



**Homeland
Security**

**U.S. Coast Guard Auxiliary
District 11 Northern Region**

Serving Northern California, Nevada, Utah



District 11NR Board & Staff Meeting Minutes
Wednesday 19 January, 2022 1900 PST
Webinar

Call to Order: 1902 hours by DCO Dean McFarren

COMO McFarren welcomed the Board & Staff and thanked everyone present, noting we're starting on a positive note. He also welcomed those attending on YouTube.

Roll Call: By Georgie Scheuerman. Present were: CDR Paige Keenan, BOSN2 Dustin Finkelson; COMO Dean McFarren, DCO; Curtis Han, DCOS; COMO Mary Kirkwood, IPDCO, DNACO PACAREA; Bruce Martin, DCAPT; Alan Stanton, DCAPT; Chuck Cobery, DCAPT; COMO Dale Fajardo, DCDR; Don Anderson, DCDR; Eddie Lam, DCDR; Randy McCormick, DCDR; COMO Wally Smith, DCDR; Tony Zocchi, DCDR; John Felton, DCDR; Thomas Witt, DCDR; Bryce Leinan, DCDR; Georgie Scheuerman, DCDR; Jim Losi, P-PCA

A quorum was present to conduct business.

Attendance is reported in Addendum A.

Guests: Also Reported in Addendum A.

Approval of Meeting Minutes:

- November 2021: COMO Dale Fajardo made motion to approve. Bryce Leinan seconded. Minutes approved.

District Board & Staff Reports:

DCDR 1 COMO Dale Fajardo – Rpt on File: Dale extended a Bravo Zulu to Jim Losi and Georgie Scheuerman for the AUX Memorial Ceremony. Div 1 OPTREX is July 9th (training) & 16th (Checkrides) at YBI. Their Change of Watch (COW) was last week. In attendance were Captains Lam & Baldueza, and from DIRAUX CDR Keenan & BOSN2 Finkelson. A total of 48 people were present.

DCDR 3 Don Anderson – Rpt on File: Don reported their COW was switched to virtual from in-person. Currently 2 of 4 flotillas are without VFCs. Now looking to get VFCs in place. Got orders for the Sacramento Boat Parade. Helped officers who were retrieving a vessel in the water. Focus & Goals will be: Recruitment, Retention & Reinvolvement.

DCDR 4 Eddie Lam – Rpt on File: Eddie reported there's been little activity so far. Focusing on National Safe Boating Week (NSBW). Trying to reconstitute things and trying to get feedback on what members want.

DCDR 5 Randy McCormick– Rpt on File: Randy was present online but couldn't connect. Bob Schabert reported for Randy noting that they're changing the way they do reporting at Div meetings. Also they've decided to do quarterly Hybrid meetings.

DCDR 6 COMO Wally Smith – Rpt on File: Wally reported that all 3 flotillas have met. They're working on goals by February. Membership is down 12%. Concentrating on the 3 Rs: Recruit, Retention, and Reengagement. The Division Calendar is being worked on.

DCDR 7 Tony Zocchi – Rpt on File: Tony reported on NOV & DEC events: Veteran's Day Parade with 10 members present, and National Wreaths Across America event in December. Utah Boat Show – members will not attend due to COVID increase and other requirements. Bear Lake Monster Winter Fest – decided not to participate because of COVID. COW: Attendance was going to be small so they're going to a virtual event on another date.

DCDR 8 John Felton – Rpt on File: John reported they've had their 1st meeting. Only 4 members were present. John noted he's planning to visit all flotillas sometime during the year. They talked about reports and activities for the year, MT, and recruiting.

DCDR 10 Thomas Witt – Rpt on File: Thomas reported they are putting together a division calendar. They conducted a virtual COW. Their next COW will be Nov 12th 2022. Flotillas 2, 3, 5, & 6 have officers. Currently they're working to keep members safe. Many questions are coming up on COVID. Their OPEX is planned for May 13-15 and their OPTREX is planned for Sep 23-25.

DCDR 11 Bryce Leinan – Rpt on File: Bryce reported there's not much going on at this time of year. They keep looking for events that are safe to participate in. Their COW will be virtual.

