



**Homeland
Security**

**U.S. Coast Guard Auxiliary
District 11 Northern Region**
Serving Northern California, Nevada, Utah



District 11NR Board & Staff Meeting Minutes
Wednesday 16 February, 2022 1900 PST
Webinar

Call to Order: 1900 hours by DCO Dean McFarren

COMO McFarren thanked everyone for attending the meeting and welcomed those on YouTube.

Roll Call: By Georgie Scheuerman. Present were: BOSN2 Dustin Finkelson; COMO Dean McFarren, DCO; Curtis Han, DCOS; COMO Mary Kirkwood, IPDCO, DNACO PACAREA; Bruce Martin, DCAPT; Alan Stanton, DCAPT; Chuck Cobery, DCAPT; COMO Dale Fajardo, DCDR; Don Anderson, DCDR; Eddie Lam, DCDR; Randy McCormick, DCDR; COMO Wally Smith, DCDR; Tony Zocchi, DCDR; Thomas Witt, DCDR; Bryce Leinan, DCDR; Georgie Scheuerman, DCDR; Jim Losi, P-PCA

A quorum was present to conduct business.

Guests: See Below in Addendum A

Attendance is reported in Addendum A.

Approval of Meeting Minutes:

- January 2022: Bryce Leinan made motion to approve. COMO Dale Fajardo seconded. Minutes approved.

District Board & Staff Reports:

DCDR 1 COMO Dale Fajardo – Rpt on File: Dale extended congratulations to Div 6 for getting the NACO 3 Star Diversity Award. Div 1 OPTREX is scheduled in July. Dale talked with Kit Galvin about National Safe Boating Week (NSBW). He also noted that Div 1 has a POC for NSBW, Lilli Ferguson.

DCDR 3 Don Anderson – Rpt on File: Don thanked those who attended the virtual Division COW. He reported John Hardin got calls from Station Rio Vista for assistance. They've initiated a virtual forum for FCs. Thanked Kit Galvin for running a NSBW meeting and coordinating this effort. He also thanked her for Boat America Class (BAC) outreach. FC Byron Foster has been helping Air Station Sacramento with Safety. Don thanked Georgie Scheuerman for setting up an SR meeting. Currently collecting names for an upcoming Golf event.

DCDR 4 Eddie Lam – Rpt on File: Eddie was not present. Michael Brown (IPDCDR) reported for Eddie. Michael noted that for the next several months on the 3rd weekend each month Div 4 is having a Fellowship event and activities like VE, PE, etc. Eddie joined the meeting after this report was made.

DCDR 5 Randy McCormick– Rpt on File: Randy recognized Kit Galvin and Flotilla 5-3 for their activities like BAC, VE, and NSBW. Other Flots are also very active, noting 5-5 is rebuilding. Div 5 OPTREX is scheduled for July 29 & 30. A new life jacket exchange has been established. Randy recognized 5-3 for having a pizza party at Station Rio Vista.

DCDR 6 COMO Wally Smith – Rpt on File: Wally reported Div 6 and 3 flotillas received the NACO 3 Star Award. Patrols going out again. Expecting to have new facilities. Flotillas are doing Hybrid meetings. 6-10 is working with the Sea Scouts and 4 parents & 2 Scouts are submitting applications for membership. COMO McFarren noted the good work with the Sea Scouts.

DCDR 7 Tony Zocchi – Rpt on File: Tony reported it's still cold. Never the less several flotillas are very busy. 7-3 has been approached by Utah Lake Commission about a program for stations around the lake with life jackets. One flotilla has not got an FC and is still working on that. D-Train committee is working on the events for D-Train. Hill Air Force Base is planning an Air Show in June and asked for displays from the AUX. COMO McFarren thanked Div 7 and 11 for their work on D-Train. Asked other divisions to help.

DCDR 8 John Felton – Rpt on File: John was not present.

