be approved by elected officers. Send digital requests to Fran with copy to COMO McFarren.

Ricardo Moreno INT REL – Rpt on File: Ricardo was not present. Working on Russian Interpreters.

Georgie Scheuerman DSO-SR – Minutes in. Georgie noted she had nothing to add.

ASC- SF: Sue Fry: Rpt on File: Sue reported Sector is planning for the 2022 Fleet Week. Expecting some changes. She thanked the AUXLOs for their work and noted that ICS training is available through Sector.

ASC- Humboldt: Bill Hale: Rpt on File: Bill reported they're doing some classes and participated in NSBW events. Working on recruiting especially in Eureka. Some helicopter operations are planned. In Eureka they're trying to tap into Sea Scouts.

Curtis Han thanked the DSOs for their work.

DCO McFarren: DSO Reports:

Joanna Leighton-Nevesny DSO-LP: Joanna was not present
Neal Nevesny - Civil Rights – Neal was not present.

Leadership Reports:

DCOS – Curtis Han:

- i. **D11 Request for Forces Update**
 1. **Total of 69 requests up-to-date (however 2 were withdrawn) – 67 presently**
 2. **Total of 44 requests closed; 3 in progress; 20 remain open.**
 3. Last month, 3 requests from Base Alameda -- Auto Hobby Shop, Pool Monitor, and Aquatic program organizer. Have been working with AUC, COMO Connell, and we were able to identify at least two volunteers for each item: Auto Hobby Shop and the pool. However, currently on ‘stand-by’ until further notice
 4. Need someone to organize and monitor their aquatic program, involves re-building the program which allowed rental of paddlecraft and boats at the Tanney Pier.
- ii. **Risk Management Initial Training and Refresher Training Reports**
 1. **Initial RM Training** – 3 members are non-compliant; 1 completed, but 1 new addition
Members and their respective FCs and FSO-MTs were notified
 2. **As of June 1, 2022, RM Refresher Training** – 187 of 187 members are compliant. 1 member expired. There are plenty of opportunities for members to keep up with their refresher requirements. Member Training Calendar, sent out by Ann Zocchi, contains dates of refresher classes throughout the month.
- iii. **Core Training:**
 1. As of June 1, 2022, we are currently sitting at 59% (641 members) compliance for core training. National average is 64%. Ranked fourth of five Districts in PACAREA.
- iv. **AP/IQ Status:**
 1. Out of 1094 members, 112 members in AP status.
 2. We currently have 76 members in IQ status.
 3. AUXOP – we currently have 174 members (15.9%) with AX/AX2 designation.
 4. Curtis asked divisions to conduct the required Boat America Class for members needing it to reach BQ Status.
- v. **National Safety Update:**
 1. No additional update since last month
 2. There have been 4 mishaps/incidents reported in our District so far this year. The District Safety Team will be reviewing all mishaps that happen in our District to search for potential common causes, learning opportunities, and hopefully identify positive practices to assist in helping prevent recurrence.
 3. Please make sure that all mishaps are routed to both the OTO and through the COLM to me (DCOS/District Safety Officer.)
 4. COMO McFarren noted that it’s a requirement to report mishaps. It’s not to punish people but to learn.

- vi. **Required Safety Workshops coming due**
1. **Surface Operations – Due 30JUN**
 - a. 45% of Surface OPS members completed OPS workshop 9% increase
 2. **Telecommunications – Due 30JUN**
 - a. 60% of TCO members completed TCO workshop; 3% increase
 3. **Instructor – Due 30JUN**
 - a. 112 of 156 (72%) members completed IT workshop; 14% increase
 4. **Aviation – Due as part of annual Safety workshop - unknown**
 5. **Vessel Examination – Due 30JUN**
 - a. 80% of VE members completed the VE workshop as of 12JUN2022; 12% increase.
 6. **Food Sanitation - unknown**

DCO – Dean McFarren:

