



**Homeland
Security**

**U.S. Coast Guard Auxiliary
District 11 Northern Region**
Serving Northern California, Nevada, Utah



District 11NR Board & Staff Meeting Minutes
Wednesday 11 August, 2021 1900 PDT
Webinar

Call to Order: 1905 hours by DCO Dean McFarren

Roll Call: By Georgie Scheuerman. Present were: CDR Paige Keenan, BOSN2 Dustin Finkelson; COMO Dean McFarren, DCO; Curtis Han, DCOS; COMO Mary Kirkwood, IPDCO, DNACO PACAREA; Alan Stanton, DCAPT; Nancy Marion, DCAPT; Bruce Martin, DCAPT; COMO Dale Fajardo, DCDR; Russ Kaiser, DCDR; Michael Brown, DCDR; Lew Derfuss, DCDR; Tony Zocchi, DCDR; Phil Mammano, DCDR; Dock Pierce, DCDR; Bryce Leinan, DCDR; Jim Losi, P-PCA

A quorum was present to conduct business.

Guests: Reported below in Addendum A.

Attendance is reported in Addendum A.

Approval of Meeting Minutes:

- July 2021: Russ Kaiser made motion to approve. Bryce Leinan seconded. Minutes approved.

District Board & Staff Reports:

DCDR 1 COMO Dale Fajardo – Rpt on File: Dale reported on planning for the Div 1 OPTREX which is scheduled for early October. The preliminary schedule is in his report. They expect 3 to 4 facilities. Nancy Marion is helping with setting up the OPTREX. Div 1 Elections will be on Sept 22nd. Also currently working with 2 new members.

DCDR 3 Russ Kaiser – Rpt on File: Russ reported that all flotillas have received the NACO 3 Star Award. Conducted a division fellowship BBQ event. Aug 14th is the date for their OPTREX. All flotillas are preparing for elections.

DCDR 4 Michael Brown – Rpt on File: Michael reported he had nothing to add to his report.

DCDR 5 Lew Derfuss – Rpt on File: Lew reported they were preparing for in-person meetings but then decided to have all meetings online. Will try to have in-person meetings in September. Sept 4th is the date for a mini-OPTREX. September 24 to 26 is scheduled for Flotilla 5-5's OPTREX. Trying to do some reqs that are due next year. Also doing patrols.

DCDR 6 Chuck Cobery – Rpt on File: Chuck was expected to be late to the meeting so COMO Smith reported for Chuck. He noted they had a very good BBQ at Station Monterey.

DCDR 7 Tony Zocchi – Rpt on File: Tony reported continuing to do OPS on the water. Unfortunately water levels continue to drop. Have had several announcements for PA events but then had some retractions due to the Delta Variant. Tony noted their August OPTREX went well.

DCDR 8 Phil Mammano – Rpt on File: Phil noted they completed a Division meeting tonight. They discussed an in-person COW but decided not to do that. 2 flotillas were doing some in-person meetings but decided to go back to online meetings.

DCDR 10 Dock Pierce – Rpt on File: Dock reported they're working to get elections going. Doing patrols with their OPTREX scheduled in September. Pleased with PA events that included VEs. Changed back to virtual meetings. Dock noted he's happy to see flotillas working as a team.

DCDR 11 Bryce Leinan – Rpt on File: Bryce reported planning for their OPTREX on August 28th. Bruce Martin is handling this. Will conduct a special election for VFC in 11-03. Currently working on leadership for flotillas. Will continue with virtual meetings at this time.

DCDR 12 Greg Olsen – Rpt on File: Greg was excused. Georgie Scheuerman reported for Greg. She noted the Div 12 OPTREX is scheduled for October 15/16. The division and flotillas are preparing for elections. Resolved an issue with the District dues bill. Flotillas did try to conduct in-person meetings but decided to continue with online meetings due to the Delta Variant.