DCDR 12 Georgie Scheuerman – Rpt on File: Georgie reported that families from 4 of the 5 members who've crossed the bar in the last 3 years attended the Aux Memorial Ceremony. She noted the division is concentrating on MT and putting together a Division Calendar. Goals will be set at their February Meeting and reported in March.

COMO McFarren thanked DCDRs for taking leadership positions.

PPCA: Jim Losi – Rpt on File: Jim reported there were over 100 people who attended the AUX Memorial Ceremony. He described the ceremony and noted one mistake. One name was not read at the ceremony. So Jim read the name at the Memorial when he was at CGI and rang the bell twice.

IPDCO: Mary Kirkwood: COMO Kirkwood acknowledged Jim Losi for his leadership with the Memorial Ceremony and Ann Zocchi for the Elected Officers Training (EOT). Several D11NR members are on National Staff – All officers must have Core Training current. Members will lose their National positions if they haven't gotten current with Core Training. Good News & Bad News: N-Train was postponed and now overlaps with our D-Train due to hotel availability in St Louis. Trying to get C-Schools up and running again during N-Train. COMO McFarren said D-Train will go ahead. He and Curtis Han will not go to N-Train so they can attend our D-Train. He also noted we will not have NACO speak at D-Train due to the overlap with the delayed N-Train.

DIRAUX: CDR Paige Keenan: CDR Keenan reported vaccination is required for Auxiliarists who are interacting with AUX, Coast Guard, and the Public. She encouraged all members to do what they can within the COVID policy. We're still waiting for a policy on waivers for religious or medical reasons. At this time we're still in Phase III reconstitution. Getting orders is still a challenge due to the Finance System not working well with AUXDATA II (AD2) yet. Testing is underway and they're finding some issues. Described some of the things we need to do for orders and reimbursement at this time. Thanked several people for manually entering the 7007s into AD2. She noted that Core Training is required for all officers and Intro to RM is required for Elected and some Staff Officers. A report will be coming out on these two items. If people don't complete these, they will be removed from office.

COMO McFarren thanked CDR Keenan for her description of the differences between COVID guidelines and the Finance System issues. He noted that not all issues are related to COVID. Some issues are related to the Finance System installation.

OTO: BOSN2 Dustin Finkelson: OTO Finkelson reported that some orders are being approved. If you haven't gotten feedback, contact OTO Finkelson. He noted the REYR system is being run at National and should be coming out soon.

Curtis Han: DSO Reports: Curtis thanked the DSOs for their efforts, welcoming Carl Henning and Joseph Chavoen to their DSO positions. He asked DSOs to send in goals.

DCAPT Prevention Bruce Martin DCAPT–

Joseph Chavoen DSO-MS – Rpt on File. Joseph noted that his report will follow the previous format. He noted the 2021 activity stats exceeded the 2020 activity stats. Now adding an MS Training schedule each month in his report. Joseph described the various sections of the MS program and he noted MS will have courses at D-Train.

Jane Smith DSO-PA - Rpt on File: Jane thanked those who submitted their reports and she noted they looked good. She asked that we please remind PA officers to get photos and send them in. Direct access for C-School registration for PA is having some problems. Openings are available and Jane can help with STTRs for this. PA is putting together a program for D-Train.

Mike Thompson DSO-PV - Rpt on File: Mike reported we did about the same in 2021 and 2020. He noticed that some PV aren't getting reports into AD2. New goal will be 2% higher in 2022. Giving out a new coin from National. One will go to the top PV in each District.

Michael Hay DSO-NS - Rpt on File: Michael reported goals will be coming out soon. Had a good year in 2021 with 100 % of Bridges completed and over 80% of PATONS done. PATON sheets will be out in early Feb. Bridge sheets coming out at the end of Jan. Lost some Aid Verifiers. Will be hosting a C-School at Alameda for NS. Michael thanked the Aid Verifiers for their work in 2021.

Sean Harvey DSO-PE – Rpt on File: Sean reported training will emphasize training instructors on running online classes. PE is affected by the change in N-Train. Will be deciding who in PE will now attend N-Train. We have about 120 instructors in our district. PE will be offering an online Instructor Development course.

