



**Homeland  
Security**

**U.S. Coast Guard Auxiliary  
District 11 Northern Region**  
*Serving Northern California, Nevada, Utah*



District 11NR Board & Staff Meeting Minutes  
Wednesday 21 October, 2020 1900 PDT  
Webinar

**Call to Order:** 1900 hours by DCO Mary Kirkwood

COMO Kirkwood thanked everyone for their attendance and participation at this meeting.

**Roll Call:** By Georgie Scheuerman. Present were: CDR Paige Keenan, BOSN2 Dustin Finkelson; COMO Mary Kirkwood, DCO; Dean McFarren, DCOS; COMO Wally Smith, IPDCO, DNACO PACAREA; Randy McCormick, DCAPT; Jerry Edelen, DCAPT; Jim Losi, DCAPT; Nancy Marion, DCDR; Russ Kaiser, DCDR; Alan Stanton, DCDR; Lew Derfuss, DCDR; Chuck Cobery, DCDR; Paul Custance, DCDR; Bill Hale, DCDR; Don Pierce, DCDR; Bruce Martin, DCDR; COMO Rod Collins, P-PCA

A quorum was present to conduct business.

Attendance is reported in Addendum A.

**Approval of Meeting Minutes:**

- September 2020: Lew Derfuss made motion to approve. Paul Custance seconded. Minutes approved.

**Oath of Office & Frocking of 2021 D11NR Officers and DCDRs:** Elected Officers present participated in a virtual ceremony. COMO Wally Smith described frocking and then the elected officers were sworn in.

**2020 Auxiliary Memorial Ceremony:** The Past Commanders Association conducted a virtual ceremony honoring our D11NR members who passed over the bar in 2019 and 2020. The ceremony was recorded and will be made available to members and families on U-Tube.

**District Board & Staff Reports:**

**DCDR 1** Nancy Marion – Rpt on File: Nancy reported on a letter from Commander Lushan Hannah thanking members of Division 1 for the masks produced for the Active Duty. Division 1 Elections resulted in Dale Fajardo as DCDR and Terry Blanchard as VCDR for 2021. The division conducted a survey of members with 69 members responding. The results will be reported to members.

**DCDR 3** Russ Kaiser – Rpt on File: Russ reported the division is still very busy. Division elections resulted in Russ Kaiser continuing as DCDR and Don Anderson as VCDR. Flotillas are currently conducting elections.

**DCDR 4** Alan Stanton – Rpt on File: Alan reported Division Elections resulted in Michael Brown as DCDR and Eddie Lam as VCDR for 2021. Flotillas have conducted elections. Flotilla 4-6 received the National Commodores Achievement Award for 60 years as an organized flotilla. A press release was sent out on this. Alan also noted that Jimmin Chang is handling RBS items, putting out RBS materials.

**DCDR 5** Lew Derfuss – Rpt on File: Lew reported Division elections are completed. Lew Derfuss continues as DCDR and Sten-Ingemar-Conrad Olsson will be VCDR for 2021. Lew congratulated all those elected at the flotilla level. Lew noted that one member is still evacuated due to a fire. The division did outreach to help this member. Still hoping to have a COW at TRACEN. Posted a photo to the Aux photo gallery. Lew also noted a member recently got a pilot's license.

**DCDR 6** Chuck Cobery – Rpt on File: Chuck reported Division Elections will be conducted on Friday. Members are doing NS work and have completed all but 2 items. Members are also doing PV visits. PE is on hold. Working with instructors on plans for next year. Chuck also noted that Division 6 is ready to be active again.

**DCDR 7** Paul Custance – Rpt on File: Paul reported on the Division Elections. Tony Zocchi will be DCDR for 2021 and Anthony King will be VCDR. Flotilla Elections are underway. Paul also noted that 12 members reached AUXOP Status in the last 30 days. The division will be holding a virtual COW.

**DCDR 8** Bill Hale – Rpt on File: Bill reported Division Election results with Phil Mammano serving as DCDR 2021 and Roberto Morfin continuing as VCDR. Flotillas are ready for elections in November. No virus cases have been reported in the division at this time. One member has been evacuated due to a fire. Recruitment continues. Bill also noted Fuel Farm support continues. The division will have a virtual COW on December 6th.

**DCDR 10** Don Pierce – Rpt on File: Don reported Division Elections were uncontested. Don will continue as DCDR for 2021 and Bill Boersma will be VCDR. Some flotillas have had elections and some are coming up in the next few weeks. He noted we'll see some new faces as elected leaders.