DCDR 10 Thomas Witt – Rpt on File: Thomas reported 10-2 meeting was cancelled during the Elected Officers Training (EOT). Ran some virtual classes for MT. Getting a boat set up. 10-5 & 6 are working together for a children's event. Also, 10-5 & 6 will have an OPEX on May 12-16. Sept 22-26 will be the Div 10 OPTREX. Currently working on Core Training.

DCDR 11 Bryce Leinan – Rpt on File: Bryce reported that it's a little slow at this time of the year. Both flotillas have had training. Station Lake Tahoe has engaged with the division for some planned events. Also, Station Lake Tahoe is teaching the Active Duty Safety Class to other agencies. Bryce also noted they're currently working on Life Jacket Stations.

DCDR 12 Georgie Scheuerman – Rpt on File: Georgie reported the division and flotilla meetings have had quorums present and have passed budgets and set dates for PE classes, the Div OPTREX and COW. Concentrating on MT with an emphasis on AP/IQ to BQ Status. Have done public outreach and are planning a Beach Cleanup with the City of Berkeley. Georgie also extended a Bravo Zulu to Kit Galvin for her outreach on PE and NSBW.

COMO McFarren noted if we're doing MT online to let Ann Zocchi know so this can be posted on the District Training Calendar.

PPCA: Jim Losi – Rpt on File: Jim Losi reported that we received nice notes from families who were at the AUX Memorial Ceremony. Michael Thompson finished the 7025 for PCA and submitted it.

IPDCO: COMO Mary Kirkwood: COMO Kirkwood reported we're offering an AUXLAMs at D-Train. We have 5 from D11NR who will be there. Have not received any requests for unfunded seats at this class. National: Haven't had enough AUX 17 instructors for a while. But this summer we will have some instructors in training.

DIRAUX: CDR Paige Keenan: CDR Keenan was excused.

OTO: BOSN2 Dustin Finkelson: OTO Finkelson reported for CDR Keenan. FMS supplier forms need to get in by Friday for D-Train. If elected or staff officers are not complete for Core Training, they will be removed from office on Friday. OTO reported he got a note from BSX about patrols in the past year. Need to get these done by next Wednesday. Let OTO know if you're having any problems. He noted Coastie Trailers need some care and we should get requests to him for equipment for Coasties. He thanked everyone working on the Finance System and being patient with patrol orders.

COMO McFarren noted that he sent out an email today (16 FEB) on REYR because of Core Training issues. He noted if you did take a class and it's not in AD2, send in the Attestation form. Also, OTO Finkelson said he'd enter into AD2 students in the RM/TCT class to help the instructors.

Curtis Han: DSO Reports: He reminded DSOs that reports are due a week before the meeting.

DCAPT Prevention Bruce Martin DCAPT–

Joseph Chavoen DSO-MS – Rpt on File. Joseph reported he's working on items that were not fully in shape at the end of 2021. He's now been able to get it updated with ADSO positions filled and listed. UPV, CFV, and Life Raft Examiners are needed. UPV training is now available online. Awards had not been completed for 2021 and now have determined what awards should be presented. Also, he noted they have a number of classes scheduled for D-Train.

Jane Smith DSO-PA - Rpt on File: Jane reported Dec & Jan were a little slow. But things are getting started. The reports she's received have been good. Asked that we send photos with captions to her. PA classes are scheduled for D-Train and a C-School class is coming. Kit Galvin reported on NSBW: she's working to get contacts at all the divisions. Wants to get info like PE, VEs, and other activities throughout the year not just for one week. The campaign is year round. Thanked several divisions for their efforts already in place. She asked that we take photos and send them to her.

Mike Thompson DSO-PV - Rpt on File: Mike reported he thinks we're doing well already this year. Have a lot of PVs already reported in AD2. Asked that divisions appoint an SO-PV and make sure to put PV info into AD2.

Michael Hay DSO-NS - Rpt on File: Michael reported Bridge Surveys have been distributed and are due on May 31st. PATONs also distributed and are due on Sept 30th. C-Schools are scheduled for NS. He noted a number of charts in our district will be retired. He noted that Jim Duncan is holding a PQS session. Also, Michael thanked everyone who worked in 2021 on Bridges and PATONS.