Mike Lauro DSO-VE - Rpt on File: Mike reported National is offering a VSC award. More info will be coming in the Feb report. Also discussing incentives for VSCs.

DCAPT Response Alan Stanton DCAPT –

Larry Olson DSO-AV – Rpt on File: Larry reported they are not flying currently but doing training on the ground. Starting a school on Jan 29th. Have 4 or 5 new members going into training. One is Active Duty.

COMO Wally Smith DSO-OP - Rpt on File: Wally reported very little activity for Dec. Had a tsunami last Saturday in Santa Cruz. Harbor declared an emergency. There was \$6.5 Million in damage to infrastructure. A report noted that String of Pearls was being offered and will be donated to Santa Cruz Sea Scouts. Working on the 2022 OPTREX schedule. Asked Divisions to get their OPTREX dates in and then put on the District Calendar.

Larry Stanton DSO-CM - Rpt on File: Larry reported Dec was quite. Did help with an EPIRB issue. Doing a class. Mount Diablo repeater site is working again. Have a tentative date of March 12 for a HF/ VHF event. Nets are still going well. Goals will be sent in shortly.

Vinicio Mata DSO-EM – Rpt on File: Vinicio reported needing help with future Everbridge Drills to help us exceed the 80% response we've consistently reached in the past. Asked DCDRs to encourage members to respond.

John-Michael Zimmerle DSO-AS –Rpt not on File: John-Michael was not present.

DCAPT Support & Planning Chuck Cobery DCAPT –

Carl Henning DSO-CS – Rpt on File: Carl reported he's working on the D11NR website. Also looking to anticipate costs for various CS items.

Linda Haynes DSO-CA – Rpt on File: Linda reported CA did a lunch & dinner for Station Rio Vista for Christmas Eve. Working on the CA inventory in the CA trailer. CA is open for business. Noted CA members interested in Monterey Valentine's Day event.

Robert Aston DSO-IS - Rpt on File: Robert was excused. Robert asked that all DCDRs check officer lists. Send any required corrections to Robert.

Ann Zocchi DSO-MT – Rpt on File: Ann reported on the EOT in DEC & JAN and thanked all the instructors. Asked DSOs if they would teach a class at D-Train. Send info on D-Train classes to Ann. C-Schools are going. COMO Maddox will be teaching AUXNAV the week before D-Train.

Steven Hilt DSO-DV – Rpt on File: Steven reported on some 3 Star Award changes. Divisions and Flotillas can submit one application. Deadline is June 30, 2022. Application is not currently available to download. When the applications are available they'll be sent to FSO-DVs.

Jim Losi DSO-HR – Rpt on File: Jim reported he processed 7035s in Dec. 181 members left the AUX. Jim talked with many who were leaving. He will have an exit questionnaire for leaving members. Now working on a retention strategy.

Jerry Edelen DSO-MA - Rpt on File: Jerry reported preparing to move MA to Sparks for D-Train. Thanked John Brandenburg who's working on our rolling stock, including the ACV and Coasties.

Greg Schaefer DSO-PB – Rpt on File: Greg was excused. Next issue of Northwind will come out next week.

Curtis Han - DCOS

Fran Fisher DSO-FN – Rpt on File: Fran was not present. Audits on hold due to COVID. DCDRs should check division directory to make sure it is correct. Will be sending out quarterly billing.

Ricardo Moreno INT REL – Rpt on File: Ricardo was excused. Working on some missions and worked on some large issues. Preparing interpreters for rapid response.

Georgie Scheuerman DSO-SR – Minutes in. Georgie noted she had nothing to add. She noted she'll conduct an online meeting/class in FEB for SRs in our district.

ASC- SF: Sue Fry: Rpt on File: Sue reported she had an offer from COMO Kirkwood for a CPR class. Coast Guard (CG) requests should come through AUCs so we know what CG units want the CPR class. AUXLO is asking us to emphasize paddle craft classes.

ASC- Humboldt: Bill Hale: Rpt on File: Bill reported it's pretty slow right now. Doing support for Fuel Farm and Lighthouse as usual. Mostly doing planning at this time. Planning Antlers OPTREX. Helo OPS are in planning stage as well.

