



**Homeland
Security**

**U.S. Coast Guard Auxiliary
District 11 Northern Region**
Serving Northern California, Nevada, Utah



District 11NR Board & Staff Meeting Minutes
Wednesday 21 July, 2021 1900 PDT
Webinar

Call to Order: 1904 hours by DCO Dean McFarren

Roll Call: By Georgie Scheuerman. Present were: CDR Paige Keenan, BOSN2 Dustin Finkelson; COMO Dean McFarren, DCO; Curtis Han, DCOS; COMO Mary Kirkwood, IPDCO, DNACO PACAREA; Alan Stanton, DCAPT; Nancy Marion, DCAPT; Bruce Martin, DCAPT; COMO Dale Fajardo, DCDR; Michael Brown, DCDR; Lew Derfuss, DCDR; Chuck Cobery, DCDR; Tony Zocchi, DCDR; Phil Mammano, DCDR; Bryce Leinan, DCDR; Greg Olsen, DCDR; Jim Losi, P-PCA

A quorum was present to conduct business.

Guests: See Addendum A below.

Attendance is reported in Addendum A.

Approval of Meeting Minutes:

- June 2021: Bryce Leinan made motion to approve. COMO Dale Fajardo seconded. Minutes approved.

District Board & Staff Reports:

DCDR 1 COMO Dale Fajardo – Rpt on File: Dale reported that a July 4th video was made by some Div 1 members. He thanked several members who made the video. Surface OPS work continues with Silver Charm and Servant conducting training. Silver Charm is also doing work with the Coast Guard. Dale attended the Instructor Development Course at Petaluma. He noted it was very good.

DCDR 3 Russ Kaiser – Rpt on File: Russ was excused. Don Anderson (Div 3 VCDR) reported for Russ. Don thanked Lew Derfuss (Div 5 DCDR) for the Luau. Div 3 BBQ is coming up. Improved response on the Everbridge. Doing Hybrid meetings and doing beach cleanups. Div 3 OPTREX is scheduled for August at Sacramento Yacht Club. Doing training for both experienced and new members. Getting out invitations to new and current members. Don thanked Larry Stanton for doing an in-person PE class. Also doing Weekend Navigator.

DCDR 4 Michael Brown – Rpt on File: Michael reported that Division 4 VCDR Eddie Lam was awarded Coast Guard Junior Officer of the Day at Air Station San Francisco.

DCDR 5 Lew Derfuss – Rpt on File: Lew reported Randy McCormick worked with 5-5 to get the Diversity 3 Star Award. Had their Annual Luau with 80 people attending. Present were Capt. Taylor Lam Sector San Francisco Commander, COMO Mark Kirkwood, and COMO Dean McFarren. Had many people from throughout the District participating in the Luau. Pictures are available. Did a 4th of July Parade. Lew extended a Bravo Zulu to Wil Sumner for classes he's organized and done. Currently doing patrols and helping people to get prepared for Checkrides.

DCDR 6 Chuck Cobery – Rpt on File: Chuck reported Operations continue to improve in Monterey and Santa Cruz. 2 flotillas are meeting in person. Chuck extended a Bravo Zulu to Alex Urciuoli who's watch standing at Station Monterey Communications Center. Chuck also noted that he met with the new CO at Station Monterey.

DCDR 7 Tony Zocchi – Rpt on File: Tony reported 3 of 4 flotillas are meeting in person. Doing some fellowship. Fully engaged doing on-the-water training. Getting ready for their OPTREX in August. New crisis – water conditions are very low. 7 boat ramps closed and 7 more are likely to close. Operations Dry Water is underway. Took care of 10 vessels during the event. 3 to 11 tows are being done per weekend per patrol. There's lots of work for the Auxiliary on the water.

DCDR 8 Phil Mammano – Rpt on File: Phil reported he was not able to get audio going during the meeting. Clear Lake is low. Helped a SAR case on Lake Berryessa.