Sean Harvey DSO-PE – Rpt on File: Sean reported PE will be offering classes at D-Train. N-Train has been rescheduled and PE is a featured topic so Sean is looking for someone to attend N-Train and represent us for PE there.

Mike Lauro DSO-VE - Rpt on File: Mike reported he will be at D-Train. Billy Ray will go to N-Train. National has a mandatory workshop for VE.

Curtis reminded DSOs to keep their reports short.

DCAPT Response Alan Stanton DCAPT –

Larry Olson DSO-AV – Rpt on File: Larry reported starting flight missions. Currently training new members who want to be part of the Air Squadron. Starting another ground school in March and will resume Squadron Dinners in March.

COMO Wally Smith DSO-OP - Rpt on File: Wally reported we're open for business for patrols. Currency requirements were waived for 2021. But online items are not waived. Those who had check rides in 2018 are due this year. Donation of String of Pearls is now at Santa Cruz Harbor. With this vessel they're gaining members. They appreciated Bob Gallup for this donation.

Larry Stanton DSO-CM - Rpt on File: Larry was not present. Kevin Sellstrom reported for Larry. The Dec & Jan course went well. Larry has been working on radio over the internet. This expands information nets. Training coming for HF program. Mount Diablo Repeater is down and will be down for a while. Working on getting it going again by replacing the equipment. All CM facilities in our District have been privately supported for many years. Conducted an OPS Workshop for Communications. Comms classes are planned for D-Train.

Vinicio Mata DSO-EM – Rpt on File: Vinicio reported ADSOs are going to D-Train. He's going to N-Train.

John-Michael Zimmerle DSO-AS –Rpt on File: John-Michael thanked the AS staff officers. Encouraging flotillas and divisions to look for opportunities to work with Sea Scouts. Asked that we make sure any activities with Sea Scouts are reported up to our Chain Of Leadership and Management (COLM).

DCAPT Support & Planning Chuck Cobery DCAPT –

Carl Henning DSO-CS – Rpt on File: Carl welcomed Bryce Leinan to the team as ADSO. Noted he has received emails from Staff Officers on web page updates. Also all reports he's received have been posted on the website.

Linda Haynes DSO-CA – Rpt on File: Linda reported they've had more requests from Coast Guard Stations. Currently planning for D-Train.

Pam Berger DSO-IS - Rpt on File: Pam is taking over as DSO-IS. She reported she's been in the Auxiliary for 39 years and is very active locally and at National for IS. Willing to help people with AUXDATA II. Encouraged IS officers to take the AUXDATA II C-School. There are in-person and virtual IS classes.

Ann Zocchi DSO-MT – Rpt on File: Ann reported TCO class will be scheduled. TCT refresher will be scheduled and will be on the District Training Calendar. D-Train: still looking for more classes. She's currently working on the schedule.

Steven Hilt DSO-DV – Rpt on File: Steven was not present. Winnie Zhou (ADSO) reported for Steven. Sent out NACO 3 Star Award instructions to SO-DVs. Working with SO-DVs to fill out the 7064 form.

Jim Losi DSO-HR – Rpt on File: Jim reported he's processing the 7035s and working with flotillas welcoming new members.

Jerry Edelen DSO-MA - Rpt on File: Jerry reported 2022 goals are set up. Now getting ready for D-Train.

Greg Schaefer DSO-PB – Rpt on File: Greg was not present. Northwind is out. Vicki Hudson (ADSO) reported for Greg. She noted they're now looking for articles for the next Northwind. Encouraged members to write stories for flotillas and divisions.

Curtis Han - DCOS

Fran Fisher DSO-FN – Rpt on File: Fran reminded divisions and flotillas to send in 7025s. Several people asking about annual dues billing. National has not yet sent out the dues bill.

Ricardo Moreno INT REL – Rpt on File: Ricardo was excused. Several Interpreter engagements have taken place, including SAR support. D-Train will have an Interpreter Corp session.

