



**Homeland
Security**

**U.S. Coast Guard Auxiliary
District 11 Northern Region**
Serving Northern California, Nevada, Utah



District 11NR Board & Staff Meeting Minutes
Wednesday 15 July, 2020 1900 PDT
Webinar

Call to Order: 1900 hours by DCO Mary Kirkwood

COMO Kirkwood acknowledged everyone's patience. She also thanked instructors for the excellent Webinar classes.

Roll Call: By Georgie Scheurman. Present were: CDR Paige Keenan, BOSN2 Dustin Finkelson; COMO Mary Kirkwood, DCO; Dean McFarren, DCOS; COMO Wally Smith, IPDCO, DNACO PACAREA; Randy McCormick, DCAPT; Jerry Edelen, DCAPT; Nancy Marion, DCDR; Russ Kaiser, DCDR; Alan Stanton, DCDR; Lew Derfuss, DCDR; Chuck Cobery, DCDR; Paul Custance, DCDR; Bill Hale, DCDR; Don Pierce, DCDR; Greg Olsen, DCDR

A quorum was present to conduct business.

Guests: COMO Kirkwood thanked the many guests joining the meeting this month.

Attendance is reported in Addendum A.

Approval of Meeting Minutes:

- June 2020: Russ Kaiser made motion to approve. Greg Olsen seconded. Minutes approved.

District Board & Staff Reports:

DCDR 1 Nancy Marion – Rpt on File: Nancy reported Flotilla 1-9 hosted an online presentation from the San Francisco Sea Scouts Ship. The division continues providing Public Education online.

DCDR 3 Russ Kaiser – Rpt on File: Russ reported 3 out of 4 flotillas participated in the 3 Star Award. New SO-DV submitted the applications. Bob Waterman continues working on AUXDATA II and Doug Macpherson continues handling member training. John Hardin (SO-OP) is preparing training simulators.

DCDR 4 Alan Stanton – Rpt on File: Alan reported they have a few new member enquiries and they're now doing paperwork for the new members. Still supporting the radio net. Currently encouraging members to run for elected office. Neil Jarvis is now SO-PB.

DCDR 5 Lew Derfuss – Rpt on File: Lew reported 3 out of 5 flotillas submitted applications for the 3 Star Award. SO-PB put out a quarterly newsletter. Wil Sumner while on vacation saved 2 children in the water without life jackets and helped a woman who had fallen. Curtis Han is providing training for AUXDATA II.

DCDR 6 Chuck Cobery – Rpt on File: Chuck reported Div 6 has 100% of its flotillas receiving the 3 Star Award. Chuck noted Tracy Schultz did much to achieve this. Because of the effects of the Pandemic Chuck offered to defer dues payments for each flotilla's members since flotillas have enough money to cover members. 2 of 3 flotillas went along with this.

DCDR 7 Paul Custance – Rpt on File: Paul reported continuing to check on members. Members are doing meetings online and participating in online classes. He's gotten good feedback on the quality of the classes. The division OPTREX has been cancelled. Flotillas are doing uniform presentations. Paul also reported that unfortunately 2 new drownings have taken place in the state.

DCDR 8 Bill Hale – Rpt on File: Bill reported they're still keeping busy. No COVID cases have been reported in the division membership. Flotilla 8-8 received the 3 Star Award. Election training was done, as well as AUXDATA II training.

DCDR 10 Don Pierce – Rpt on File: Don reported members participated in the 3 Star Award. A lot of training for AUXDATA II is being done at each flotilla. The division postponed their OPTREX and requested a later date in November. Still checking on members. At this time there may be one virus infection. Don also noted many members are participating in online classes.

DCDR 11 Bruce Martin – Rpt on File: Bruce was excused. Jim Snell (VCDR) reported for Bruce. Jim reported there are no changes to the report on file.

DCDR 12 Greg Olsen – Rpt on File: Greg reported there are no virus cases reported in the division. 12-91 conducted an ABS class online with all students passing. The class drew students from a 150 mile radius. Greg noted we're currently trying to get CA and Nevada to extend the time for online ABS classes.

PPCA: COMO Rod Collins – Rpt on File: COMO Collins was excused.

IPDCO: Wally Smith: COMO Smith reported he had nothing for immediate past (IPDCO) items. He did report on National Auxiliary items. An incorrect series of emails went out by mistake. Disenrollment emails went out to some people asking about why they were leaving the Aux. The emails contained a questionnaire. This was a glitch. The people receiving this email were not leaving the auxiliary. The computer problem is being worked on to correct this. COMO Smith noted that REYR has been discussed at National. There are various options being considered. Of particular importance to members, no one will be put in REYR because we are in Stand-down. Also, COMO Smith provided some information on dues. This year there's some concern by members about dues. He will do a webinar on this, showing where our dues are used. Examples are: \$24/member goes to National, some of this goes to travel costs. Software also uses some of this money and rent is paid for facilities. There are also costs for supplies and salaries for employees. He noted National continues to raise money in a variety of ways, not just from member dues.

