



Homeland Security

U.S. Coast Guard Auxiliary
District 11 Northern Region
Serving Northern California, Nevada, Utah



District 11NR Board & Staff Meeting Minutes
Wednesday 17 June, 2020 1900 PDT
Webinar

Call to Order: 1900 hours by DCO Mary Kirkwood

COMO Kirkwood thanked everyone for their work. In particular she thanked District, Division, and Flotilla leadership and instructors who've been engaging with members and providing training during the Stand-down.

Roll Call: By Georgie Scheuerman. Present were: CDR Paige Keenan, BOSN2 Dustin Finkelson; COMO Mary Kirkwood, DCO; Dean McFarren, DCOS; COMO Wally Smith, IPDCO, DNACO PACAREA; Randy McCormick, DCAPT; Jerry Edelen, DCAPT; Nancy Marion, DCDR; Russ Kaiser, DCDR; Alan Stanton, DCDR; Lew Derfuss, DCDR; Chuck Cobery, DCDR; Paul Custance, DCDR; Bill Hale, DCDR; Don Pierce, DCDR; Bruce Martin, DCDR; Greg Olsen, DCDR; COMO Rod Collins, P-PCA

A quorum was present to conduct business.

Guests: Welcomed a number of guests listed in Addendum A.

Attendance is reported in Addendum A.

Approval of Meeting Minutes:

- May 2020: Russ Kaiser made motion to approve. Nancy Marion seconded. Minutes approved.

District Board & Staff Reports:

DCDR 1 Nancy Marion – Rpt on File: Nancy reported the division has been doing the AUXDATA II and uniform training. Members finished producing masks for the Coast Guard. Of note were Cynthia Dragon (01-07) and Carol Paz (01-04) who produced 246 masks. Nancy also thanked those who helped with the distribution of masks.

DCDR 3 Russ Kaiser – Rpt on File: Russ reported the division was very busy with online work. Russ extended a Hats Off to Bob Waterman SO-IS for his work on AUXDATA II. All flotillas are doing webinars for meetings and training. Doug Macpherson is doing Member Training.

DCDR 4 Alan Stanton – Rpt on File. Alan reported the division continues to do recruiting and they have a new member coming in and being mentored by Mike Brown. Coast Guard has asked for assistance with a study of Core Values particularly on diversity. Jimmin Chang helped with some interpreter work. Division was busy with Comms activity. Alan communicated a most unfortunate loss for the division. Member Wendy Redford a member of the Redwood City Flotilla crossed over the bar. She had been an Auxiliary member since 1967.

DCDR 5 Lew Derfuss – Rpt on File: Lew extended a Bravo Zulu to Curtis Han for the AUXDATA II training he provided. Lew also extended a Bravo Zulu to members making and distributing masks to the Coast Guard. Lew noted the good work by division FC and VFC who continue checking on members. Everyone is OK so far. Division has reschedule the Luau and is working on a fall OPTREX on Sept 25 and 26.

DCDR 6 Chuck Cobery – Rpt on File: Chuck reported the division and flotillas continue with online meetings and are continuing to check on members. He extended a Bravo Zulu to Flotilla 6-7 which has done a great job doing online Public Education. They used some innovative approaches to do the classes online. Overall goal is to get back to work when it's safe.

DCDR 7 Paul Custance – Rpt on File: Paul reported the division is still waiting to get active again. Currently using online meetings and training and also checking on members. He also noted that unfortunately there's been 7 drownings in the state so far.

DCDR 8 Bill Hale – Rpt on File: Bill reported flotillas are continuing to recruit. Need to do some lens polishing on the light house in the division. Had some proclamations for National Safe Boating Week (NSBW). Lots of training continues including AUXDATA II and uniforms.

DCDR 10 Don Pierce – Rpt on File: Don reported doing AUXDATA II training at each flotilla. Members are using the online training and are doing well. No virus issues reported at this time. Everyone is wanting to get onto the Lakes.

DCDR 11 Bruce Martin – Rpt on File. Bruce reported things in Division 11 are about the same as other divisions. Seeing traffic on Lake Tahoe now. Have done some PA interviews on a local television station. Also working on getting Sea Scout Ships going.