DCO McFarren: DSO Reports:

Joanna Leighton-Nevesny DSO-LP: Joanna was not present.

Neal Nevesny - Civil Rights – Neal was not present.

Leadership Reports:

DCOS – Curtis Han:

i. D11 Request for Forces Update

1. Total of 64 requests up-to-date

2. Pacific Strike Team - looking for assistance in updating and maintaining their Web portal pages. Solicitation was sent out to all CS officers, with interested parties to contact AUC, Greg Catani. So far, he has not received any responses. Curtis has expanded the search parameters in AUXDATA II to include occupations/jobs/hobbies in website maintenance, computer programming, software development, etc. and forwarded the request.
3. AUX-CA support for Station Bodega Bay - in the spreadsheet, it was indicated that Gary Murray resumed his Food Services duties there previously, and the request item was 'closed.' However, in a recent phone conversation with Gary, he had never resumed since COVID. He supported Station Golden Gate and also USCGC Sockeye (stationed at Bodega Bay). Upon inquiry, he expressed interests in supporting the Station, as needed. Curtis will be communicating with the new AUC (once appointed) in reaching out to OIC Corbisiero to find out additional information.
4. COMO Mary Kirkwood received her ALAC card just before Christmas, and she is currently in communications with TRACEN Petaluma to start her support work there.
5. COMO Kirkwood has volunteered to teach First-Aid/CPR at Sector SF and Station Vallejo. Currently working with AUC/ASC to determine the class size and will schedule accordingly.
6. Total of 39 requests closed; 5 in progress; 20 remains open.
7. **Please encourage your members to update their skills bank information and make sure they are current in Core Training and Risk Management to be considered if opportunities pop up.**

ii. Risk Management Initial Training and Refresher Training Reports

1. Initial RM Training – 5 members are non-compliant.

| | | | | |
|-----------|-------------------|---------------------|----|---------|
| 113-03-01 | MCCLELLAN PARK | LEE, TOM H | | FSO-OP |
| 113-05-01 | VALLEJO | GARCIA, LIAM N | VE | |
| 113-05-05 | SONOMA COUNTY | FITZGERALD, JAMES J | | FSO-MS |
| 113-05-05 | SONOMA COUNTY | SIMMONS, ERIC S | | ADSO-CM |
| 113-06-04 | MONTEREY FLOTILLA | ALEXANDER, LEWIS C | VE | |

2. As of January 2022, RM Refresher Training –82.5% of those who need the refresher training are compliant. Ranked third of five in PACAREA. 14.9% have expired.

iii. Core Training:

1. As of January 8, 2022, we are currently sitting at 50% compliance for core training (up from 48% as indicated in the national report on 04JAN) and below the 57% National average for the Auxiliary, ranked fourth of five in PACAREA.
 - a. 538 of our 1070 members are not current.

iv. AP/IQ Status:

1. We are currently at 97 members (9%) in AP status. Up from 94 members as of 01NOV
2. We currently have 87 members (8.1%) in IQ status. Down from 97 members as of 01NOV.
3. AUXOP – we currently have 172 of 1073 members (16.0%) with AX/AX2 designation. This is down from 183 of 1121 members (16.3%) on 01NOV

v. National Safety Update:

1. No new updates since last month.

DCO – Dean McFarren:

i. Review your unit staff in the Aux Directory or ADII for accuracy

1. Bulk upload of unit 7007's reports has been completed, albeit manually by the DIRAUX office.

2. Please check your unit staff in AuxDir or ADII to ensure all members are correct for 2022.
3. You can resend your 7007 to the DIRAUX shared inbox if you find mistakes. Let them know in your email, who is missing or needs to be changed.

ii. We continue to march towards normality, with some road bumps:

1. As discussed earlier, the recent Reconstitution guidance that was issued on 03JAN has thrown us a bit of a curve-ball, requiring that Auxiliarists be vaccinated to interact with other members, AD, and the public
2. According to our NACO Alex Malewski, medical and religious exemptions are being developed and reviewed. COMO McFarren doesn't have a date that these will be rolled out, but given the focus on this matter, there should be an answer sooner than later.
3. He encourages us to review the guidance and discuss it with our members, emphasizing that the requirements are there to keep us and the public safe.
4. Also, as CDR Keenan has mentioned, the Financial System re-write is still currently in process and any orders that necessitate reimbursement will be denied unless deemed critical by Sector or the Air Station.
5. Please don't confuse the Reconstitution Guidance with the FINSYS re-write. We are still authorized to perform tasking that has a reimbursement component once the system is talking to ADII and accepting our orders.
6. We can continue to perform tasking that doesn't require reimbursement such as VE, PV, PE, and so on.
7. The RECON guidance assignment to duty restrictions only apply to non-vaccinated members.
8. As with last month, there currently is NO plan to revert back to a Phase II or other restricted duty but he urges us to remind our members that we all need to follow Reconstitution Plan safety guidance and not let our guard down.
 - a. Meetings must be 50 or less people to be considered by DIRAUX for approval. No waivers for over 50ppl will be granted, including Changes of Watch.
 - b. A mass gathering form must be completed for any new meetings, including Changes of Watch.
 - c. For repeat meetings, e.g. flotilla meetings, the organizer should review the approved MGF, assess if there are any significant changes, and resubmit ONLY if there are significant changes to the risk or mitigation plans.
9. Many Divisions and Flotilla's are continuing to see a downturn in meeting attendance as we continue to learn how to manage COVID. COMO McFarren noted that each and every member is important and the work we do is equally important. We can do just about every task we did before COVID... It's important to reinforce that and let our members know that they can return to duty if they so choose.
 - a. Let's be the voice of encouragement and work with our members to get them energized and engaged.

iii. Elected Officer Training 2021-22 Update

1. Two-part training
 - a. Completed session II on Saturday, 15 JAN.
 - b. Hybrid meeting 10 in person, 22 virtual
 - c. Overall tone of meeting was positive
2. We did not receive any negative feedback through the chatbox or email/text. We will send out a survey to attendees to learn more about what worked and what didn't. This is an iterative process and we always want to provide the best product possible.
3. COMO McFarren thanked all of the leaders that attended and all of instructors that taught EOT this year. Having both a pure virtual event and last weekend's hybrid meeting really shows that we can adapt and do a fantastic job. Bravo Zulu to all.

iv. Membership Status:

1. As of end of year 2021, our membership is at 1073. That is down from 1,132 at the end of 2020, or a 5.2% reduction. We expect a few more disenrollment's that didn't get processed before the end of the year.
2. 181 members left of their own volition and an additional 15 crossed the bar. A few of those were directly or indirectly related to COVID.
3. We believe we're seeing the large hit that was expected at the end of 2020 as pandemic concerns continue into 2022.
4. The good news is that we were able to attract 137 new members last year which is 12.7% of our current membership. Now we have to keep them!
5. COMO McFarren asked Jim Losi and the HR team for an analysis of who is actually leaving. Are they "Active" members or just "Dues Paying" members?
 - a. His preliminary findings are that a vast majority are Dues Paying Members only.
6. There are several flotillas that he's concerned about as they have had a significant decline in membership. He noted the particular flotillas.
7. We continue to get leads for potential new members from National (4 in January already) and Jim is following up with our DCDR's.

OLD BUSINESS:

a. Division Changes of Watch Scheduling

1. Upcoming and remaining Division Changes of Watch:
 - a. Division 3 COW – switched to Virtual event; 1/22/22 @ 1300
 - b. Division 7 COW – TBD
 - c. Division 10 COW - TBD
 - d. Division 11 COW was scheduled for Thursday 24MAR preceding DTRAIN at the Nugget. Most likely switching to Virtual; Date TBD

b. DTRAIN 2022 Update

1. Our DTRAIN is still full steam ahead. The planning team is actively working on getting everything prepped
2. Event registration page (D11N website) is complete and online. Both online credit card payment and personal checks are being accepted.
3. Just a reminder to book your hotel before 1/25 to be entered in a raffle to win a free two-night stay at the Nugget.