PPCA: Jim Losi – Rpt on File: Jim Losi reported working on the PCA Fair. The link will be located on the D11N website. 29 courses are scheduled with 31 instructors. B&S Meeting and Aux Memorial will also take place on this weekend. Thanked everyone involved organizing the PCA Fair. Aux Memorial Ceremony is set. Asked DCDRs to help get family members addresses to invite families to the Aux Memorial Ceremony. Jim will send names to the DCDRs. Prepping the memorial this coming week. Friday names will be put on the memorial. Currently looking for someone to sing the National Anthem. COMO McFarren thanked everyone doing work on the PCA Fair and the AUX Memorial Ceremony.

IPDCO: Mary Kirkwood: COMO Kirkwood reported she had nothing from IPDCO. National: NACON was cancelled because of COVID spike. Several DSOs were planning to go. Will try to do something by webinar. Also will try to do something at N-Train next year. If members were planning to go, all reservations were cancelled. Asked that members cancel reservations and request a refund on air tickets. If members can't get a refund, they should submit a request for reimbursement to cover their cost. National is working on some online meetings.

DIRAUX: CDR Paige Keenan: CDR Keenan reported all elections this year will be done via electronic means. Even if you have a hybrid meeting, elections will be electronic. She reviewed electronic election rules. CDR Keenan noted we're approaching the end of the fiscal year. She also noted she's glad to see people responding to DIRAUX YN requests for information.

OTO: BOSN2 Dustin Finkelson: OTO Finkelson reported the good OPTREX in Utah. He noted our PLBs are coming in at the end of this month or early September. D11SR helped by giving us some of their PLBs. Oct 1 through Nov 15th will be a black out period so things will not be paid during this period. We'll still be able to get underway but won't get reimbursed until at least Nov 15th.

Curtis Han: DSO Reports: Curtis thanked DSOs for reports.

DCAPT Prevention Alan Stanton DCAPT–

Wil Sumner DSO-MS – Rpt on File. Wil reported July was very active. He extended a Bravo Zulu (BZ) to Bill Stolz for his UPV work. He also extended a BZ to Divisions 10 and 6 for hosting PA/MS oriented events. Michael Mitchell and Bill Stolz were up at Lake Tahoe doing an event on Commercial Boat Inspections. Sea Partner training kits will be available at the PCA Fair. Wil noted September is Coast Cleanup month.

Jane Smith DSO-PA - Rpt on File: Jane reported that the reports she's receiving are good. There will be a PA class at the PCA Fair. Jane noted she needs more info on what members are doing.

Mike Thompson DSO-PV - Rpt on File: Mike reported he had nothing to add to his report.

Michael Hay DSO-NS - Rpt on File: Michael reported bridges are currently at 88%, PATONS at 54% completion. He noted he's just back from C-School which was very good. Currently have a goal to digitize records at DPW. This is going well.

Sean Harvey DSO-PE - Rpt on File: Sean was excused. Alan reported that we have 163 instructors. 34 instructors are in REWK because of workshop issues. Asked DCDRs to communicate with instructors who are in REWK. Also Alan noted PE will do a virtual class, Train the Trainer in August.

Mike Lauro DSO-VE - Rpt on File: Mike reported he has nothing to add to his report. He will have a class at the PCA Fair. Mike also noted that the district currently has about 170 examiners but we use to have over 300.

Curtis Han noted that completion of items to get out of REWK must be put into AD2 and also reported to DIRAUX to get it cleared.

DCAPT Response Nancy Marion DCAPT –

Larry Olson DSO-AV – Rpt on File: Larry reported every year Experimental Aviation Association has an event. This year's event has attracted some people to the Auxiliary.

COMO Wally Smith DSO-OP - Rpt on File: Wally reported only 4 out of 10 divisions sent in reports. Asked DCDRs to get OPS reports in. Asked that we make sure members are ready for check rides before submitting names for an OPTREX. Reports are on the website listing those in REWK and those who need Checkrides. Also some members are listed in REYR.

Larry Stanton DSO-CM - Rpt on File: Larry reported it's been a busy month. Lots of training is being done. Larry noted work done by a member to help locate an open microphone.

Vinicio Mata DSO-EM – Rpt on File: Vinicio reported we're still monitoring the fires. Trying to maintain communications with members who may be affected.

John-Michael Zimmerle DSO-AS –Rpt on File: John-Michael reported effective today we can resume all Aux Scouts activities. He described events the Sea Scouts could participate in.