DCDR 12 Greg Olsen – Rpt on File. Greg reported there's been no COVID-19 reported in the division. On May 16th the division did a uniform training session online. SO-IS and FSO-IS are doing online training for AUXDATA II. Greg conducted a session on Writing Awards at the June Flotilla 12-01 meeting.

PPCA: COMO Rod Collins – Rpt on File: COMO Collins reported PCA's main focus is the September PCA Fair. Due to COVID-19 they are trying to be prepared for social distancing at the PCA Fair due to COVID-19.

IPDCO: Wally Smith: COMO Smith reported he didn't have much for IPDCO. National Level is working hard to get the Auxiliary opened up. Different districts are opening up at different rates because of the difference in COVID-19 levels across the country. He asked that D11NR not get discouraged about how long it's taking to get us back active and safe. There is a positive light appearing at the end of the tunnel but we must be patient.

DIRAUX: CDR Paige Keenan: CDR Keenan reported working with District 113 and 114 Commodores to have a plan for moving into Phase 1 and the plan has been submitted. DIRAUX office is phasing into 50% at the office. The office will have social distancing and office visits will be by appointment only when the office is opened to the Auxiliary. CDR Keenan noted that DIRAUX staff just said goodbye to YN1 Alec Gaudin. He is moving to his new assignment. Our new YN2 is coming in July. She noted that we should send all requests to the DIRAUX office shared email inbox. They are doing IDs now and sending them out when they have everything needed for IDs.

OTO: BOSN2 Dustin Finkelson: OTO Finkelson reported the OPS Team has been working on the OPS website and is providing some new info. Asked that we pass along to our members that if they are having trouble with facility issues on AUXDATA II, they should let him know.

Dean McFarren: DSO Reports:

DCAPT Prevention Randy McCormick DCAPT– Randy noted Prevention is ready to go when we're in Phase 1.

Wil Sumner DSO-MS – Rpt on File. Wil reported things are slow for Public Outreach. But they are doing lots of training online. He extended a Shout Out to 4 leaders who've gotten people doing online training. Currently doing a number of PQS completions and also doing virtual inspection platforms to get some vessels inspected during our Stand-down.

Jane Smith DSO-PA - Rpt on File: Jane reported she got a write up from a member working on PA 3. She also noted members are working on getting educated online.

Mike Thompson DSO-PV - Rpt on File: Mike reported that there's not much new this month. He did note that members can be doing PV training online.

Jim Duncan DSO-NS - Rpt on File: Jim reported that nothing has changed due to the Stand-down. He's hoping Phase 1 will allow some NS work. Jim noted Coast Pilot (CP) 7 is now out. It covers only California. Other areas in the old CP 7 are now in CP 10.

Sean Harvey DSO-PE – Rpt on File: Sean reported there are AUX units teaching PE classes online. Can now do About Boating Safely (ABS) online for California and Nevada. He noted the Instructor PQS can be completed during the Stand-down because members can do things online.

Mike Lauro DSO-VE - Rpt on File: Mike reported he knows of 3 virtual VSCs done. He asked that we let him know if we know about any virtual VSCs being done.

DCAPT Response Jerry Edelen DCAPT – Jerry noted Response is waiting to get going. He also noted everyone is getting better at using webinars for business.

Larry Olson DSO-AV – Rpt on File: Larry not present. Jerry noted Larry's working to get Crew training done online. Also Larry helped the Civil Air Patrol on an item.

Virginia Luchetti DSO-OPS - Rpt on File: Virginia reported she wanted to draw attention of the OPTREX calendar. Antlers is cancelled this year. Div 3 OPTREX is scheduled for Aug 15th. DCDRs should let members know we have a deadline of Sept 30th for the OPS Workshop and the RM/TCT Refresher. Virginia did a Shout Out to John Hardin who's working on the OPS website. Also extended a Shout Out to Terry Blanchard for his work on Silver Charm.

Larry Stanton DSO-CM - Rpt on File: Larry not present. Jerry noted Larry has been preparing for a Comms Exercise with the Coast Guard when the Stand-down is over.

Bruce Martin DSO-IM – Rpt on File: Bruce reported he did a few classes online recently. OPTREX are starting to use a simple ICS methodology. He's willing to help with this. In July there'll be an Everbridge All Members Test.