DCDR 10 Dock Pierce – Rpt on File: Dock was excused. Bill Boersma (Div 10 VCDR) reported for Dock. He noted Lakes are going down similar to conditions reported in other divisions

DCDR 11 Bryce Leinan – Rpt on File: Bryce reported there are some wild fires in the area. Have a few members that may be affected. Lakes are going down including Lake Tahoe. One lake is already closed. It will be a very challenging summer. Trying to start meetings next month in person. Flotilla 11-01 recently had a fellowship event.

DCDR 12 Greg Olsen – Rpt on File: Greg reported Silver Charm and Servant did a mini OPTREX for check rides. 4 members of Div 1 requaled. Div 12 had one new qual and 2 requals. 7 people completed check rides in one day. Ability for flotillas to do in-person meetings is being worked on. Div 12 has done 33% of PATONS so far.

PPCA: Jim Losi – Rpt on File: Jim Losi reported DCO & DCOS with DIRAUX are hosting the PCA Fair in person in September. Agenda will come out soon. Saturday will be a full day of training. ACV will be there for comms. B&S meeting is on Saturday. On Sunday the Auxiliary Memorial Service will be at 11:00. D11NR Color Guard will be there. Names of those who passed the bar in 2019 and 2020 will be placed temporarily on the Memorial until a permanent installation can be done. Linda Haynes with District Culinary Assistants will provide snacks and dinner.

IPDCO: Mary Kirkwood: COMO Kirkwood reminded people the Delta Variant is out and people are wearing masks again. USCG Severe Event Efforts has now added Wildfires and Floods to the severe event list. NACON – Some DSO are going, including PE, IS, Int Affairs, and VE. MS and EM are also going. Orlando Airport has a lot of construction. Some vans will be available to get members from the airport to the hotel. At NACON many items will be reviewed and voted on. New directorates are being considered, including Investigations, Records, and Chaplains. Other items include some changes to Aux Flight suits and Operations Service Awards could use some training hours. Anyone not vaccinated must wear masks. Vaccinated individuals are encouraged to wear masks.

DIRAUX: CDR Paige Keenan: CDR Keenan reported on members submitting STTRs. The systems may be full. May have to resubmit STTRs for 2022 later this year. For orders for C Schools and district meetings keep an eye out for emails from DIRAUX YN2 asking for more info. Another form will be needed to name YN2 as proxy to handle expense forms for travel claims. COVID is spiking again – Members have been asking DIRAUX questions about vaccination requirements for in-person events. No requirements currently in place but it's best to wear masks during in-person events. Some members have not completed required items because they are not continuing in a competency. They should send an email to DIRAUX letting them know they want their competency archived in AUXDATA II (AD2). Email must come directly from the member or sent through leadership from the individual member. COMO McFarren asked DCDRs to remind those requesting orders to send in the proxy form to DIRAUX.

OTO: BOSN2 Dustin Finkelson: OTO Finkelson reported OPTREX are underway. Mini OPTREX are also good. Air Station San Francisco has a gap in OIAs. He's working on this. Should be handled in next few days. New PLBs are expected to come in. New OTO has arrived in D11SR. AUXDATA II has a tab for PPE. It will take a while to get everything into AD2. Members will get an email about acknowledging PPE entered into AD2. COMO McFarren asked DCDRs to pass this info to divisions.

Curtis Han: DSO Reports:

DCAPT Prevention Alan Stanton DCAPT–

Wil Sumner DSO-MS – Rpt on File: Wil extended a Bravo Zulu to John Teague (5-5) for attaining an MS Training Ribbon. MS conducted a number of classes over the last few months. California has \$ 12M for Abandoned Derelict vessels visible during lower water. Completed the UPV training program. Michael Mitchell has been busy at Lake Tahoe. MS training is at 540 hours. Activity is picking up.

Jane Smith DSO-PA - Rpt on File: Jane thanked all the PA Officers for sending in their reports. She noted we need photos with some captions. Will be conducting a class at PCA and will be signing off PQS at all levels at PCA.