DIRAUX: CDR Paige Keenan: CDR Keenan reported on REYR. Currently we're waiting for National rules. Individuals may see red for REYR because of programming issues in the system. This will take a while to fix. Phase 1 Rollout: CDR Keenan noted she is grateful for the support of the DCOs from Districts 113 and 114. Phase 1 took a while because we want to take care of safety for our members. CDR Keenan put together the information for Phase 1 and discussed key items as follows. Uniforms (ODUs and TROPS) should not be worn by Auxiliary. Even active duty is limiting use of uniforms. All activities must be approved by the Coast Guard (DIRAUX, OTO). Members need to give seven days' notice so DIRAUX staff can handle the requests. Linda Haynes asked about the auxiliary polo shirt. No specific polo or T shirts are required. Make sure the shirt is clean and in good condition. No specific pants or shorts are required. Again it's important that the clothing is clean and in good condition. COMO Kirkwood recommended that we send in the health form (Auxiliary COVID-19 High-Risk Assessment Form) now so it's on file in case we're called for some missions. Also noted - Food Service in D11 is not approved now. CDR Keenan said any requests from Coast Guard Units should be submitted to our Auxiliary Change Of Leadership and then to DIRAUX to get a waiver for missions not currently approved in Phase 1.

OTO: BOSN2 Dustin Finkelson: OTO Finkelson extended a thank you to Virginia Luchetti for her efforts to keep OPS members engaged. He feels there's excellent material in the OPS reports. He noted we should send any issues with facilities in AUXDATA II to him.

Dean McFarren: DSO Reports:

DCAPT Prevention Randy McCormick DCAPT– Randy noted Prevention wants to get going and is glad to see Phase 1.

Wil Sumner DSO-MS – Rpt on File. Wil was excused. Randy recognized Bernard Brown for completing some MS work. Randy also recognized the MS team for doing lots of training.

Jane Smith DSO-PA - Rpt on File: Jane reported she contacted National about Facebook postings. If members have questions, they should contact Jane to get info. Jane noted the Auxiliary has a manual on Social Media which indicates that PA staff officers and elected officers should be checking social media from their units. In addition, no personal info, unit information, or unit numbers should be listed. Only the name of the unit should be listed. Ongoing missions (Coast Guard or Auxiliary) should not be posted. All Facebook postings belong to the Auxiliary not just to a specific unit. Also, it's important to be careful with pictures. No controversial or political info should be posted on social media. COMO Kirkwood noted we should be careful about what is in our personal profile on Facebook. She noted she removed any reference in her profile to the Coast Guard or the Auxiliary.

Mike Thompson DSO-PV - Rpt on File: Mike reported there's no PV being done during the Stand-down. But with Phase 1 there now can be some PV work done. He also noted PV materials can be sent directly from AUXCEN to the PV partners. PV training and testing can be done online.

Jim Duncan DSO-NS - Rpt on File: Jim reported he's very happy we can start some NS in Phase 1. If bridge or PATON assignments have not been received, members should let Jim know and he can get the info to the members. Linda Haynes asked if we should do bridges first. Jim said yes that would be good. He also noted that Class 1 PATONs are the first priority and then Class 2 PATONs. It would be nice to do Class 3 but it's not required. Jim also noted that because of the Pandemic there are really no deadlines this year.

Sean Harvey DSO-PE – Rpt on File: Sean reported he cannot yet get clean PE stats from AUXDATA II. He knows about some of the courses that have been conducted but he doesn't know about all of the classes. AUXCEN has sold out of all the ABS materials. Now we should use Boat America. This is less expensive and is NASBLA approved. We can continue to use ABS materials until they run out. A Boat America DVD is available as well. Online courses (Boat America and BS&S) are OK with Google Online Testing as long as they are started on or before the end of Sept in CA and the end of August in Nevada. All non-NASBLA classes can be taught online. This is allowed by the Auxiliary. Currently getting more info on Google Online Testing for ABS, BS&S, and Boat America. Still need to determine if ABS will still be good past the end of this year. Some flotillas have ABS materials that may not be used up by the end of year. Also there was a concern about question 10 in the Boat America test. Sean will look at this.

Mike Lauro DSO-VE - Rpt on File: Mike reported he had nothing to add to his report. He noted Jan Jewell (ADSO) is trying to get some materials.

Dean McFarren thanked the Prevention staff for their continuing work during the Stand-down.