Steven Johnson DSO-AS – Rpt on File: Steve reported he's not getting many reports from divisions. Boy Scouts of America (BSA) has decided to file for bankruptcy and National BSA has raised new member and existing member fees. He's concerned this may reduce membership due to the higher cost.

DCAPT Support & Planning Jim Losi DCAPT – Jim was excused.

BK Barr DSO-CS – Rpt on File: BK not present. Chris Ince reported for BK. CS has been working on reorganizing the Northwind pages, updating the OPS pages, streamlining the reports pages, and creating a tool for members.

They've also updated the D11N home page and aviation page. AUXDATA II was also added to our district website.

Linda Haynes DSO-FS – Rpt on File: Linda not present. Dean noted that there has been no activity in FS during the Stand-down.

Anita Farnholtz DSO-IS - Rpt on File: Anita not present. Dean noted there's lots of activity on AUXDATA II. Work is ongoing for training and for feedback on issues.

Ann Zocchi DSO-MT – Rpt on File: Ann reported on the updated District Training Calendar. She'll be adding the RM/TCT Refresher courses. Currently working to get more TCT available. Also there are links online for classes needed by new members.

Tracy Schultz DSO-DV – Rpt on File: Tracy reported that in January Diversity and Inclusion were the prime target for 2020. Things are again raising the relevance of Diversity and Inclusion. He noted we are falling back on submitting applications for the 3 Star Award. He encouraged the DCDRs to work on getting applications in. Form 7064 is for this.

Robert Schabert DSO-HR – Rpt on File: Robert reminded DCDRs that they should continue to make contact with members. Noted he's been in contact with a few members who are considering leaving the AUX for a variety of reasons. He also noted that unfortunately some members are frustrated during this Stand-down.

George Rogers DSO-MA - Rpt on File: George not present. Alfred Wootten reported for George. Alfred noted that MA is prepared for the September PCA Fair.

Greg Schaefer DSO-PB – Rpt on File: Greg thanked those who contributed to the Northwind.

Dean noted that Support has not been in full Stand-down. They're continuing to do more online.

Dean McFarren - DCOS

David Wright DSO-FN – Rpt on File: David reported not much is going on currently. But July will be busy with dues collection. David is willing to help any FSO-FN who needs some assistance.

Ricardo Moreno INT REL – Rpt on file: Ricardo reported they finished the Interpreter Corp brochure. They're now waiting for approval from National for the brochure. It will be distributed when it's approved.

Georgie Scheuerman DSO-SR – Minutes in. Nothing to add.

ASC- SF: Sue Fry: Rpt on File. Sue reported she's continuing to work with Sector and attending All Hands meetings online. Several commanders have transferred. Sue extended a Bravo Zulu to our AUXLO for his help recently. She

also noted that Aux Unit Coordinators (AUC) should keep in touch with her so she's aware and can help getting support from Sector when appropriate.

ASC- Humboldt: Carl Pierce: Rpt on File. Carl was excused. COMO Kirkwood noted the waiver for the fuel station. Also noted – Sector Humboldt has a new commander.

COMO Kirkwood thanked all the staff officers for doing their work and giving their reports.

DCO Kirkwood: DSO Reports:

Joanna Leighton-Nevesny DSO-LP: Joanna not present.

Neal Nevesny - Civil Rights – Neal not present.

Leadership Reports:

DCOS – Dean McFarren:

- Dean noted he was happy to see so many guests in the meeting.
- TROPS uniform training is going on. He thanked units for doing the training. Asked DCDRs to continue this.
- New Position – Rolling Fleet Manager – John Brandenburg will handle this as an ADSO under Materials.
- Dean noted he's pleased to see all the members taking the District and National online classes.
- Asked DCDRs to let Ann Zocchi know about classes they're offering online.
- Extended a Bravo Zulu to divisions that were able to do some online things for NSBW.