DCAPT Support & Planning Bruce Martin DCAPT –

BK Barr DSO-CS – Rpt on File: BK reported he had nothing to add to his report. Jim Losi complimented BK for quickly getting the link for PCA Fair registration on the website.

Linda Haynes DSO-CA – Rpt on File: Linda was excused. Bruce noted CA activity with Station Rio Vista.

Robert Aston DSO-IS - Rpt on File: Robert reported he had nothing to add to his report. Reminded people taking classes in AUXLMS that results should go to AD2 but it can take up to 10 days to get into AD2. OTO Finkelson noted we should wait 5 to 7 days at least before sending completion info to DIRAUX. If it's an urgent issue, contact the OTO to handle it.

Ann Zocchi DSO-MT – Rpt on File: Ann reported the District Training Calendar is out. Two OPS Workshops and TCT Workshops are scheduled in August.

Steven Hilt DSO-DV – Rpt on File: Steven was not present. Winnie Zhou reported for Steven. She noted that Steven will send BRAVO ZULUs to flotillas and divisions that received the NACO 3 Star Award. Working with San Francisco State to set up and safely make a presentation to Veterans Association. He's also currently planning work with SO and FSO DVs.

Jim Losi DSO-HR – Rpt on File: Jim reported COMO McFarren will speak about membership statistics. Jim has some leads for new members that he will distribute.

Jerry Edelen DSO-MA - Rpt on File: Jerry thanked MAs who attended the PLB meeting. He noted our Rolling Stock ADSO has been very busy. The District Store credit card reader is working. Can now accept cash, check, or credit cards.

Greg Schaefer DSO-PB – Rpt on File: Greg was excused. Tiffany Townsend reported for Greg. She reported the recent Northwind was released. Currently they don't have a lot of reports on file and would like more.

Curtis Han - DCOS

Fran Fisher DSO-FN – Rpt on File: Fran reported she asked Divisions to read her report each month.

Ricardo Moreno INT REL – Rpt on file. Ricardo reported he's seen a lot of activity at the National level. Things are picking up and we're getting more interpreters. Curtis Han noted Ricardo would be happy to speak at flotilla and division meetings.

Georgie Scheuerman DSO-SR – Minutes in. Georgie noted she had nothing to add.

ASC- SF: Sue Fry: Rpt on File: Sue reported Sector is planning for Fleet Week, proceeding with full Fleet Week plans. She also noted we've had an additional AUXLO assigned recently.

ASC- Humboldt: Bill Hale: Rpt on File: Bill reported 08-39 will not do helicopter OPS this year.

COMO McFarren thanked all program leads.

DCO McFarren: DSO Reports:

Joanna Leighton-Nevesny DSO-LP: Joanna was not present. Rob Firehock had nothing to report. Things are quiet.

Neal Nevesny - Civil Rights – Neal was not present.

Leadership Reports:

DCOS – Curtis Han:

- **D11 Request for Forces Update:**
 - We have closed 35 of the 59 Initial and Additional requests to date. 26 of the requests were linked to activities D11N Auxiliary provided prior to the COVID shutdown.
 - Short summary of requests filled since last Report
 - Please encourage your members to update their skills bank information and make sure they are current in Core Training and Risk Management to be considered if opportunities pop up.
- **Risk Management Initial Training and Refresher Training Reports**
 - Initial RM Training – 385/405 members (94.6%) who needed Initial Training have successfully completed. Out of 22 members, 2 are FCs (both currently working on it, given deadline by Friday, 8/13/21), 7 are Staff Officers, 7 AUXCA members, 6 members with certain qualifications
 - RM Refresher Training – 188/230 members (81.7%) have completed the refresher training. 13 members have not taken the first RM refresher course since their initial training; 29 members are overdue. There are members that are expiring soon, so please check your status report in the Performance Measurement Directorate website
- **Core Training:**
 - We are currently at 63% compliance for core training and below the 66% average for the entire Auxiliary. We also ranked fourth of five in PACAREA.
 - 422 of our 1140 members are not current.
 - 171 (15%) of our members have never completed ANY Core Training classes.
- **AP/IQ Status: Needs updated information**

- D11N is doing pretty good in moving members out of AP status. Currently we sit at 89 members (7.8%) in AP. The Aux Average is 9.1% and we're #2 of 5 Districts in PACAREA
- We currently have 97 members (8.5%) in IQ status. The Aux Average is 4.4% and we're ranked 3rd of 5 Districts in PACAREA.
- AUXOP – we currently have 187 members (16.4%) with AX/AX2 designation. National average is 15%, ranked 2nd of 5 in PACAREA.

