



**Homeland  
Security**

**U.S. Coast Guard Auxiliary  
District 11 Northern Region**  
*Serving Northern California, Nevada, Utah*



District 11NR Board & Staff Meeting Minutes  
Wednesday 21 April, 2021 1900 PDT  
Webinar

**Call to Order:** 1901 hours by DCO Dean McFarren

**Roll Call:** By Georgie Scheuerman. Present were: CDR Paige Keenan, BOSN2 Dustin Finkelson; COMO Dean McFarren, DCO; Curtis Han, DCOS; COMO Mary Kirkwood, IPDCO, DNACO PACAREA; Alan Stanton, DCAPT; Nancy Marion, DCAPT; Bruce Martin, DCAPT; COMO Dale Fajardo, DCDR; Russ Kaiser, DCDR; Michael Brown, DCDR; Lew Derfuss, DCDR; Chuck Cobery, DCDR; Tony Zocchi, DCDR; Phil Mammano, DCDR; Dock Pierce, DCDR; Bryce Leinan, DCDR;

A quorum was present to conduct business.

COMO McFarren welcomed Steven Hilt who's taking the position of DSO-DV. He thanked Steven for stepping up to handle this position.

Guests: See below in Addendum A.

Attendance is reported in Addendum A.

**Approval of Meeting Minutes:**

- March 2021: Bryce Leinan made motion to approve. Nancy Marion seconded. Minutes approved.

**District Board & Staff Reports:**

**DCDR 1** COMO Dale Fajardo – Rpt on File: Dale reported Surface OPS was able to get 6 members qualified recently. Facilities Servant and Silver Charm handled the patrol which accomplished this. A National Safe Boating Week (NSBW) virtual event has been planned. The division is trying to improve getting hours into AUXDATA II (AD 2). They're also working on the 3 Star Award.

**DCDR 3** Russ Kaiser – Rpt on File: Russ reported the OPTREX is scheduled for Aug 14<sup>th</sup>. They're preparing for the Mather Field Air Show. NSBW is also being planned. 2 Operational Facilities are now ready for patrols.

**DCDR 4** Michael Brown – Rpt on File: Michael reported he had nothing to add to his report.

**DCDR 5** Lew Derfuss – Rpt on File: Lew extended a Bravo Zulu (BZ) to Randy McCormick who was awarded the National Diversity Award. The division is working on 3 Star Award applications. Kit Galvin is working on a virtual Boating Safety Class. Lew also extended a BZ to Wil Sumner for the numerous Marine Safety classes being offered. Patrols are underway doing Nav Systems work. Unfortunately the Golf Tournament was cancelled.

**DCDR 6** Chuck Cobery – Rpt on File: Chuck reported things are busy for both Air and Surface OPS. Last weekend there was a boater in distress. COMO Smith's boat was on patrol and went to help. At the scene they stepped aside when Tow Boat US arrived and handled the distressed boat. Harbor Patrol

acknowledged the Auxiliary for their help. Chuck extended a BZ to Jane Smith who recently reached the level of PA 2.

**DCDR 7** Tony Zocchi – Rpt on File: Tony reported they've had some changes in Utah State Parks. He also noted that State Parks had donated 4 vessels to the Auxiliary for patrols. 2 vessels were recently reclaimed for a variety of reasons. He noted that some flotillas have been very creative at their meetings. He commended the FCs for this. He also noted that his email was recently hacked.

**DCDR 8** Phil Mammano – Rpt on File: Phil reported that things are going well at this time. They continue supporting the lighthouse and fuel farm. Cutter Durango has left the area. The division is trying to do some virtual safety activities, conducting some events with school children using mirrors. Currently getting people prepared for Bubbles to do patrols. Now have a new member and new surface facilities.

**DCDR 10** Dock Pierce – Rpt on File: Dock reported the division is working on Bubbles. 2 facilities have been on patrols. 3 more facilities are getting ready to go into service. Currently have some trainees active.

**DCDR 11** Bryce Leinan – Rpt on File: Bryce reported the state will open up on June 1<sup>st</sup>. Due to reduced rain and snow this past season Lakes are low including Lake Tahoe. This will limit access for patrols. Currently working on virtual training events and doing Leadership Training.

**DCDR 12** Greg Olsen – Rpt on File: Greg was excused. Georgie Scheuerman (VCDR) reported for Greg. She noted that the Div 12 OPTREX is scheduled for October 15 & 16. Div 12 goals have been set. Planning for NSBW is underway including working to get 4 NSBW proclamations from local municipalities.

**PPCA:** Jim Losi – Rpt on File: Jim Losi was excused. Paul Custance represented Jim. He had nothing to add to Jim's report. COMO McFarren held a Moment of Silence for Hannelore Maddox who crossed the bar in the past month. He described what "cross the bar" means.