DCAPT Response Jerry Edelen DCAPT –

Larry Olson DSO-AV – Rpt on File: Larry was excused. Jerry noted that on Saturday July 11 some AV crew training was held online.

Virginia Luchetti DSO-OP - Rpt on File: Jerry noted Virginia's report is excellent. Virginia reported they had an online meeting with OPS staff officers, trying to keep OPS engaged. The OPTREX calendar continues to change. She noted that they will be flexible about deadlines ahead of OPTREX for members needing a QE check ride. Fleet Week has been postponed to 2021. Virginia extended a Bravo Zulu to those who've been helping with materials for the OPS report each month.

Larry Stanton DSO-CM - Rpt on File: Larry reported on a WAVE App which will have a trial run in September. He received an email from National Staff about the WAVE App. Currently trying to set up for virtual inspections for Comms facilities. He also noted the CM training exercise will be postponed a bit.

Bruce Martin DSO-IM – Rpt on File: Bruce was excused. Alan Stanton (ADSO) reported for Bruce. Alan noted Saturday, July 18 at 1200 there will be an All Members test of Everbridge. He also noted we have 2 new Auxiliary Emergency Management classes but they're not yet available online. The Coast Guard classes are available online.

John-Michael Zimmerle DSO-AS – Jerry noted Steve Johnson stepped down. Jerry asked that all divisions have an SO-AS. John-Michael Zimmerle is now DSO-AS. John-Michael reported he's looking forward to working with District members and with the Sea Scouts. He notes we're presenting Safety at Sea online this year since we can't do face-to-face meetings. He's also working on a Strategic Plan for our District with the Sea Scouts.

Dean McFarren thanked the Response staff for their work.

DCAPT Support & Planning Jim Losi DCAPT – Jim was excused. Dean filled in for Jim.

BK Barr DSO-CS – Rpt on File: BK was excused. Chris Ince (ADSO) reported for BK. Chris noted CS still has a need for an ADSO handling reports. Working on a variety pages for the District. Updated the MT Calendar and updated the NS webpage. Also updated some pictures on the websites.

Linda Haynes DSO-FS – Rpt on File: Linda noted an issue in FS. Some FS members put in over 100 hours in 2019 but did not get hours input correctly so they didn't get recognition for their work. This is being worked on for 2020.

Anita Farnholtz DSO-IS - Rpt on File: Anita not present. Dean noted FSO-IS and SO-IS have taken classes and provided AUXDATA II training to members. If members have questions, they should contact their IS officers.

Members are encouraged to send in 7029s.

Ann Zocchi DSO-MT – Rpt on File: Ann reported the Member Training Calendar is out and it will be updated next week. They'll be some Boat Crew classes, a Webinar on dues, and some AUXDATA II classes online. TCT Refresher workshops are also available online.

Tracy Schultz DSO-DV – Rpt on File: Tracy was excused. Dean noted that 16 units in the District submitted applications for the 3 Star Award and received the award. He noted it's important that we actively seek diversity in our membership.

Robert Schabert DSO-HR – Rpt on File: Robert reported that indeed incorrect emails went out on disenrollment. He noted there's a wide range of reactions to the COVID-19 Stand-down. He asked that DCDRs continue doing outreach to members.

George Rogers DSO-MA - Rpt on File: George reported that John Brandenburg is the Rolling Fleet Manager. George noted that he misses seeing everyone. He also noted MA is ready for the PCA Fair.

Greg Schaefer DSO-PB – Rpt on File: Greg reported he enjoyed putting the Northwind together. Dean asked that leadership and members send articles to Greg.

Dean McFarren thanked the Support staff for their work.

Dean McFarren - DCOS

David Wright DSO-FN – Rpt on File: David reported we're in dues collection season. He applauded flotillas that are trying to help members with dues when needed. Asked DCDRs to let David know when SO-FN and FSO-FN changes are made. He asked that DCDRs and FCs make sure paperwork is done for these changes. 3 year audits are in progress.

Ricardo Moreno INT REL – Rpt on File: Ricardo not present. Dean noted there's a Brochure being prepared which describes the Interpreter Corp. It will be distributed to the Coast Guard and Auxiliary.

Georgie Scheurman DSO-SR – Minutes in: Georgie had nothing to add.

ASC- SF: Sue Fry: Rpt on File: Sue reported things are busy since things are now opening up. She noted she can help AUCs get information and resources. They should contact Sue if they need any assistance.

ASC- Humboldt: Carl Pierce: Rpt on File: Carl did not have anything to add to his report.

Dean thanked all the DSOs for keeping things going during the Stand-down.

DCO Kirkwood: DSO Reports:

Joanna Leighton-Nevesny DSO-LP: Joanna was not present.