Georgie Scheuerman DSO-SR – Minutes in. Georgie noted she'll be conducting an SR Meeting on 21 FEB.

ASC- SF: Sue Fry: Rpt on File: Sue reported many exciting things are happening. ASOC Planning is going ahead.

ASC- Humboldt: Bill Hale: Rpt on File: Bill reported Humboldt Sector Commander has asked for input for possible awards for Auxiliarists in the sector.

COMO McFarren thanked everyone for their work.

DCO McFarren: DSO Reports:

Joanna Leighton-Nevesny DSO-LP: Joanna was not present. Rob Firehock (ADSO) said there was nothing to report.

Neal Nevesny - Civil Rights – Neal was not present.

Leadership Reports:

DCOS – Curtis Han:

I. D11 Request for Forces Update

- a. Total of 64 requests up-to-date
- b. Total of 39 requests closed; 5 in progress; 20 remain open.

- c. Please encourage your members to update their skills bank information and make sure they are current in Core Training and Risk Management to be considered if opportunities become available.
- d. Request are being worked on for classes.
- e. Pacific Strike Team requested a person for portal page work. Someone is getting prepared for this.

II. Risk Management Initial Training and Refresher Training Reports

- a. Initial RM Training – 4 members are non-compliant as of Feb, 2022
- b. As of February 2022, RM Refresher Training – 95.2% of those who need the refresher training are compliant. Ranked fourth of five in PACAREA. 8 members (4.5%) have expired. Curtis has a RM refresher session on 2/18, with all 8 members enrolled.

III. Core Training:

- a. As of February, 2022, we are currently sitting at 53% compliance for core training and below the 60% National average for the Auxiliary, ranked fourth of five in PACAREA.
 - i. 564 of our 1066 members are not current.

IV. AP/IQ Status:

- a. We are sitting at 95 members (8.9%) in AP status.
- b. We currently have 85 members (7.9%) in IQ status.
- c. AUXOP – we currently have 170 of 1066 members (15.9%) with AX/AX2 designation. We lost 2 AUXOP members

V. National Safety Update:

- a. No new updates since last report. Some potential training coming up in spring.

COMO McFarren asked DCDRs to have IS staff checking on members who may be coming up on REYRs because of Core or RM Training.

DCO – Dean McFarren:

I. Review your unit staff in the Aux Directory or ADII for accuracy

- a. Bulk upload of unit 7007's reports has been completed, albeit manually by the DIRAUX office.
- b. Please check your unit staff in AuxDir or ADII to ensure all members are correct for 2022.
- c. You can resend your 7007 to the DIRAUX shared inbox if you find mistakes with what you originally sent in December. Let them know in your email, who is missing or needs to be changed.
 - i. Please use the 7006 Change of Officer Form for any new additions or changes. The 7007 is meant to be used one time per year to indicate your entire staff. Please make sure this is communicated to FC's.

II. Membership Status:

- a. As of Feb 15, our membership is at 1071. That is down from 1073 at the end of 2021, or a 0.19% reduction.
- b. 10 members left of their own volition
- c. 8 are carryovers from 2021 and 2 left this year
- d. We've attracted 8 new members this year already and Jim is following up on several leads from the national site.
 - i. BZ to Division 03 for already bringing on 3 new members this year.
- e. It is still very early in the year and hopefully the trend of losing more than gaining reverses itself.

- f. Encourage members to stay the course. COVID will end and they have already paid for 2022 so leaving now doesn't serve any practical purpose.

OLD BUSINESS:

I. DTRAIN 2022 Update

- a. We're getting decent early participant numbers and we're excited for this year's event. DCDR's, if you haven't done so already, please encourage your members to attend, personalize the email Curtis sent out and send, and market our premier event whenever you get the opportunity.
- b. The hotel cut-off date for preferred pricing is February 28th.
- c. 15 classes are confirmed thus far and we'd like to have more
 - i. Need to encourage DSO's that are attending to teach a class on their program
- d. Invitations have been sent to active duty.
 - i. Responses are coming in and it looks like we should have a good representation from our gold-side partners
- e. Event registration page (D11N website) is complete and online. Both online credit card payment and personal checks are being accepted.