Curtis noted: People who don't want to be active in a program should let DIRAUX know and they'll be put into archived status in AD2.

DCO – Dean McFarren:

- **We continue to march towards normality:**
 - There currently is NO plan to revert back to a Phase II or other restricted duty but I urge you to remind your members that we all need to follow Reconstitution Plan safety guidance and not let our guard down. Be your shipmate's keeper and help keep our District safe.
- **Following AUX Reconstitution Guidance:**
 - Just a reminder that members need to have a High-Risk Assessment form on file with DIRAUX and be current in Core Training and the appropriate Risk Management course appropriate to the qualification or requested duty (Initial RM or RM Refresher) to be authorized for duty.
 - Mass Gathering assessment forms need to be completed and sent to DIRAUX prior to any indoor in-person meetings such as Flotilla or Division meetings or Public Education Events just to name a few. If you plan to have any type of meeting indoors, fill out the assessment and submit it. It's easier than you think and it would be a shame to have your meeting disapproved because you didn't submit the form.
 - It is not mandatory that Auxiliarists get vaccinated but I urge all of our members to consider getting the jab not only for yourself, but for your loved ones, shipmates, and friends.
- **Wildfires in our AOR - Everbridge**
 - As you are all aware, we have several massive wildfires currently raging in our AOR, including the Dixie Fire (Butte, Plumas Cty's) which is now the largest fire in CA history, River Fire (Nevada, Placer Cty's), Beckworth Complex (Plumas Cty), and the Tamarak Fire (Alpine Cty), along with several in the Trinity Forest.
 - Our Emergency Management team (Vinny Mata DSO-EM) and Bryce Leinan (DCDR-11, ADSO-EM) have been keeping tabs on fire progress and Aux member locations.
 - Several of our members have been impacted or are on the brink of being impacted. We have two Div-11 members that live in Taylorville that Bryce has contacted (Dixie Fire) and one where the fire is ~12mi away and one Div-06 member that evacuated from the Grass Valley area due to the River Fire
 - We have deployed Everbridge in a limited capacity several times this year already with excellent response rates. Additionally, we have conducted two general membership tests with ~76 response rate. Given the high fire danger, we need to do better. Bryce noted those with PO Box should let Bryce know their street address.
- **Membership Status:**
 - Currently at 1139 as of last report on 8/1. Up from 1136 last month at this time (+7 YTD).
 - We have recruited 77 new members in 2021 through 8/1 so we're still just above our goal trend of 10% for the year. We need to find out why people are leaving so we can improve on retention.

- We now have a tie for leading Flotilla producer. Flotilla 01-09 (Coyote Point) has joined Flotilla 12-01 (Neptune) as our leading producer with 7 new members recruited and Division 01 is still our leading Division with 13 new members in 2021, adding one new member to their tally.
- **Need for Uniform Training:**
 - Have attended several meetings or person to person contacts in the past month and see that a few of our members have forgotten about uniform standards and grooming.
 - Issues include dirty clothing, improper or missing name plates, non-authorized belts, crew neck tee shirts, along with haircuts/beards not meeting standards.
 - Suggest we emphasize proper TROPS/ODU wear and require each FC to hold uniform training at their next meeting and regular uniform inspections at in-person meetings.
 - The CGI Base Exchange is now open to all Aux members, the Uniform Distribution Center via the CG Exchange website is available for large uniform item purchases, the Auxiliary Association has all things Auxiliary, including a quick turnaround on nameplates, shoulder boards, and devices, and we will have our District Store open for the PCA fair next month.
 - We cannot have members coming on CGI looking incomplete or shabby. Please be your brother's/sister's keeper when it comes to proper uniform wear. Remember to praise in public and coach in private.

