



**Homeland  
Security**

**U.S. Coast Guard Auxiliary  
District 11 Northern Region**  
*Serving Northern California, Nevada, Utah*



District 11NR Board & Staff Meeting Minutes  
Wednesday 16 June, 2021 1900 PDT  
Webinar

**Call to Order:** 1903 hours by DCO Dean McFarren

**Roll Call:** By Georgie Scheuerman. Present were: CDR Paige Keenan, BOSN2 Dustin Finkelson; COMO Dean McFarren, DCO; Curtis Han, DCOS; COMO Mary Kirkwood, IPDCO, DNACO PACAREA; Alan Stanton, DCAPT; Nancy Marion, DCAPT; COMO Dale Fajardo, DCDR; Russ Kaiser, DCDR; Michael Brown, DCDR; Lew Derfuss, DCDR; Tony Zocchi, DCDR; Phil Mammano, DCDR; Dock Pierce, DCDR; Bryce Leinan, DCDR; Greg Olsen, DCDR; Jim Losi, P-PCA

A quorum was present to conduct business.

Guests: See Addendum A Below.

Attendance is reported in Addendum A.

**Approval of Meeting Minutes:**

- May 2021: Lew Derfuss made motion to approve. Bryce Leinan seconded. Minutes approved.

**District Board & Staff Reports:**

**DCDR 1** COMO Dale Fajardo – Rpt on File: Dale reported that flotillas participated in several events for National Safe Boating Week (NSBW). Surface OPS are underway. Silver Charm has been busy with Servant. Div 1 OPTREX is scheduled in Oct. Efforts are underway to enhance hours being entered into AUXDATA II (AD2).

**DCDR 3** Russ Kaiser – Rpt on File: Russ reported on Opening Day on the River and NSBW activities. Activities include PV, VE, and PA, as well as in-person meetings (Hybrid meetings). There will be a division BBQ on July 31<sup>st</sup>. Russ extended a Bravo Zulu (BZ) to John Hardin & VCDR (Don Anderson) who did a patrol and helped some boaters in distress.

**DCDR 4** Michael Brown – Rpt on File: Michael reported he had nothing to add to his report.

**DCDR 5** Lew Derfuss – Rpt on File: Lew reported on NSBW activities, noting all flotillas were involved. Some patrols are underway. 5-1, 2, and 3 have submitted forms for the 3 Star Award. Big event coming up for Div 5 is the annual Luau. Lew extended an invitation to the Board & Staff. Currently doing a Safe Boating class in-person.

**DCDR 6** Chuck Cobery – Rpt on File: COMO Smith reported for Chuck. For NSBW they had the ACV for an event and it was well received. Did a number of items including VEs, etc. All flotillas are getting the 3 Star Award. Monterey Bay SAR Council got started again and the Auxiliary participated. Division members attended the COC at Station Monterey. COMO McFarren noted the ACV is free for each division once per year.

**DCDR 7** Tony Zocchi – Rpt on File: Tony reported getting concerned about water levels at lakes and they may not be able to launch boats later in the season. Vessels are now out on patrol. Tony recognized Flotilla 7-3 Ron Woodhead for his 40 years of service. Tony also noted in-person meetings have started.

**DCDR 8** Phil Mammano – Rpt on File: Phil reported lakes are getting low. All PATONS and bridges have been completed. Several patrols are going. 8-7 is supporting the fuel farm. For NSBW they had some hybrid activities. Activities were well received.

**DCDR 10** Dock Pierce – Rpt on File: Dock reported challenges from the heat. Regular activities are progressing. Flotillas are trying to set up in-person meetings. Also working to set up for elections. Doing some patrols now.

**DCDR 11** Bryce Leinan – Rpt on File: Bryce reported there's not much change for meetings. Will try to have in-person meetings soon. Water is low in his region as well. They are working on life jacket loaner stations.

**DCDR 12** Greg Olsen – Rpt on File: Greg reported on Servant / Silver Charm patrols. Prepping for mini OPTREX on July 10<sup>th</sup>. 8 members are ready for requal and initial qual. Ranger has also joined a patrol. Conducted a PE class on the 26<sup>th</sup> online. Currently getting good enrollment online. Also did some NSBW activities.

COMO McFarren thanked all divisions for imaginative ways to handle NSBW both in-person and online.

**PPCA:** Jim Losi – Rpt on File: Jim Losi conducted a moment of silence for Peter Todebush (12-91). Jim reported we will have an Auxiliary Memorial Ceremony on Sunday at the PCA Fair. Currently working on placing names on the memorial.