Mike Thompson DSO-PV - Rpt on File: Mike reported we should let members know that they can put PV info into AD2 directly rather than filling out a form. Phil Mammano has over 100 PVs done so far. Div 5 doing a good job and Flotilla 05-07 is doing boat rental fleets.

Michael Hay DSO-NS - Rpt on File: Michael reported Bridges are at 88%, PATONS at 49% so far. Sept 30th is the deadline for PATONS. Low water is affecting PATONS. Thanked everyone for going out to do these. A course will be conducted at PCA. Michael thanked ADSOs Jim Duncan and Bob Bain for their support.

Sean Harvey DSO-PE – Rpt on File: Sean thanked instructors for getting Workshops done. Still have some instructors who need to complete workshops. Boat America (BA) approved for CA and Nevada. BA slides were just updated. ABS is no longer a NASBLA course but it can still be taught. Sean noted we can do virtual classes. In-person classes require more paperwork because of COVID. If in REWK, IS can enter info into AD2 but a note must also be sent to DIRAUX to take care of REYR or REWK. IS officers can send the info to DIRAUX also. Robert Aston noted IS must enter overdue workshops. Then Diraux must take people out of REWK.

Mike Lauro DSO-VE - Rpt on File: Mike reported he had nothing to add to his report. He'll have a class at PCA.

DCAPT Response Nancy Marion DCAPT –

Larry Olson DSO-AV – Rpt on File: Larry excused. Nancy noted continuing air missions each week. On June 12th there was an interesting situation when AUX Air received a request for assistance related to a kayaker at sea. AUX Air handled relaying comms to assist with the situation. Also some members are currently in training.

COMO Wally Smith DSO-OP - Rpt on File: Wally reported Kite Surfing patrols are ongoing. Jim Losi is doing these patrols and more are needed. Reported he's got 8 out of 10 division OPS reports. At a meeting with our OTO they talked about putting together a report listing when individuals need Checkrides. Will soon post this report on the OPS page. Mini OPTREX are good. 14 people have done check rides in mini OPTREX. He noted he was pleased to see this.

Larry Stanton DSO-CM - Rpt on File: Larry reported on starting the HF training program. He noted AUX Comms is helping VTS. At the PCA Fair they'll be conducting a class and doing signoffs.

Vinicio Mata DSO-EM – Rpt on File: Vinny reported things are very busy. There was a mid-June Everbridge test. Reached the usual 77% response rate. He noted he'd like to figure out ways to improve

this. They've begun monitoring fires. Then recently there was an earthquake and they did an Everbridge check. No problems reported for members. Actively monitoring 2 fires at this time.

John-Michael Zimmerle DSO-AS – Rpt on File: John-Michael reported that we cannot work with Sea Scouts in person yet. But looking forward to this soon.

DCAPT Support & Planning Bruce Martin DCAPT –

BK Barr DSO-CS – Rpt on File: BK reported on the business continuation plan and asked SO-CSs to back up website's files in case something happens to their website.

Linda Haynes DSO-CA – Rpt on File: Linda excused. Doing some food service at Station Rio Vista.

Robert Aston DSO-IS – Rpt on File: Robert reported that the National average for members entering info into AD2 is 20%. Encouraging training and helping members enter items into AD2. Setting up some more classes to help members. Asked SO-IS about what training has been done.

Ann Zocchi DSO-MT – Rpt on File: Ann reported there were classes last month. Also have some classes this month. Training Calendar for August is coming out. C-School training schedule for 2022 will be out soon. We're trying to get some in our District. Ann noted that we can't put in STTRs for 2022 classes until October.

Steven Hilt DSO-DV – Rpt on File: Steven reported he's very excited about being able to go onto campus to introduce veterans to the Auxiliary. Restarting the Semper Paratus Club at San Francisco State University. American Samoa Church invited Steven to speak about diversity.