II. Goal Setting for 2022

- a. Starting to see 2022 DIV/DSO goals coming in. thank you!
- b. Would like to see drafts submitted to DCAPTS by early March for review
- c. We don't want to overwhelm our leaders. 3 strategic goals at most. You can add in your own tactical and local goals.
- d. Don't over-complicate and make them realistic for the times. Setting stretch-goals also helps if you believe the team is up for it.
- e. Shop them to your FC's and SO's. Gain buy in to help be successful.
- f. Should dovetail with District Ops Plan and National Strategic Plan when possible
- g. SMART goals model and video sent out to DSO's and DCDR's.
- h. DCAPTS to follow up monthly at least

NEW BUSINESS:

I. National Safe Boating Week May 21-27

- a. It's never too early to start thinking about our summer kick-off event
- b. Each Division should have a NSBW lead that works with the Flotillas and reports planned activities to our PA team.
- c. The District NSBW PA lead this year is ADSO Kit Galvin
- d. DCDR's, please let Kit know who your lead is once the appointment has been made.

For the Good of the Auxiliary:

- Michael Brown noted that the Coast Guard Reserve's 81st Anniversary is coming up.
- Bryce Leinan noted there's a lot of construction on 80 coming into Reno. He noted we should be in the left lane coming into RENO.

Adjourn: With no further comment or discussion. DCO McFarren adjourned the meeting at 2103.

Next Meeting: March 25, 2022 at 1400 PDT at D-Train, Nugget Hotel, Sparks, NV

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

ADDENDUM A: District Board, Staff Officers and Guests Present

DIRAUX:

DIRAUX: BOSN2 Dustin Finkelson

COMO Dean McFarren DCO

COMO Mary Kirkwood IPDCO, DNACO PACAREA

Chief of Staff: Curtis Han

DCAPT Prevention: Bruce Martin

DCAPT Response: Alan Stanton

DCAPT Support & Planning: Chuck Cobery

DCDR 1 – COMO Dale Fajardo; DCDR 3 – Don Anderson

DCDR 4 – Eddie Lam; DCDR 5 – Randy McCormick

DCDR 6 – COMO Wally Smith; DCDR 7 – Tony Zocchi

DCDR 8 – DCDR 10 – Thomas Witt

DCDR 11 – Bryce Leinan; DCDR 12 – Georgie Scheuerman

P-PCA – Jim Losi

DSO's in attendance:

DSO-AS – John-Michael Zimmerle

DSO-AV – Larry Olson

DSO-CA – Linda Haynes

DSO-CM –

DSO-CS – Carl Henning

DSO-DV –

DSO-EM – Vinicio Mata

DSO-FN – Fran Fisher

DSO-HR – Jim Losi

DSO-IS – Pam Berger

DSO-LP –

DSO-MA – Jerry Edelen

DSO-MS – Joseph Chavoan

DSO-MT – Ann Zocchi

DSO-NS – Michael Hay

DSO-OP – COMO Wally Smith

DSO-PA – Jane Smith

DSO-PB –

DSO-PE – Sean Harvey

DSO-PV – Mike Thompson

DSO-SR – Georgie Scheuerman

DSO-VE – Mike Lauro

CRC -

ASC SF: Sue Fry

ASC H: Bill Hale

Int Rel –

Guests: COMO Mike Maddox, Michael Brown, Paul Custance, Robert Firehock, Jim Duncan, Vicki Hudson, Kit Galvin, John Hardin, Winnie Zhou, Robin Stewart, Adrienne Kuehneman, Masako Horiuchi, James Stephens, Kevin Luke, Melissa Vincent, Fred Black, April Silbar, Tom Temkin, David Hague, 14 other members were present online (YouTube) but their names were not displayed