**IPDCO:** Mary Kirkwood: COMO Kirkwood reported she had nothing to report as IPDCO. For National News – NACON is coming up with International Affairs, VE, PE, MS, and EM officers attending. She asked those attending to make hotel reservations for NACON now.

**DIRAUX:** CDR Paige Keenan: CDR Keenan reported on the following:

- COVID Restrictions and PPE: Glad we're doing many items in Phase 3. Asked that we stay within restrictions for Phase 3.
- Discussed getting orders for NACON.
- AD2: If you get errors in AD2, put in a help ticket.
- If working at a Coast Guard Station, you need to get documentation from Active Duty Station. Email the info to DIRAUX.

**OTO:** BOSN2 Dustin Finkelson: OTO Finkelson thanked Mike Thompson for his help. PLBs: PLBs are for individuals not facilities. Individuals need to put individual info in for PLBs. Facilities that have PLBs will not be recalled. Let OTO know about these. Things will be tight in the summer. High Risk Forms: AD2 report on High Risk Forms is now in good shape and will be back on line soon. QE sessions: If your last QE Check Ride was in 2017, you are due for requal this year. Nav Rules: Reminded members the Nav Rules test must be completed every 5 years. OTO asked that members please be patient with DIRAUX during the summer as D11NR helps D11SR. COMO McFarren also asked that we be patient with DIRAUX. Lew Derfuss asked about who unregisters PLBs. OTO said the expired PLBs get dropped by the system.

### **Curtis Han: DSO Reports:**

**DCAPT Prevention** Alan Stanton DCAPT– Alan

Wil Sumner DSO-MS – Rpt on File. Wil was excused. Sue Fry reported for Wil. Sue noted that almost every division has some support for MS. Currently have a new SO-MS, Ann Zocchi. There will be training in July for UPV exams in the Tahoe area. Ferry Vessel Program will be restarted soon.

Jane Smith DSO-PA - Rpt on File: Jane reported on NSBW: Thanked everyone for doing many events in short order. Everyone did a great job in-person and virtual. Noticed in the DCDR reports there are many activities but they are not reported to PA. Remind people to get some pictures and send to Jane with a small caption. If you have a unique photo, send it to Jane and she can get it on the Sector San Francisco Facebook page.

Mike Thompson DSO-PV - Rpt on File: Mike reported starting to see people getting PVs done. Only need to submit one Assignment to Duty request and then go out.

Michael Hay DSO-NS - Rpt on File: Michael was excused. Jim Duncan reported for Michael. Jim noted NS hit a milestone that AD2 and the actual information is over 90% correct. Completed one new Aide Verifier in Div 1.

Sean Harvey DSO-PE – Rpt on File: Sean thanked Ann Zocchi for her reminder on the IT workshop due on June 30<sup>th</sup>. Sean remind members they can do in-person classes again. Sean can provide guidance for this. Online is also very good and should continue.

Mike Lauro DSO-VE - Rpt on File: Mike reported he has nothing to add to his report.

**DCAPT Response** Nancy Marion DCAPT – Nancy

Larry Olson DSO-AV – Rpt on File: Larry was excused. Nancy noted last week Hal Seibert helped with a kayaker issue.

COMO Wally Smith DSO-OP - Rpt on File: Wally reported he's happy to see people underway. He noted water levels are low so crews must be alert. Many lake boats are going to the ocean because of low levels at the lakes. OPTREX: pushing mini OPTREX but still need 30 days' notice for these. Forms are on the website. He's asked SO-OPs to report 10 days before the District Meeting but only got 4 reports this month. Asked DCDRs to get SO-OP to report.

Larry Stanton DSO-CM - Rpt on File: Larry reported they've met with Active Duty Comms. SOPs are submitted for approval. The COMMs community did a tribute to Peter Todebush last night.

Vinicio Mata DSO-EM – Rpt on File: Vinicio was excused. Bryce Leinan reported for Vinny. They're ready with Everbridge to be prepared for possible Wild Fires.

John-Michael Zimmerle DSO-AS –Rpt not on File: John-Michael was excused.

**DCAPT Support & Planning** Bruce Martin DCAPT – Bruce was excused.

BK Barr DSO-CS – Rpt on File: BK reported on actions to deal with spam mail associated with VE requests. Aux Association does not back up our webpages. BK will do it manually.