DCO – Mary Kirkwood:

- Coronavirus (COVID-19):
 - Health and Safety of our members: COMO Kirkwood noted that we haven't heard of any members with COVID-19. Coast Guard active duty have had a few cases. She thanked members for doing their best to stay safe.
 - Asked that leadership remind members about Coast Guard Mutual Assistance. It is available to the Auxiliary.
 - Continuing online training.
 - Safely returning to AUX Missions: Phase 1 plans have been submitted. Proposed some low risk activities such as: Land mobile Comms, Dropping off materials for PV, Doing PATONs by land, maybe doing some VSCs with appropriate Social Distancing, and also doing In-person proctoring with appropriate Social Distancing. COMO Kirkwood will report on this as soon as the plan is approved. She also noted that 60% of members are in high risk categories. So if members are not comfortable with activities approved, so it's fine for them to not participate.
- Membership recruitment/retention: For May zero new members have come on board. There were some issues with AUXDATA II which made it difficult to get new members into the system.
- N-Train: Still planned for August in Orlando. Because of social distancing there is likely to be very few classes. But they're still planning on some C-Schools.

OLD BUSINESS:

- Awards at September PCA Fair/District Meeting: Still planning on this. Depends on the number of people allowed at events.
- AUXDATA II – Roll Out: It's noted that if members have problems, they should work with their IS officers.

NEW BUSINESS:

- District Elections (“Intent to run” due July 12th to COMO Maddox): Elections will be at the September District Meeting.
- Change to schedule of in-person District Meetings: Have funds for 3 in-person meetings per year. Will continue with the January District Meeting and PCA Fair, D-Train, and the September District Elections

Meeting with the PCA Fair. This eliminates the November Elected Officers Training (EOT). Currently planning for online EOT classes. Then some EOT classes will be done in January. Likely will be trying to do the Auxiliary Memorial Ceremony in September.

- Lew Derfuss noted he's received some comments from members about paying dues since many members haven't been able to do much during the Stand-down.
- Lew asked about any timing for water patrols. COMO Kirkwood noted Social Distancing is difficult for water patrols.
- In particular Lew was concerned about training crew and members getting their required minimums for crew, etc.
- CDR Keenan asked that we not speculate about missions with more risk. We need to concentrate on handling things in appropriate phases and not speculate about riskier missions at this time.
- Michael Brown noted that Fleet Week is still on.

For the Good of the Auxiliary:

- None

Adjourn: With no further comment or discussion, Greg Olsen made a motion to adjourn and Lew Derfuss seconded. Board approved. DCO Kirkwood adjourned the meeting at 2054.

Next Meeting: July 15, 2020 at 1900 PDT, Webinar

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

ADDENDUM A: District Board, Staff Officers and Guests Present

DIRAUX: CDR Paige Keenan

DIRAUX: BOSN2 Dustin Finkelson

COMO Mary Kirkwood DCO

COMO Wally Smith IPDCO, DNACO PACAREA

Chief of Staff Dean McFarren

DCAPT Prevention: Randy McCormick

DCAPT Response: Jerry Edelen

DCAPT Support & Planning:

DCDR 1 – Nancy Marion;

DCDR 3 – Russ Kaiser

DCDR 4 – Alan Stanton;

DCDR 5 – Lew Derfuss

DCDR 6 – Chuck Cobery;

DCDR 7 – Paul Custance

DCDR 8 – Bill Hale;

DCDR 10 – Don Pierce

DCDR 11 – Bruce Martin;

DCDR 12 – Greg Olsen

P-PCA – COMO Rod Collins

DSO's in attendance:

DSO-AS – Steven Johnson

DSO-AV –

DSO-CM –

DSO-CS –

DSO-DV – Tracy Schultz

DSO-FN – David Wright

DSO-FS –

DSO-HR – Robert Schabert

DSO-IM – Bruce Martin

DSO-IS –

DSO-LP –

DSO-MA -

DSO-MS – Wil Sumner
DSO-MT – Ann Zocchi
DSO-NS – Jim Duncan
DSO-OP – Virginia Luchetti
DSO-PA – Jane Smith
DSO-PB – Greg Schaefer
DSO-PE – Sean Harvey
DSO-PV – Mike Thompson
DSO-SR – Georgie Scheuerman
DSO-VE – Mike Lauro
CRC -
ASC SF: Sue Fry
ASC H:
Int Rel – Ricardo Moreno

Guests: COMO Mike Maddox, Dr. Matilda Rivera (FC 140-02-24), Gary Kaplan, John Hardin, Michael Brown, Bridgid Skiba, Chris Ince, Anthony King, Don Anderson, Carl Henning, Gail Giacomini, Greg Van Koersel, Alfred Wootten