**DCDR 11** Bruce Martin – Rpt on File: Bruce reported on the Division Election results with Bryce Leinan as DCDR for 2021 and Tom Henderson as VCDR. A flotilla currently has a leadership challenge. Bruce thanked Jerry Edelen who's been helping with this issue.

**DCDR 12** Greg Olsen – Rpt on File: Greg was excused. Georgie Scheuerman reporting for Greg noted the Division elections will be conducted on Thursday evening. Both positions have 2 candidates. Flotilla Elections will be conducted during the second week of November. She also noted the division has no virus cases reported at this time. Also, Flotilla 12-91 will be conducting America's Boating Course online on October 24<sup>th</sup>.

**PPCA:** COMO Rod Collins – Rpt on File: COMO Collins reported the PCA election will be on November 12<sup>th</sup> via a virtual meeting. So far Jim Losi is running for PCA President. COMO Collins asked PCA members to let Mike Thompson know if they haven't received emails about elections.

**IPDCO:** Wally Smith: COMO Smith reported he didn't have anything specific to report. He noted he's been liaison to Division 7 and is pleased to see such a large fraction of their members reaching AUXOP Status. This is COMO Smith's last meeting as DNACO. COMO Kirkwood will be following him as DNACO PACAREA and he is most willing to help her.

**DIRAUX:** CDR Paige Keenan: CDR Keenan thanked members for having patience with the DIRAUX office. She noted the new YN2 in the DIRAUX Office is now up to speed. Members should please send items to the shared DIRAUX inbox. Phase 2 is in routing stages. Phase 2 will allow more people to be out doing more. It's possible we can go into Phase 2 at the end of the month. She noted that we'll need to use AUXDATA II. This is new for the Auxiliary and Active Duty. So she asks that we be patient. COMO Kirkwood noted Phase 2 was done realizing that this could last another year with COVID issues continuing. CDR Keenan noted the Admiral doesn't want to have to go backwards so we need to be careful moving into Phase 2.

**OTO:** BOSN2 Dustin Finkelson: OTO Finkelson congratulated the new officers. He noted we should standby for guidance on Phase 2 when it comes out. He also noted that facilities being put into AUXDATA II will automatically be put in as type Z. We should not leave the facilities this way in AUXDATA II. CDR Keenan noted REYR guidance is in routing at headquarters. This is being worked on. She's seen a draft and is hoping to get this back soon.

### **Dean McFarren: DSO Reports:**

**DCAPT Prevention** Randy McCormick DCAPT– Randy noted Prevention is getting excited about Phase 2.

Wil Sumner DSO-MS – Rpt on File. Wil reported 22 members did some Beach Cleanup activities. He extended a Bravo Zulu to those who did this as an individual not under orders. Operation Crab Safe will go forward. Virtual procedures will be used. He noted MS is currently working on a PQS for UPV and preparing for N-Train. Also they're currently approving a class for Commercial Vessel Examiners.

Jane Smith DSO-PA - Rpt on File: Jane reported she didn't have anything to add to her report. She noted that in PA it's important that we realize that we're bringing attention to RBS. Also, it's a good time to do PA education. PA is

working on a few new ideas to show our visibility. Jane may be asking for photos from PA officers in our District. She also noted that we have 15 PA qualified in our District.

Mike Thompson DSO-PV - Rpt on File: Mike reported there's not a lot to report for activities. He did emphasize that we should make sure to report any pre-COVID activities. He also noted we can still do some PV in Phase 1.

Jim Duncan DSO-NS - Rpt on File: Jim reported people are going out under Phase 1. Reports are coming in. There was a telephone conference at the Directorate. Main thing coming down is the Aid Verifier PQS which is likely to come out next year. Anyone doing this will use the old forms for PQS. He noted he finished an AUXDATA II report for NS.

Sean Harvey DSO-PE – Rpt on File: Sean reported National Staff is in turnover in E-directorate. You can see the links in his report. He'll be recruiting for ADSO positions in PE. In particular, he's trying to fill a marketing ADSO position in our district. Sean asked if there is a one stop to get Div leadership info. COMO Kirkwood noted some of this info will be available in the next few days. Sean noted he can help with handling extra ABS books.

Mike Lauro DSO-VE - Rpt on File: Mike reported he seems to not be getting reports. He's worked with Anita Farnholtz who's now set up Mike in AUXDATA II for VE reports.