OLD BUSINESS:

- **Fall PCA Fair along with the September B&S meeting**
 - Still Planning for in-person event on 18-19 SEPT at CGI
 - PCA fair will offer classes on both Saturday and Sunday
 - Board & Staff meeting will be held on Saturday the 18th @ 15:00
 - D11N Memorial will be held on Sunday the 19th @ 11:00
 - **September PCA Fair 18-19 SEPT 21**
 - Jim Losi and team have put together an excellent variety of classes
 - Online Registration option is now live and the process is very easy
 - COVID class size restrictions are in effect. Gresham and Pt. Welcome limited to 50ppl. Georgie Scheuerman is contacting MWR to find out what class size limits are for other classrooms we have reserved.
 - Galley is operating at reduced capacity so members may have to eat in Pt. Welcome or outside if there isn't enough room in the dining hall
 - Sunday's memorial is currently being planned as an outdoor event, depending on weather.
 - **September Board & Staff Meeting 18SEP**
 - Current plans are to hold in Gresham Hall
 - COVID attendance restrictions are in place at 50ppl as mentioned above
 - Currently, if all members show up, we have 46-50 people, including EXCOM, DCDR's, DSO's, Election staff, Program Coordinators, and AV staff. This is going to be tight.
 - We will be broadcasting the meeting/election live through GTM and/or YouTube
 - Hope to have the Pt. Welcome room set up as a viewing area
- **District Elections**
 - District elections for three DCAPT positions for the 2022 term will be held at our September 18th in-person Board & Staff meeting
 - Even though we are meeting in person, this election will be held electronically in accordance with AUX-SOP 004A "Election of Unit Officers Through the Use of Electronic Means", ALAUX 023/20 "Auxiliary Election Policy Changes" to ensure all of the voting

body have an opportunity to participate, especially if they do not feel comfortable attending our September meeting in person.

- With this change from paper ballot to electronic voting, and in accordance with the Auxiliary Manual, Commandant Instruction M16790.1 (series), section 4.F.3.c. nominations from the floor are suspended for elections held electronically. Nominations from the floor are not permitted during such elections. All candidates for elections to be held electronically shall submit their letters of intent so as to be received by the Auxiliary unit leader no later than 14 days in advance of the election
- Qualified candidates need to submit their notice of intent to run to COMO Maddox AND any member of the screening team (COMO Smith, COMO Connell, and COMO Perata) at least 14 days prior to the election 04SEP2021. So, if you are qualified and plan to run, please submit your notice of intent by the revised submission date of midnight 04SEP.
- All members that meet the eligibility requirements contained in AUXMAN Chapter 4 Section F.2. Eligibility and AUXMAN Appendix C.31. Election Eligibility Criteria for District Captains are welcome to apply.
- We currently have five candidates that have been vetted by the Screening Committee led by COMO Maddox
 - Michael Brown (current Div 4 DCDR)
 - Chuck Cobery (current Div 6 DCDR)
 - Lew Derfuss (current Div 5 DCDR)
 - Bruce Martin (incumbent DCAPT)
 - Alan Stanton (incumbent DCAPT)
- Each candidate will be given 3-4 minutes to introduce themselves prior the election.
- Good Luck to all candidates and thank you for choosing to run for District elected office.
- **Division & Flotilla elections**
 - Divisions and Flotillas will also be conducting their elections electronically, even if they plan to meet in person. As already stated, we need to be thinking “Safety First” and not creating an environment where a voting member is uncomfortable attending a meeting.
 - Divisions should be putting together their screening teams now for elections in October and Flotilla’s in August for elections in November. Please refer to AUX-SOP 004A “Election of Unit Officers Through the Use of Electronic Means”, ALAUX 023/20 “Auxiliary Election Policy Changes” along with your standing rules and the AUXMAN for additional guidance and date requirements.
 - COMO Mike Maddox will have classes for electronic elections.
- **Fleet Week 2021**
 - Will be held on 04-12OCT
 - POC’S for Underway (Terry Blanchard), Shoreside (Michael Brown), and Comms (Kevin Sellstrom)
 - Please have your members contact the POC’s directly if they would like to participate.
 - Again, participating members must be current in core training, IRM/TCT, have completed Blood Borne Pathogen training, and have High Risk Assessment forms on file with DIRAUX.