Jim Losi DSO-HR – Rpt on File: Jim reported we're doing a nice job on recruiting. Trying to do a better job on retention of members. Asked DCDRs to ask FCs to concentrate on retention.

Jerry Edelen DSO-MA - Rpt on File: Jerry reported on a busy month. Got all items from Immediate Past DSO-MA. Thanked George for his help. Did preliminary inventory for the store and met with the CGI Base Exchange. Doing maintenance schedules for our rolling stock. Putting webinar together on PLBs for July 27th at 1900. Jerry also noted the District store will be at the PCA Fair.

Greg Schaefer DSO-PB – Rpt on File: Greg excused. Publication coming out very soon.

Curtis Han - DCOS

Fran Fisher DSO-FN – Rpt on File: Fran reminded divisions that their \$300 checks have been sent. They should be cashed soon. Asked that her reports be reviewed so flotillas and divisions are knowledgeable about dues.

Ricardo Moreno INT REL – Rpt on File: Ricardo excused. Support for the Coast Guard is continuing. Ricardo will be attending NACON.

Georgie Scheuerman DSO-SR – Minutes in. Georgie noted she had nothing to add.

ASC- SF: Sue Fry: Rpt on File: Sue reported we have extremely positive supporters at Sector. They're interested to meet Auxiliarists and Aux Units supporting the Coast Guard. Currently active in Fleet Week (FW) planning. YBI and CGI are open for meetings.

ASC- Humboldt: Bill Hale: Rpt on File: Bill excused. Continuing supporting the fuel farm. Helicopter OPS being scheduled. Also provided info for Project Dry Water.

COMO McFarren thanked everyone for the great activity taking place as things are opening up.

DCO McFarren: DSO Reports:

Joanna Leighton-Nevesny DSO-LP: Joanna not present. Rob Firehock said there's nothing to report from legal.

Neal Nevesny - Civil Rights – Neal not present. Rob Firehock said there was nothing to report.

Leadership Reports:

DCOS – Curtis Han: Welcomed ADSO Legal Eric Johnson.

- **D11 Request for Forces Update:**
 - We have closed 34 of the 58 Initial and Additional requests to date. 25 of the requests were linked to activities D11N Auxiliary provided prior to the COVID shutdown.
 - Both Auxiliary Sector Coordinators and all 12 Auxiliary Unit Coordinators have resumed their roles at bases and units in D11N. All are actively communicating with their POC's to identify additional needs the active duty may have
 - Please encourage your members to update their skills bank information and make sure they are current in Core Training and Risk Management to be considered if opportunities pop up.
- **Risk Management Initial Training and Refresher Training Reports:**
 - As of the July report from Performance Measurement, D11N is 94.6% compliant with Initial RM training. Average for the entire Auxiliary is 96.7% and we're currently 3rd of 5 Districts in PACAREA. (NOTE: D11S is 98.9% compliant)
 - We currently have ten elected/appointed officers (two FC's and one ADSO, One SO, and six FSO's) that still require initial RM.
 - We also have seven AUX-CA's (renamed from AUX-FS) among the 13 remaining members whose qualification(s) require initial RM.
 - D11N is currently 67.3% compliant with TCT Refresher. Average for the Auxiliary is 76.2% and again we're third of five Districts in PACAREA. (NOTE: D11S is 99.5% compliant)
 - We have 90 members that are not current in TCT Refresher, including 29 that have never taken a refresher class and 61 that are overdue for their refresher.
 - This includes 53 members with either Coxswain or Boat Crew qualifications
 - Need to find out if members want to continue with the competency.
- **National Safety Program Update**
 - William (Bill) Pope of Flotilla 07-06 has been designated as DCO-A-S and is working with me as our District Safety Officer to develop our D11N Safety program
 - The National Safety program document is still under review by BSX and CG departments. No ETA for when it will be approved.
 - A one-hour Safety Program training will be given during NACON to the ASOC class.