Mike Thompson noted if people are having trouble getting emails they should contact him.

#### **DCAPT Response** Jerry Edelen DCAPT – Jerry

Larry Olson DSO-AV – Rpt on File: Larry not present. Jerry noted there were no AIR OPS for the month. He also noted everyone is frustrated and wants to be in Phase 2.

Virginia Luchetti DSO-OP - Rpt on File: Jerry noted the great OPS report. Virginia reported there is one correction to her report: Lew Derfuss reported on Tom Hurley who was out on his boat and helped some others out on the water. He did this not under orders. Paul Verveniotis contributed a nice article on boats with twin screws. Please pass this along to people in the divisions.

Larry Stanton DSO-CM - Rpt on File: Larry reported that he's getting comments on the Wave program. He noted they had a TCO meeting. Some are interested in VHF. Larry thanked everyone working on the radio test which will be completed this Saturday. He noted there's been lots of work since Feb. He also noted the Diablo repeater has been used recently.

Bruce Martin DSO-EM – Rpt on File: Bruce reported there's been some use of Everbridge for the fires. He recognized the people who did follow up on Everbridge. Bruce noted the Active Duty are working on Emergency Management Certification. Once we see the Active Duty Certification the Auxiliary will likely follow this. Also doing MEMS certification which is optional for Auxiliary at this time.

John-Michael Zimmerle DSO-AS – John-Michael reported he will be doing outreach to the divisions. We should look at changes in Boy Scouts of America. He will let us know if the changes will impact our work with Sea Scouts.

#### **DCAPT Support & Planning** Jim Losi DCAPT – Jim thanked all the DSO in Support.

BK Barr DSO-CS – Rpt on File: BK not present. Chris Ince reported for BK. He noted they're looking for a member who wants to be ADSO for reports. They're continuing to organize various District websites.

Linda Haynes DSO-FS – Rpt on File: Linda reported FS is not doing much during the Stand-down. She's pushing on AUX FS members to do the Blood Borne Pathogen class. Also working on an online FS class.

Anita Farnholtz DSO-IS - Rpt on File: Anita was excused. Jim noted she's continuing to work on AUXDATA II. Also, she's been helping Jim with membership statistics.

Ann Zocchi DSO-MT – Rpt on File: Ann reported she needs to know who's been elected to FC and VFC positions and whether they are new. She noted we've had AUXOP classes. Tests can now be taken without a proctor. A new District Training Calendar is being worked on. We're repeating some classes. She asked leadership to let her know what people would like for classes.

Tracy Schultz DSO-DV – Rpt on File: Tracy was excused.

Robert Schabert DSO-HR – Rpt on File: Robert was excused. Jim asked DCDRs to make sure FCs send in 7039s.

George Rogers DSO-MA - Rpt on File: George not present. Alfred Wootten reported for George. He noted MA is hoping to get back to normal.

Greg Schaefer DSO-PB – Rpt not on File: Jim thanked Greg for the Invocation he provided for the Auxiliary Memorial Ceremony. Greg reported he received a Div 1 report. He also noted the Northwind was published.

### **Dean McFarren - DCOS**

David Wright DSO-FN – Rpt on File: David reported there's not much going on right now. He remarked that he's received a notice from National that we have 12 new members last quarter. DCDRs should make sure flotillas have done disenrollments for non-payment of dues. He noted he's lost an ADSO and is looking for a replacement.

Ricardo Moreno INT REL – Report on file. Ricardo not present.

Georgie Scheurman DSO-SR – Minutes in. Georgie noted she had nothing to add. She thanked Sean Harvey for picking up a typo in the August District Meeting Minutes. That typo has now been corrected.

**ASC- SF:** Sue Fry: Rpt on File: Sue reported we have a new trainee for AUXLO (ENS Sarah Connell). Sue thanked everyone who sent in reports.

**ASC- Humboldt:** Carl Pierce: Rpt not on File: Carl not present.

### **DCO Kirkwood: DSO Reports:**

Joanna Leighton-Nevesny DSO-LP: Joanna not present.

Neal Nevesny - Civil Rights – Neal not present.

### **Leadership Reports:**

#### **DCOS – Dean McFarren:**

- Congratulated elected and appointed officers. Thanked those members who ran for office.
- Thanked DCDRs and FCs for running virtual meetings and elections.
- There have been two flotillas with no one running for office. He encouraged doing outreach to encourage people to run instead of DCDRs making appointments.
- Phase 2 is in the process of being reviewed. Safety and Welfare of Members is the number one item.
- Dean concluded by saying he's looking forward to serving the District as DCO.