Linda Haynes DSO-FS – Rpt on File: Linda reported FS is very excited that they have their first event coming up. New SOP is not out yet.

Robert Aston DSO-IS - Rpt on File: Robert reported one correction to his report - NACON should be in the report. Reminder – end of June Attestations should be to IS officers well before the end of the month.

Ann Zocchi DSO-MT – Rpt on File: Ann reported the Training Calendar is out. New one coming out soon. An Instructor workshop session is scheduled for the 19<sup>th</sup>. 2 TCT sessions scheduled for next week. They can now be done both online and in-person. Curtis Han thanked Ann for her great work on getting classes scheduled.

Steven Hilt DSO-DV – Rpt on File: Steven reported that in July he will do a PowerPoint presentation for Flotilla 12-01 on diversity.

Jim Losi DSO-HR – Rpt on File: Jim reported he has an additional 10 recruiting posters that can be placed in the ACV. Challenge is to use ACV for events. Jerry Edelen can arrange for a driver.

Jerry Edelen DSO-MA - Rpt on File: Jerry reported about handing over responsibilities for the ACV. District MA will meet with the Base Exchange at CGI. Working to prepare for PCA Fair. Jerry thanked George Rogers for his help.

Greg Schaefer DSO-PB – Rpt on File: Greg not present. This quarter's addition is coming close to completion.

**Curtis Han - DCOS**

Fran Fisher DSO-FN – Rpt on File: Fran reported the \$300 checks were mailed out to DCDRs. We were late billing for the 2020 Quarter 3 dues. Asked that these be taken care of quickly.

Ricardo Moreno INT REL – Rpt on file. Ricardo was excused. He wants to spread info about the Inter Corp. to divisions and flotillas.

Georgie Scheurman DSO-SR – Minutes in. Georgie noted she had nothing to add.

**ASC- SF:** Sue Fry: Rpt on File: Sue reported it's been a very busy month with lots of contact with Sector. Kite Board patrols are starting. There will be a Fleet Week this year. Currently having lots of COCs. June 19<sup>th</sup> there'll be a Call Hands for Capt. Byrd. Many activities are helping stations. Asked that AUCs let Sue know what's happening in their areas.

**ASC- Humboldt:** Bill Hale: Rpt on File: Bill was excused. Curtis noted Sector Humboldt had Admiral Penoyer present for their COC. Also things are very busy.

COMO McFarren thanked everyone for their reports.

**DCO McFarren: DSO Reports:**

Joanna Leighton-Nevesny DSO-LP: Joanna not present.

Neal Nevesny - Civil Rights – Neal not present.

## Leadership Reports:

### DCOS – Curtis Han:

- D11 Request for Forces Update: Updated database was submitted. Additional members will be added as they are vetted and approved.
- Risk Management Initial Training and Refresher Training Reports: Reports were sent to DCDRs. 2 FCs don't have Initial RM done. Other members also need to get the RM and Refresher RM completed. Asked DCDRs to look at the reports. Also have a Core Training report – Members have until the end of the 5<sup>th</sup> year to get the refresher classes done.
- STTR Reimbursement Proxy Form (CG-7421a): DIRAUX officer asking that this proxy form be submitted so members can get their travel costs approved.

### DCO – Dean McFarren:

- **We continue to march towards normality:**
  - We continue to see more and more members requesting authorization to perform AUX duties including a few members resuming watch standing duties at CG units.
  - Just a reminder that members need to have a High-Risk Assessment form on file with DIRAUX and be current in Core Training and the appropriate Risk Management course appropriate to the qualification or requested duty (Initial RM or RM Refresher) to be authorized for duty
  - Asked AUCs to do outreach to Active Duty units. Feedback from Active Duty has been very positive.
- **Membership Status:**
  - Currently at 1139 as of last report on 6/3. Up from 1136 last month - at this time (+7 YTD).
  - We have recruited 60 new members in 2021 through May so we're just above our goal trend of 10% for the year.
    - Flotilla 12-01 is our leading producer with 7 new members recruited and Division 01 is our leading Division with 12 new members in 2021. COMO McFarren thanked these units.
- **National Safe Boating Week Recap/Summary:**
  - COMO McFarren thanked everyone for their efforts. This is a good indication of our flexibility and readiness to handle new situations.
  - No cost to Divisions for their 1<sup>st</sup> use of the ACV each year.
- **Division and Program Goals:**
  - If you have new, revised, or completed goals send them to COMO McFarren.
- **National Safety Program Update:**
  - Continuing the search for a DCO Aide to work with our DCOS to coordinate the safety program rollout, educate, and be a central POC for the Flotillas and Divisions.
  - We currently have two candidates under consideration
  - Curtis Han will be Safety Officer for the District. Vices at flotilla and division level will be safety officers.