NEW BUSINESS:

- **D11N Audio / Visual Budget Increase**
 - Authorized DCO-A-AV Bryce Leinan to purchase a replacement outdoor speaker to augment our PA system for the price of \$374.84.
 - 2021 budget allotted \$300 for AV purchases. Currently \$74.84 has been booked on the CM budget.

- Would like to make a motion to increase the 2021 AV budget by \$400 to cover the \$74.84 and provide ~\$325 in reserve in the event additional supplies are needed in preparation for September in-person meetings.
 - Low Derfuss made motion. Mike Brown seconded. Low Derfuss asked where the money is being moved from. Money is in D11N reserve budget. (COMO Fajardo asked if we should raise the budget item for next year.) Motion approved.
- Low Derfuss asked if we need to submit a Mass Gathering Form for an OPTREX. It was noted that it's needed for both indoor and outdoor gatherings.

STATS & DATA

As of 01AUG21

2019 Year End # of Members	2020 Year End # of Members	2021 Membership Inflows and Outflows					NET* MEMBERS	2021 B/(W) 2020
		New	Retired or Left	Members Cross ***The Bar	**TXFR			
1,171	1,132	77	-63	-7	0	1,139	7	

For the Good of the Auxiliary:

- None.

Adjourn: With no further comment or discussion, Low Derfuss made a motion to adjourn and it was seconded. Board approved. DCO McFarren adjourned the meeting at 2101.

Next Meeting: September 18, 2021 at 1500 PDT, Gresham Hall CGI

Please note that we will most likely not have room for guests in Gresham Hall during the Board & Staff Meeting due to the COVID capacity limitations. We plan on broadcasting the meeting live through GoToMeeting and also via YouTube for those that would like to attend virtually. We are also looking into providing a venue in the Pt. Welcome room for viewing.

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

ADDENDUM A: District Board, Staff Officers and Guests Present

DIRAUX: CDR Paige Keenan

DIRAUX: BOSN2 Dustin Finkelson

COMO Dean McFarren DCO

COMO Mary Kirkwood IPDCO, DNACO PACAREA

Chief of Staff Curtis Han

DCAPT Prevention: Alan Stanton

DCAPT Response: Nancy Marion

DCAPT Support & Planning: Bruce Martin

DCDR 1 – COMO Dale Fajardo;

DCDR 3 – Russ Kaiser

DCDR 4 – Michael Brown;

DCDR 5 – Low Derfuss

DCDR 6 –

DCDR 7 – Tony Zocchi

DCDR 8 – Phil Mammano;

DCDR 10 – Dock Pierce

DCDR 11 – Bryce Leinan;

DCDR 12 –

P-PCA – Jim Losi

DSO's in attendance:

DSO-AS – John-Michael Zimmerle

DSO-AV – Larry Olson

DSO-CA –

DSO-CM – Larry Stanton

DSO-CS – BK Barr

DSO-DV –

DSO-EM – Vinicio Mata

DSO-FN – Fran Fisher

DSO-HR – Jim Losi

DSO-IS – Robert Aston

DSO-LP –

DSO-MA – Jerry Edelen

DSO-MS – Wil Sumner

DSO-MT – Ann Zocchi

DSO-NS – Michael Hay

DSO-OP – COMO Wally Smith

DSO-PA – Jane Smith

DSO-PB –

DSO-PE –

DSO-PV – Mike Thompson

DSO-SR – Georgie Scheuerman

DSO-VE – Mike Lauro

CRC -

ASC SF: Sue Fry

ASC H: Bill Hale

Int Rel – Ricardo Moreno

Guests: COMO Mike Maddox, John Hardin, Bill Boersma, Eric Johnson, Chris Waller, Rob Firehock, Bill Stolz, Jim Duncan, Don Anderson, Tiffany Townsend