**IPDCO:** Mary Kirkwood: COMO Kirkwood reported she had nothing to report for IP. From National COMO Kirkwood noted that COMO McFarren did a great job at the recent National Pacific Meeting. She noted that some members may have received a notice about Microsoft 365 certificates that need to be handled. She also noted NACON is coming in August and there will be 5 or 6 staff programs inviting DSOs to come to this year's meeting. She also suggested that members interested in attending a C-School should check the National Calendar for C-Schools that will be offered at NACON.

**DIRAUX:** CDR Paige Keenan: CDR Keenan reported Coast Guard Island (CGI) is open for the Auxiliary on weekends for access to the exchange. She's hoping to see it open even more very soon. Diraux is now shifting to a hybrid set up with some staff in the office and some still working at home. She asked that we continue to use DIRAUX email for assistance. She also asked that we make sure we use proper forms for C-Schools and send them through our Chain Of Leadership and Management (COLM). It may take some time to hear back on these requests. In particular CDR Keenan noted that a Phase 3 plan has been drafted and has been sent for review and approval. She noted she's looking forward to Phase 3. She described some of the features of the plan including things that can be done within the Auxiliary and with the public, noting there will still be COVID limits for public outreach. She asked that we start thinking about COVID Plans if we're allowed to do the items noted since we may get approval next week. Linda Haynes asked about returning Food Service supplies to CGI. CDR Keenan said they can probably arrange for a date and time to do this.

**OTO:** BOSN2 Dustin Finkelson: OTO Finkelson extended a BZ to Jim Losi and Terry Blanchard for the quals done recently on their facilities. He asked that we try to get 2070s in for travel plans. Still need to get Assignment to Duties approved. OTO Finkelson noted the Surface OPS reports from COMO Smith are very good and asked that we please read the reports. He noted that he's been helping members with AD

2 reports and also noted Pam Berger and Robert Aston can help getting good reports from AD2. He said he's also willing to help.

COMO McFarren thanked CDR Keenan and OTO Finkelson for their work on the Phase 3 draft that was submitted for approval.

**Curtis Han: DSO Reports:** Curtis thanked everyone for their timely reports. He noted that if a DSO cannot attend the Board and Staff Meeting, they should let Curtis and their DCAPT know.

**DCAPT Prevention** Alan Stanton DCAPT–

Wil Sumner DSO-MS – Rpt on File. Wil extended a BZ to a new member, Arnold Gelb in Div 1, who completed the MSAM PQS and qualified for the MS ribbon. Wil noted members can do much of this virtually. Michael Mitchell and Wil are working on the Commercial Fishing Vessel and UPV classes. MS training has been ongoing. 30 students participated and more classes are coming. Need more people for Commercial Vessel Inspections.

Jane Smith DSO-PA - Rpt on File: Jane reported on recent updates on Social Media in her report. AUX Manual is going through a second review. NSBW will be virtual. We're still hoping to do in-person events but at this time we're planning for virtual events.

Mike Thompson DSO-PV - Rpt on File: Mike reported he had nothing to report beyond what's in his report.

Michael Hay DSO-NS - Rpt on File: Michael reported things are off to a good start. Bridges are at about 50% now with May 31<sup>st</sup> as the due date. PATONS are at about 20% with a due date of Sept 30<sup>th</sup>. Michael thanked Jim Duncan for his help. The National 7054 form for discrepant aides is being updated.

Sean Harvey DSO-PE – Rpt on File: Sean reported on the online Mandatory Instructor Workshop. He's currently looking to offer a 4 evening course for Instructors. Information is in his report.

Mike Lauro DSO-VE - Rpt on File: Mike reported he had nothing more to add to his report.

**DCAPT Response** Nancy Marion DCAPT –

Larry Olson DSO-AV – Rpt on File: Larry reported he had nothing to add to his report.

COMO Wally Smith DSO-OP - Rpt on File: Wally reported that not much had changed since his report was submitted. He extended a BZ to Servant and Silver Charm for the quals that were successfully conducted.

Larry Stanton DSO-CM - Rpt on File: Larry reported he had nothing much to add. He did note that COMs helped with finding an open microphone. Saturday virtual web meeting is scheduled. He noted we've had a request from a State Employee for a TCO class. Nancy Marion said that at this time he can be an observer in the class.

Vinicino Mata DSO-EM – Rpt on File: Vinicino was excused. ADSO Bryce Leinan said he's working on Everbridge. He noted we conducted 2 tests with 77% acceptance in the All Members test. This is typical for tests in earlier years. Compared to other districts we're doing well. Many are at 70% response. COMO McFarren asked for Division Stats to be reported.