- i. **National Safe Boating Week – Success!!!!**
 - a. COMO McFarren is absolutely amazed at the sheer number and variety of activities our District performed during National Safe Boating Week. Just about every division has supplied our NSBW Coordinator Kit Galvin with summaries and photographs
 - b. It is truly wonderful to see so many of our members smiling and interacting with the public again
 - c. Bravo Zulu to everyone for contributing to one of our largest events of the year.
- ii. **Membership Status:**
 - a. As of 15JUN, our membership is at 1098. That is up from 1073 at the end of 2021, or a 2.28% increase in membership.
 - b. We've attracted 65 new members this year (5.9% new member run rate) however we've also lost 40 (including two members passing away)
 - c. There have not been any significant advances or decline in membership since the last meeting. As we are coming up on Nat. Safe Boating Week, He hopes we can recruit at least several members through our PA events.

OLD BUSINESS:

- **Cancelation of one of our four GoToMeeting sites – Update**
 - As discussed last month, we will be canceling one of our three monthly GTM sites
 - Usage across the sites has continued to drop as we hold more and more in person meetings.
 - That being said, we have ample bandwidth and openings on our three remaining sites to cover the site we're going to give up.
 - After a thorough audit of our sites, the site with the least activity and recurring meetings is the Response/Div 06-11-12 site.
 - So starting 22JUL we will not renew the license for that site.
 - DCDR'S and Response DSO's will be forwarded the credentials for the other two monthly sites. DCDR's, please share these with your FC's.
- **Auxiliary Southwest Border Assistance**
 - On 03JUN an ALAUX was sent requesting Auxiliary support to aid Customs and Border patrol operations along the Southwest border.
 - So far we have vetted 20 D11N volunteers that have asked to be part of the SWB Assistance project.

- Tommy Holtzman, Vicki Hudson, Fred Black, Don Anderson, Rod Collins, Tom Witt, Steven Hilt, Jim Losi, Rich Celia, Lisa Curtis, John Farina, Jeff Fite, Michelle Gibson, Michael Mitchell, Marius Landauer, Anthony King, Cassandra Mani,
- Articles/Pictures: Per DNACO Kirkwood, National is still creating an approval process, but for now all articles written by members who attended need to send their article/photos to COMO Bob Tippet, Director of Emergency Management
- Specifically, they are looking for admin and warehouse assistance however other assistance may be requested of those down there. It appears there is no specific requirement for lifting of large boxes, and they will take essentially anyone who feels they can assist.

NEW BUSINESS:

- **Auxiliary COVID-19 Reconstitution Plan Version 4**

- Allows unvaccinated members to request assignment to duty and attend meetings
- Requires testing by an approved FDA test 72hrs in advance of ATD or meeting
 - Home testing kits have been approved for use.
 - We do not have a process in place at this time for showing or attesting that a home test is negative.
 - CDR Jones has reached out to BSX for additional guidance on this but until then, taking a picture on your phone of the negative test with the test date clearly written on it should be acceptable.
- A revised version of the High-Risk Assessment Form Rev 4/22 (ANSC 7101) has also been distributed as part of ALAUX 16-22
 - All members will need to submit this new version to DIRAUX
 - Even if they have one on file already
 - A member will be considered “unvaccinated” if they do not have one on file.
 - You can also find this form on our District Web Site COVID-19 Info page
- The new V.4 guidance may require DCDR’s, FC’s, and any other unit with standing in-person meetings to reassess the risk of having unvaccinated members attend and resubmit an updated Enclosed Space Mass Gatherings Risk Assessment Form Rev 08FEB21.
- CDR Jones noted on social distancing – likely Air OPS and Surface OPS cannot have unvaccinated on a mission.