NEW BUSINESS:

a. Districtwide Elections, Bench Strength, and Succession Planning

1. Unfortunately, we've had several occurrences where units in our District did not have viable candidates set up in advance of their elections.
2. We understand that every situation is different and probably each explanation makes perfect sense.
3. But we believe these situations are preventable and we can actually increase the number of potential candidates and also increase their level of knowledge prior to election or appointment day.
4. Succession Planning needs to become a focal point
5. High level SP module covered at EOT
6. Need to find a member good at this to teach a series of virtual and in-person classes. If you know of anyone, please reach out to our DSO-MT Ann Zocchi.

b. Goal Setting for 2022

1. COMO McFarren sent out an email to all DCDR's and DSO's earlier this month requesting folks start the goal planning process for 2022.

2. Would like to see drafts submitted to DCAPTS by early March for review
3. We don't want to overwhelm our leaders. 3 strategic goals at most. You can add in your own tactical and local goals.
4. Don't over-complicate and make them realistic for the times. Setting stretch-goals also helps if you believe the team is up for it.
5. Shop them to your FC's and SO's. Gain buy in to help be successful.
6. Should dovetail with District Ops Plan and National Strategic Plan when possible
7. SMART goals model and video sent out to DSO's and DCDR's.
8. DCAPTS to follow up monthly at least

- **COMO McFarren noted that he met with Admiral Penoyer:**

- Admiral Penoyer was worried about inland waters. He'd like to see an Auxiliary presence on the inland waters where we may not be currently active.
- A Contingency Exercise (earthquake) is being planned for 2023.
- Admiral Penoyer was impressed with our responses to Request for Forces. He noted several examples of the help we've provided.

For the Good of the Auxiliary:

- COMO McFarren thanked everyone for attending and getting the year started.

Adjourn: With no further comment or discussion, DCO McFarren adjourned the meeting at 2131.

Next Meeting: February 16, 2022 at 1900 PST, Webinar

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

ADDENDUM A: District Board, Staff Officers and Guests Present

DIRAUX: CDR Paige Keenan

DIRAUX: BOSN2 Dustin Finkelson

COMO Dean McFarren DCO

COMO Mary Kirkwood IPDCO, DNACO PACAREA

Chief of Staff Curtis Han

DCAPT Prevention: Bruce Martin

DCAPT Response: Alan Stanton

DCAPT Support & Planning: Chuck Cobery

DCDR 1 – COMO Dale Fajardo;

DCDR 3 – Don Anderson

DCDR 4 – Eddie Lam;

DCDR 5 – Randy McCormick

DCDR 6 – COMO Wally Smith;

DCDR 7 – Tony Zocchi

DCDR 8 – John Felton;

DCDR 10 – Thomas Witt

DCDR 11 – Bryce Leinan;

DCDR 12 – Georgie Scheuerman

P-PCA – Jim Losi

DSO's in attendance:

DSO-AS –

DSO-AV – Larry Olson

DSO-CA – Linda Haynes

DSO-CM – Larry Stanton

DSO-CS – Carl Henning
DSO-DV – Steven Hilt
DSO-EM – Vinicio Mata
DSO-FN –
DSO-HR – Jim Losi
DSO-IS –
DSO-LP –
DSO-MA – Jerry Edelen
DSO-MS – Joseph Chavoen
DSO-MT – Ann Zocchi
DSO-NS – Michael Hay
DSO-OP – COMO Wally Smith
DSO-PA – Jane Smith
DSO-PB –
DSO-PE – Sean Harvey
DSO-PV – Mike Thompson
DSO-SR – Georgie Scheuerman
DSO-VE – Mike Lauro
CRC -
ASC SF: Sue Fry
ASC H: Bill Hale
Int Rel –

Guests: COMO Mike Maddox, Bob Schabert, Michael Brown, Terry Blanchard, Jim Duncan, Nancy Marion, Doug Macpherson, COMO Vic Connell, Alvin Cura, James Stevens, Peter Shamray, Robin Stewart, Sherryl Masako Horiuchi, Kit Galvin, Christian Elebiary, Morgan Swiggett, Guy Chism, Lewis Alexander, 18 other members were present online (YouTube) but their names were not displayed