John-Michael Zimmerle DSO-AS –Rpt on File: John-Michael reported things are starting to turn around. Scouting is starting to move forward. He asked that we read the Customer Service Plan and give some feedback.

**DCAPT Support & Planning** Bruce Martin DCAPT –

BK Barr DSO-CS – Rpt on File: BK reported he had nothing new to add to his report. He noted we've been having a calendar problem and Bryce Leinan noted he could fix it.

Linda Haynes DSO-FS – Rpt on File: Linda congratulated Felita Clark who is now a new FS qualified member. Linda noted we're expecting to get a new SOP for FS in the coming month.

Robert Aston DSO-IS - Rpt on File: Robert was excused. Bruce asked members to put hours into AD2.  
Ann Zocchi DSO-MT – Rpt on File: Ann reported there is a link in her report for C-Schools and noted we should get requests in quickly. The District Training Calendar is out with classes through June. OPS Workshop and TCT Workshop are available on the calendar. Ann asked that classes be reported to her so they can be added to the calendar.

Steven Hilt DSO-DV – Rpt on File: Steven thanked everyone and noted he’s happy to be the new DSO-DV. Bruce thanked Steven for taking on this position.

Jim Losi DSO-HR – Rpt on File: Jim was excused. Lou Sarto reported for Jim. Lou reported recruiting has stemmed the decline we’ve seen in past years. We have 1137 members now. Recruiting efforts are looking at what skill sets are needed in flotillas. They’re also looking at the supply side – Looking for people with good skills and those looking for skills that can be gained from Auxiliary membership.

Jerry Edelen DSO-MA - Rpt on File: Jerry reported the Coast Guard Association is asking about what the need is for female combination caps. They’re trying to ensure they provide needed uniform items. MA is supporting our district recruiting. He suggested flotillas order the 3023 AUX pamphlet and then add personal info for a contact in the flotilla. This makes the contact with a prospective member more personal and local.

Greg Schaefer DSO-PB – Rpt on File: Greg reported as we’re moving into Phase 3 we should look for pictures and articles about our return to service and also report on those continuing to serve where they are.

### **Curtis Han - DCOS**

Fran Fisher DSO-FN – Rpt on File: Fran asked that DCDRs remind SO-FN and FSO-FN to put her email address into their email list so her emails don’t go to spam.

Ricardo Moreno INT REL – Rpt on File. Ricardo thanked COMO McFarren for a referral to a potential interpreter.

Georgie Scheuerman DSO-SR – Minutes in. Georgie noted she had nothing to add.

**ASC- SF:** Sue Fry: Rpt on File: Sue was excused. Curtis reported on a request from the Coast Guard. Some Auxiliary members went to YBI to help. There’s been some requests for patrols to help with Opening Day on the Bay.

**ASC- Humboldt:** Bill Hale: Rpt on File: Bill reported Div 8 continues to support the Sector, still supporting the lighthouse and fuel farm. Cutter Durango is gone. Trying to find a place for an Auxiliary boat. Working on NSBW and creating Bubbles. Have some possible Helicopter OPS coming up.

### **DCO McFarren: DSO Reports:**

Joanna Leighton-Nevesny DSO-LP: Joanna not present.

Neal Nevesny - Civil Rights – Neal not present.

### **Leadership Reports:**

#### **DCOS – Curtis Han:**

- D11 Request for Forces Update: Have 20 out of 58 requests closed. These are items we already provided before COVID. Some of the requests are being approved. A spreadsheet was available this month to help provide skills. He will be adding additional info to the spreadsheet. Curtis will update it on a quarterly basis or as needed. He received help from National on AD 2 to get a good report from the AUX skills database which will help find AUX members to fill requests. COMO McFarren asked leaders to encourage members to update their skills in AD 2.

## **DCO – Dean McFarren:**

- National Safe Boating Week
  - All Divisions should be participating in one form or another. There is some potential for in-person in Phase 3. Keep Bob Schabert posted on plans.
  - Plan for both In-person and virtual events
- RADM Penoyer Quarterly Meeting:
  - Getting us back to work is a priority. This is being addressed in Phase 3. It gives us opportunities.
  - Operational Readiness and striving for proficiency. We want to get our skills upgraded by doing refreshers, etc.
- Spring National Auxiliary Planning Meeting (NAPM):
  - Mishap Reporting: COMO McFarren is happy our OTO is starting to do training on Mishap Reporting.
  - Reports from Performance Measurement: Sent out some links for this. In particular for RM/TCT.
  - Safety Champions/Point of Contact: There's a National movement for safety awareness. A National position is being set up for safety management and we will need a person doing this at the district. COMO McFarren will send out an all hands on this position. DCAPTs will be the point people to get nominations.
  - Nominations for National Awards: MAXIM Award nominations were asked for but COMO McFarren hasn't gotten any nominations so far.
- SSF Call Hands: Sector San Francisco Commander, CAPT Byrd held a virtual call-hands meeting via Zoom on 27 Mar at 0900. This was a good meeting. The AUXLO is working to make this available for those who couldn't attend.
- D11N Ongoing Calendar Issues: There's ongoing Issues with District Calendar on D11N website. This issue was noted above and is being handled by Bryce Leinan.
- Maxim Award Nominations: Maxim (PE&MT) award nominations were due to District by 31MAR. COMO McFarren has not received any nominations. Russ Kaiser noted a nomination was submitted and they got an acknowledgement that it was received. COMO McFarren asked for a copy.