- **District Election 2022**

- Our District election will be held “in-person” at our 17SEP Board & Staff meeting to be held on Coast Guard Island
- The election will be held by secret ballot in accordance with the AUXMAN and D11N Standing rules.
- As this election will be held “in-person,” nominations from the floor will be accepted.
- Just a reminder that the voting body for this election consists of: DCO, IPDCO, DCOS, DCAPTS, DCDR’s, PPCA, and DIRAUX.
 - You must be present to vote. No proxy or mail in ballots will be accepted. If a DCDR is unavailable, the VDCDR or IPDCDR can vote for that division.
 - A Division must also be in good financial standing (dues up to date) to be able to vote in this election.

- COMO McFarren sent an email on 02JUN to all eligible candidates for DCO, DCOS, and DCAPT alerting them that they need to send their intent to run for office to the screening committee no later than 20JUL
 - COMO's Mike Maddox (Lead), Wally Smith, and Angelo Perata have been asked and have agreed to be our D11N Screening and Election committee
 - Georgie Scheuerman asked that rules for elections be communicated. CDR Jones noted BSX says the ALAUX on elections is still in place.
- Randy McCormick asked about yearly dues: Can we get guidance on how to set up accounts for electronic payments for dues. Fran Fisher noted there should be some guidance on setting up accounts. We have asked for guidance from National on this. Fran said we might put together some temporary guidance for this in our District. COMO McFarren agreed we should do this.

For the Good of the Auxiliary:

- COMO Smith noted there'll be an OPS WS on Monday night (20 June) at 1900. He also reported on the COC at Air Station SF – CA was great there, AUX Air and Silver Charm were also there. He noted the outgoing leadership called out the Auxiliary for their work.
- Alan Stanton reported on Tom's Run at CGI: Did 100 miles. Vicki Hudson cooked. Photos were taken. Active Duty liked the participation. Next year this event will be at Lake Tahoe.
- COMO McFarren noted we're in need of DSOs for: VE, FN, PB, CA

Adjourn: With no further comment or discussion, Bryce Leinan made a motion to adjourn and Alan Stanton seconded. Board approved. DCO McFarren adjourned the meeting at 11:21.

Next Meeting: July 20, 2022 at 1900 PDT, Webinar

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

ADDENDUM A: District Board, Staff Officers and Guests Present

DIRAUX: CDR Christina Jones

DIRAUX: OTO not at DIRAUX yet.

COMO Dean McFarren DCO

COMO Mary Kirkwood IPDCO, DNACO PACAREA

Chief of Staff: Curtis Han

DCAPT Prevention:

DCAPT Response: Alan Stanton

DCAPT Support & Planning: Chuck Cobery

DCDR 1 – COMO Dale Fajardo;

DCDR 3 – Don Anderson

DCDR 4 – ;

DCDR 5 – Randy McCormick

DCDR 6 – COMO Wally Smith;

DCDR 7 – Tony Zocchi

DCDR 8 – ;

DCDR 10 –

DCDR 11 – Bryce Leinan;

DCDR 12 – Georgie Scheuerman

P-PCA – Jim Losi

DSO's in attendance:

DSO-AS –

DSO-AV – Larry Olson

DSO-CA – Linda Haynes

DSO-CM – Larry Stanton

DSO-CS – Carl Henning

DSO-DV –

DSO-EM –

DSO-FN – Fran Fisher

DSO-HR – Jim Losi

DSO-IS – Pamela Berger

DSO-LP –

DSO-MA – Jerry Edelen

DSO-MS – Joseph Chavoan

DSO-MT – Ann Zocchi

DSO-NS – Michael Hay

DSO-OP – COMO Wally Smith

DSO-PA – Jane Smith

DSO-PB –

DSO-PE – Sean Harvey

DSO-PV – Mike Thompson

DSO-SR – Georgie Scheuerman

DSO-VE –

CRC -

ASC SF: Sue Fry

ASC H: Bill Hale

Int Rel –

Guests: Tracy Schultz, Michael Brown, Carrie Van De Boom, On YouTube: Alvin Cura, Linda Ravetti, Bill Scholz, plus 9 other members not displaying names.