DCO – Dean McFarren:

- **We continue to march towards normality:**
 - I am excited to see more and more members requesting authorization for duty to perform just about all missions that we were performing prior to COVID.
 - This is good... however California, Nevada, and Utah are all seeing a spike in COVID infections due to the Delta Variant. This strain is infecting both vaccinated and unvaccinated people, however the CDC is reporting that vaccinated people usually do not show the same severity of symptoms and may not transmit the disease.
 - There currently is NO plan to revert back to a Phase II or other restricted duty but I urge you to remind your members that we all need to follow Reconstitution Plan safety guidance and not let our guard down. Be your shipmate's keeper and help keep our District safe.

- **Following AUX Reconstitution Guidance:**
 - Just a reminder that members need to have a High-Risk Assessment form on file with DIRAUX and be current in Core Training and the appropriate Risk Management course appropriate to the qualification or requested duty (Initial RM or RM Refresher) to be authorized for duty.
 - Mass Gathering assessment forms need to be completed and sent to DIRAUX prior to any indoor in-person meetings such as Flotilla or Division meetings or Public Education Events just to name a few. If you plan to have any type of meeting indoors, fill out the assessment and submit it. It's easier than you think and it would be a shame to have your meeting disapproved because you didn't submit the form.
 - It is not mandatory that Auxiliarists get vaccinated but I urge all of our members to consider getting the jab not only for yourself, but for your loved ones, shipmates, and friends.
- **Core Training:**
 - We are currently at 63% compliance for core training and below the 66% average for the entire Auxiliary. We also ranked fourth of five in PACAREA.
 - 422 of our 1140 members are not current.
 - 171 (15%) of our members have never completed ANY Core Training classes.
 - 88 are BQ or above
 - 57 are still in AP status with another 26 in IQ.
- **Membership Status:**
 - Currently at 1136 as of last report on 7/13. Down from 1139 last month at this time (+4 YTD).
 - We have recruited 67 new members in 2021 through 7/13 so we're still just above our goal trend of 10% for the year.
 - Flotilla 12-01 is still our leading producer with 7 new members recruited and Division 01 is still our leading Division with 12 new members in 2021. Neither 12-01 or Div-01 have recruited any new members in the past couple of months so this is a great chance for other Flotilla's and Divisions to take over the top spots.
- **AP/IQ Status:**
 - D11N is doing pretty good in moving members out of AP status. Currently we sit at 64 members (5.4%) in AP. The Aux Average is 6.1% and we're #2 of 5 Districts in PACAREA
 - We currently have 96 members (8.2%) in IQ status. The Aux Average is 4.3% and we're ranked 4th of 5 Districts in PACAREA.
- **Everbridge Activation:**
 - I want to thank the Emergency Management Team for two successful activations of the Everbridge Notification System:
 - The first activation was for the recent 6.1 earthquake near Lake Tahoe where a geographic specific callout was performed with 100% response from our members
 - The second was more recent when the system was activated to reach out to members near the fires raging in the Nevada/California border area. Again, with full success.
 - This system is critical to ensuring our members are safe in the event of a natural disaster or possible emergency callout. Please encourage your members to quickly respond to all test activations. We seem to be stuck at about 76% response for our District which is really quite low if you think about it.

- Remind your Flotilla Commanders, talk it up whenever you meet with members, and reinforce the reasons why we use the system. Safety and Readiness.

OLD BUSINESS:

- **Fall PCA Fair along with the September B&S meeting**
 - Planning for in-person event on 18-19 SEPT at CGI
 - PCA fair will offer classes on both Saturday and Sunday
 - Board & Staff meeting will be held on Saturday the 18th.
 - D11N Memorial will be held on Sunday the 19th.
 - Have rooms booked at the executive Inn.
- **Fleet Week 2021**
 - Will be held on 04-12OCT
 - POC'S for: Underway (Terry Blanchard), Shoreside (Michael Brown), and Comms (Kevin Sellstrom)
 - Have we had any fleet week meetings yet?
 - Again, participating members must be current in core training and RM/TCT, and have High Risk Assessment forms on file with DIRAUX.
- **District Elections**
 - District elections for three DCAPT positions for the 2022 term will be held at our September 18th in-person Board & Staff meeting
 - All members that meet the eligibility requirements contained in AUXMAN Chapter 4 Section F.2. Eligibility and AUXMAN Appendix C.31. Election Eligibility Criteria for District Captains are welcome to apply.
 - A candidate screening team has been put together consisting of: COMO Maddox, COMO Smith, COMO Connell, and COMO Perata
 - A notice of intent to run must be submitted to COMO Maddox AND any member of the screening team at least sixty days prior to the election. That's today 21JUL2021. So, if you are qualified and plan to run, please submit your notice of intent by midnight tonight.
- **Division & Flotilla elections**
 - Divisions should be putting together their screening teams now for elections in October and Flotilla's in August for elections in November. Please refer to your standing rules and the AUXMAN for additional guidance and date requirements. NACON will be voting on how elections will be held.

NEW BUSINESS:

- None.

For the Good of the Auxiliary:

- COMO McFarren extended a thank you to DCDR Lew Derfuss and Division 05 for holding a wonderful fellowship event. The Luau, with whole pig, hula dancers, Hawaiian music, and a bunch of Auxiliarists and friends who were ready to see each other again. It was really a hit.
- PACAREA had their 2nd Change of Command on June 30th where VADM Michael McAlister relieved RADM Gautier. As you may remember Rear Adm. Gautier relieved Vice Adm. Linda L. Fagan as the acting Pacific Area commander on June 16th. ADM Fagan assumed the duties as the 32nd Vice Commandant on June 18th, 2021.

Adjourn: With no further comment or discussion, Lew Derfuss made a motion to adjourn and COMO Dale Fajardo seconded. Board approved. DCO McFarren adjourned the meeting at 2135.

Next Meeting: August 11, 2021 at 1900 PDT, Webinar (Due to NACON in August the District B&S Meeting will be one week earlier than our normal third week of the month.)

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

ADDENDUM A: District Board, Staff Officers and Guests Present

DIRAUX: CDR Paige Keenan

DIRAUX: BOSN2 Dustin Finkelson

COMO Dean McFarren DCO

COMO Mary Kirkwood IPDCO, DNACO PACAREA

Chief of Staff Curtis Han

DCAPT Prevention: Alan Stanton

DCAPT Response: Nancy Marion

DCAPT Support & Planning: Bruce Martin

DCDR 1 – COMO Dale Fajardo; DCDR 3 –

DCDR 4 – Michael Brown; DCDR 5 – Lew Derfuss

DCDR 6 – Chuck Cobery; DCDR 7 – Tony Zocchi

DCDR 8 – Phil Mammano; DCDR 10 –

DCDR 11 – Bryce Leinan; DCDR 12 – Greg Olsen

P-PCA – Jim Losi

DSO's in attendance:

DSO-AS – John-Michael Zimmerle

DSO-AV –

DSO-CA –

DSO-CM – Larry Stanton

DSO-CS – BK Barr

DSO-DV – Steven Hilt

DSO-EM – Vinicio Mata

DSO-FN – Fran Fisher

DSO-HR – Jim Losi

DSO-IS – Robert Aston

DSO-LP –

DSO-MA – Jerry Edelen

DSO-MS – Wil Sumner

DSO-MT – Ann Zocchi

DSO-NS – Michael Hay

DSO-OP – COMO Wally Smith

DSO-PA – Jane Smith

DSO-PB –

DSO-PE – Sean Harvey

DSO-PV – Mike Thompson

DSO-SR – Georgie Scheuerman

DSO-VE – Mike Lauro

CRC -

ASC SF: Sue Fry

ASC H:

Int Rel –

Guests: COMO Mike Maddox, Bill Boersma, Don Anderson, Terry Blanchard, Anthony King, Eric Johnson, John Hardin, Jim Duncan, Rob Firehock