Neal Nevesny - Civil Rights – Neal was not present.

Leadership Reports:

DCOS – Dean McFarren:

- Dean acknowledged the MT Program for providing the great classes during the Stand-down. He thanked the instructors and members taking the classes.
- Reconstitution Activities: Dean noted we need to be honest with ourselves and fellow members about safety as we move into Phase 1.

DCO – Mary Kirkwood:

- Coronavirus (COVID-19) Update:
 - COMO Kirkwood noted she was glad we're keeping our members active through online meetings and classes.
- Membership recruitment/retention: Membership is basically flat so far this year. She's aware we have people waiting to get paperwork in.
- DSO Items:
 - Thanked John-Michael Zimmerle for handling DSO-AS.
 - Noted George (DSO-MA) will have 3 ADSOs to cover the expanded issues in MA.
 - Thanked Greg Schaefer (DSO-PB) for the Northwind which just came out. She noted we will be adding Paddle Craft items to the Northwind.
- District 3 Ups/3 Downs for 2020: COMO Kirkwood's gotten some suggestions from EXCOM. She asked that if anyone has items, please send them to her in the next week.
- She noted she was pleased with the increase in 3 Star Awards.

OLD BUSINESS:

- September District Meeting/Elections/PCA Fair: Still not certain what's going to happen. Not sure we'll have an in person meeting which will be delayed to later in September. We'll make a decision around August 1st. If we don't have an in person meeting, we'll have an online meeting on Sept. 12th.
- NACON is cancelled. Will have online elections at the National Level for the first time.
- COMO Maddox noted online elections are allowed. We have a tool to use. He will distribute the tool to divisions and flotillas after the District elections are completed.
- COMO Maddox noted the list of members who put in Letters of Intent for District Level elected offices: Dean McFarren for DCO, Jerry Edelen and Curtis Han for DCOS and 8 members for 3 DCAPT positions.
- COMO Maddox demonstrated how online elections are run.

NEW BUSINESS:

- Michael Brown reported that a member's PLB recently malfunctioned. He noted we shouldn't bother testing PLBs during the Stand-down. This extends the battery life and reduces the chance for malfunctions.
- Lew Derfuss asked that the list for DCAPT be distributed.

For the Good of the Auxiliary:

- 2019 Awards: Will be done at the September District Meeting if it's an in-person meeting.
- 2020 Awards: Will be discussed and decided on later this year when we understand how much our members get to do during this year.

Adjourn: With no further comment or discussion, Lew Derfuss made a motion to adjourn and Russ Kaiser seconded. Board approved. DCO Kirkwood adjourned the meeting at 2121.

Next Meeting: August 19, 2020 at 1900 PDT, Webinar

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

ADDENDUM A: District Board, Staff Officers and Guests Present

DIRAUX: CDR Paige Keenan

DIRAUX: BOSN2 Dustin Finkelson

COMO Mary Kirkwood DCO

COMO Wally Smith IPDCO, DNACO PACAREA

Chief of Staff Dean McFarren

DCAPT Prevention: Randy McCormick

DCAPT Response: Jerry Edelen

DCAPT Support & Planning:

DCDR 1 – Nancy Marion;	DCDR 3 – Russ Kaiser
DCDR 4 – Alan Stanton;	DCDR 5 – Lew Derfuss
DCDR 6 – Chuck Cobery;	DCDR 7 – Paul Custance
DCDR 8 – Bill Hale;	DCDR 10 – Don Pierce
DCDR 11 –	DCDR 12 – Greg Olsen
P-PCA –	

DSO's in attendance:

DSO-AS – John-Michael Zimmerle

DSO-AV –

DSO-CM – Larry Stanton

DSO-CS –

DSO-DV –

DSO-FN – David Wright

DSO-FS – Linda Haynes

DSO-HR – Robert Schabert

DSO-IM –

DSO-IS –

DSO-LP –

DSO-MA - George Rogers

DSO-MS –

DSO-MT – Ann Zocchi

DSO-NS – Jim Duncan

DSO-OP – Virginia Luchetti

DSO-PA – Jane Smith

DSO-PB – Greg Schaefer

DSO-PE – Sean Harvey

DSO-PV – Mike Thompson

DSO-SR – Georgie Scheuerman

DSO-VE – Mike Lauro

CRC -

ASC SF: Sue Fry

ASC H: Carl Pierce

Int Rel –

Guests: COMO Mike Maddox, Jim Snell, Sherry Lyn Custance, Michael Brown, David Charles Jardin, Don Anderson, Greg Van Koersel, Anthony King, Gary Kaplan, Dan Glenn, Nancy Holtzman, Debbie Bernard, John Zowalki