## **OLD BUSINESS:**

- **Virtual District Awards Ceremony – Saturday 08MAY @ 10:00:**
  - We have set the date for our virtual District Awards Ceremony on Saturday 08MAY @ 10:00 which will cover the 2019 District Program/ Division/Flotilla/ Individual Awards and commendations that were to be acknowledged at DTRAIN 2020. Also included are the 2020 District-related individual commendations recognizing those who served their last year for our District. We will also be recognizing all members who achieved AUXOP status in 2020, as well as those who have newly qualified in authorized AUX programs in 2020. – COMO McFarren asked that we encourage members to attend.

## **NEW BUSINESS:**

- September Meeting In-Person: We'll try to do this. But we don't know if restrictions will allow this. So we'll still plan for a virtual meeting as well. We'll plan for a Hybrid (in-person and virtual) Meeting.
- June Meeting is more difficult to arrange. It probably will be a virtual meeting on the third Wednesday of the month.

**For the Good of the Auxiliary:**

- Coast Guard Exchange at Coast Guard Island is now open to AUX members on weekends (only). Make sure to have AUX ID and State Driver's License. AUX members can only go to the exchange.
- Bring Your Child to OUR (Coast Guard) Work Day. 22APR @ 06:00 PDT. Encourage people to watch this. There should be an opportunity to watch it later.
- Russ Kaiser noted that some DSOs are not sending reports to SOs. Noted that all but 2 were receiving copies. He noted mixed communications going up and down our COLM for staff officers. COMO McFarren noted that this should be done, encouraging 3 way communications.
- Lew Derfuss asked if the 2019 3 Star Awards will be presented at 08May Meeting. COMO McFarren will look into this.

**Adjourn:** With no further comment or discussion, Bryce Leinan made a motion to adjourn and Russ Kaiser seconded. Board approved. DCO McFarren adjourned the meeting at 2057.

**Next Meeting:** May 19, 2021 at 1900 PDT, Webinar

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

**ADDENDUM A: District Board, Staff Officers and Guests Present**

DIRAUX: CDR Paige Keenan

DIRAUX: BOSN2 Dustin Finkelson

COMO Dean McFarren DCO

COMO Mary Kirkwood IPDCO, DNACO PACAREA

Chief of Staff Curtis Han

DCAPT Prevention: Alan Stanton

DCAPT Response: Nancy Marion

DCAPT Support & Planning: Bruce Martin

DCDR 1 – COMO Dale Fajardo;            DCDR 3 – Russ Kaiser

DCDR 4 – Michael Brown;            DCDR 5 – Lew Derfuss

DCDR 6 – Chuck Cobery;            DCDR 7 – Tony Zocchi

DCDR 8 – Phil Mammano;            DCDR 10 – Dock Pierce

DCDR 11 – Bryce Leinan;            DCDR 12 –

P-PCA –

DSO's in attendance:

DSO-AS – John-Michael Zimmerle

DSO-AV – Larry Olson

DSO-CM – Larry Stanton

DSO-CS – BK Barr

DSO-DV – Steven Hilt

DSO-EM –

DSO-FN – Fran Fisher

DSO-FS – Linda Haynes

DSO-HR –

DSO-IS –

DSO-LP –  
DSO-MA – Jerry Edelen  
DSO-MS – Wil Sumner  
DSO-MT – Ann Zocchi  
DSO-NS – Michael Hay  
DSO-OP – COMO Wally Smith  
DSO-PA – Jane Smith  
DSO-PB – Greg Schaefer  
DSO-PE – Sean Harvey  
DSO-PV – Mike Thompson  
DSO-SR – Georgie Scheuerman  
DSO-VE – Mike Lauro  
CRC -  
ASC SF:  
ASC H: Bill Hale  
Int Rel – Ricardo Moreno

Guests: COMO Mike Maddox, Jim Duncan, Terry Blanchard, Eric Carpenter, Bill Boersma, Don Anderson, Anthony King, Thomas Witt, John Hardin, Randy McCormick, Lou Sarto, Paul Custance, Rob Firehock, Doug & Karen Hammer