### OLD BUSINESS:

- **SSF Call Hands 2.0:**
  - Sector San Francisco Commander, Captain Byrd wishes to have a "Farewell to Auxiliary" Zoom meeting this coming Saturday 19JUN at 10:00 PDT. At that time, she will also

introduce the new incoming Sector Commander Captain Taylor Lam and the newly arrived Deputy, Captain Jordan Baldeza. Encouraging members to attend.

- **Fall PCA Fair along with the September B&S meeting:**
  - Planning for in-person event on 18-19 SEPT at CGI
  - Bryce Leinan asked about hotel rooms – Curtis Han noted Executive Inn rooms are reserved.
- **NACON Registration/Hotel Reservations:** Covered by IPDCO Mary Kirkwood above.

#### **NEW BUSINESS:**

- **Fleet Week 2021**
  - Will be held on 04-12OCT
  - Scheduled meetings (next in July). POC'S are: for Underway (Terry Blanchard), Shoreside (Michael Brown), and Comms (Kevin Sellstrom)
  - Again, participating members must be current in Core Training and RM/TCT
- **District Elections:**
  - DCAPT elections at the Sept B&S Meeting: Letters of Intent must be in 60 days before the election.
  - Divisions and flotillas need to get election committees going.
  - CDR Keenan noted the ability to do electronic voting is not known yet for this year. It's possible we will not have permission. This is being worked at NACON. It is not a given.

#### **For the Good of the Auxiliary:**

- COMO McFarren sent out an email noting CGI is now open with everything open.
- Pac Area COC was today. Admiral Schultz was present for this. The Auxiliary was mentioned by both Admiral Schultz and Admiral Fagan. Admiral Fagan will be Vice Commandant.
- COMO Maddox noted he will do an instructor workshop – if you need the workshop send an email to COMO Maddox.
- Lew Derfuss noted the Luau on July 10<sup>th</sup>.

**Adjourn:** With no further comment or discussion, Mike Brown made a motion to adjourn and Lew Derfuss seconded. Board approved. DCO McFarren adjourned the meeting at 2101.

**Next Meeting:** July 21, 2021 at 1900 PDT, Webinar

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

#### **ADDENDUM A: District Board, Staff Officers and Guests Present**

DIRAUX: CDR Paige Keenan

DIRAUX: BOSN2 Dustin Finkelson

COMO Dean McFarren DCO

COMO Mary Kirkwood IPDCO, DNACO PACAREA

Chief of Staff Curtis Han

DCAPT Prevention: Alan Stanton

DCAPT Response: Nancy Marion

DCAPT Support & Planning:

DCDR 1 – COMO Dale Fajardo; DCDR 3 – Russ Kaiser

DCDR 4 – Michael Brown;  
DCDR 6 –  
DCDR 8 – Phil Mammano;  
DCDR 11 – Bryce Leinan;  
P-PCA – Jim Losi

DCDR 5 – Lew Derfuss  
DCDR 7 – Tony Zocchi  
DCDR 10 – Dock Pierce  
DCDR 12 – Greg Olsen

DSO's in attendance:

DSO-AS –  
DSO-AV –  
DSO-CM – Larry Stanton  
DSO-CS – BK Barr  
DSO-DV – Steven Hilt  
DSO-EM –  
DSO-FN – Fran Fisher  
DSO-FS – Linda Haynes  
DSO-HR – Jim Losi  
DSO-IS – Robert Aston  
DSO-LP –  
DSO-MA – Jerry Edelen  
DSO-MS –  
DSO-MT – Ann Zocchi  
DSO-NS –  
DSO-OP – COMO Wally Smith  
DSO-PA – Jane Smith  
DSO-PB –  
DSO-PE – Sean Harvey  
DSO-PV – Mike Thompson  
DSO-SR – Georgie Scheuerman  
DSO-VE – Mike Lauro  
CRC -  
ASC SF: Sue Fry  
ASC H:  
Int Rel –

Guests: COMO Mike Maddox, John Hardin, Eddie Lam, Terry Blanchard, Rob Firehock, Jim Duncan