#### **DCO – Mary Kirkwood:**

- Coronavirus (COVID-19):
  - Admiral Penoyer noted it's important that we continue doing things safely so we don't have to step back.
  - She noted that Admiral Penoyer pointed out that Risk Tolerance is local.
- N-Train is still planning for an in-person meeting. But it may be virtual.
- The Auxiliary Association has moved their location, saving \$40,000/year.
- We do not have a budget yet. Still in continuing resolution.
- Membership recruitment/retention: We've extended a fair amount of effort for retention, especially training. We're hoping disenrollments are low. Overall membership is flat this year.

#### **OLD BUSINESS:**

- REYR Status: COMO Smith noted that no one will be put in REYR because of the Stand-down. The REYR policy is likely to come out soon.
- COMO Smith noted that our hours are way down because of the Stand-down. He emphasized that Auxiliary hours are important for funding. He asked that leadership please get members to put hours into AUXDATA II. This year is critical. COMO Kirkwood emphasized this as well.

#### **NEW BUSINESS:**

- Elected Officers Training (EOT): Ann Zocchi noted it will be virtual classes. She needs to know who's been elected. The first half of the training will be in December (December 1<sup>st</sup> and 8<sup>th</sup>) and the second half will be in January 2021. She noted the classes are set up for FCs and VFCs. However DCDRs and VCDRs are also welcome.

**For the Good of the Auxiliary:**

- COMO Kirkwood is pleased to see that she has a 2019 National Membership Award to present to Div 7 for 10 new members, with Flotilla 7-6 recruiting 8 of those new members. Flotilla 5-3 had 3 new members.
- Upcoming awards – National Diversity Award and National Greanoff Award applications are due to COMO Kirkwood by end of October.

**Adjourn:** With no further comment or discussion, Lew Derfuss made a motion to adjourn and Alan Stanton seconded. Board approved. DCO Kirkwood adjourned the meeting at 2059.

**Next Meeting:** November 18, 2020 at 1900 PST, Webinar (Approving budget for 2021.)

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

**ADDENDUM A: District Board, Staff Officers and Guests Present**

DIRAUX: CDR Paige Keenan  
DIRAUX: BOSN2 Dustin Finkelson  
COMO Mary Kirkwood DCO  
COMO Wally Smith IPDCO, DNACO PACAREA  
Chief of Staff Dean McFarren  
DCAPT Prevention: Randy McCormick  
DCAPT Response: Jerry Edelen  
DCAPT Support & Planning: Jim Losi  
DCDR 1 – Nancy Marion;                    DCDR 3 – Russ Kaiser  
DCDR 4 – Alan Stanton;                    DCDR 5 – Lew Derfuss  
DCDR 6 – Chuck Cobery;                DCDR 7 – Paul Custance  
DCDR 8 – Bill Hale;                        DCDR 10 – Don Pierce  
DCDR 11 – Bruce Martin;                DCDR 12 –  
P-PCA – COMO Rod Collins

DSO's in attendance:

DSO-AS – John-Michael Zimmerle  
DSO-AV –  
DSO-CM – Larry Stanton  
DSO-CS –  
DSO-DV –  
DSO-EM – Bruce Martin  
DSO-FN – David Wright  
DSO-FS – Linda Haynes  
DSO-HR –  
DSO-IS –  
DSO-LP –  
DSO-MA -  
DSO-MS – Wil Sumner  
DSO-MT – Ann Zocchi  
DSO-NS – Jim Duncan  
DSO-OP – Virginia Luchetti  
DSO-PA – Jane Smith  
DSO-PB – Greg Schaefer  
DSO-PE – Sean Harvey  
DSO-PV – Mike Thompson

DSO-SR – Georgie Scheuerman

DSO-VE – Mike Lauro

CRC -

ASC SF: Sue Fry

ASC H:

Int Rel –

Guests: COMO Mike Maddox, COMO Angelo Perata, Curtis Han, Tina Perry, Nevin Armstrong, John Hardin, Chris Ince, Phil Mammano, Bryce Leinan, John Hickam, Kit & Bob Galvin, Terry Blanchard, Anthony King, Chris Armbrust, Don Anderson, Greg Van Koersel, Bill Stoltz, Nancy Peterson, Jimmin Chang, Michael Brown, Steve Johnson, Robert Aston