



**Homeland
Security**

**U.S. Coast Guard Auxiliary
District 11 Northern Region**
Serving Northern California, Nevada, Utah



District 11NR Board & Staff Meeting Minutes
Wednesday 20 May, 2020 1900 PDT
Webinar

Call to Order: 1900 hours by DCO Mary Kirkwood

COMO Kirkwood opened the meeting noting that meetings are important.

Roll Call: By Georgie Scheuerman. Present were: CDR Paige Keenan, BOSN2 Dustin Finkelson; COMO Mary Kirkwood, DCO; Dean McFarren, DCOS; COMO Wally Smith, IPDCO, DNACO PACAREA; Randy McCormick, DCAPT; Jerry Edelen, DCAPT; Jim Losi, DCAPT; Nancy Marion, DCDR; Russ Kaiser, DCDR; Alan Stanton, DCDR; Lew Derfuss, DCDR; Chuck Cobery, DCDR; Paul Custance, DCDR; Bill Hale, DCDR; Don Pierce, DCDR; Bruce Martin, DCDR; Greg Olsen, DCDR;

A quorum was present to conduct business.

Attendance is reported in Addendum A.

Approval of Meeting Minutes:

- April 2020: Russ Kaiser made motion to approve. Lew Derfuss seconded. Minutes approved.

COMO Kirkwood thanked district leaders for their leadership

District Board & Staff Reports:

DCDR 1 Nancy Marion – Rpt on File: Nancy reported people are doing many online classes. The division continues doing uniform training. Division 1 members are making masks for Coast Guard stations. 2 members made 115 masks. Nancy thanked Wil Sumner for how the masks were handled.

DCDR 3 Russ Kaiser – Rpt on File: Russ reported FCs and SOs are trying to do as much as possible online. One flotilla did an online meeting with a Sea Scout Ship preparing for the end of the Stand-down. SO-IS is working on AUXDATA II implementation.

DCDR 4 Alan Stanton – Rpt on File. Alan reported pushing the online classroom. IS has been doing some AUXDATA II training. Currently doing online meetings with Sea Scouts and doing some planning. FCs are doing health and welfare checks and so far everyone is OK. Noted a member has gotten assistance from the CG Mutual Assistance Program.

DCDR 5 Lew Derfuss – Rpt on File: Lew reported members have made masks for two Coast Guard stations. Lew did a Shout Out to FCs and VFCs who are doing outreach to members. No reports of COVID-19 among Division 5 members.

DCDR 6 Chuck Cobery – Rpt on File: Chuck reported Cecil Claspell was awarded the Commandant's Letter of Commendation for conducting 52 Commercial Fishing Vessel Exams in 2019. Everyone's doing online meetings and online training. FCs doing outreach to members. Things are looking good.

DCDR 7 Paul Custance – Rpt on File: Paul reported his division has seen new members growing and have 3 other prospective members. Recognized John-Michael Zimmerle for completing PA2. Paul noted that unfortunately they've already seen some deaths on the water.

DCDR 8 Bill Hale – Rpt on File: Bill reported Sector Humboldt had a virtual Change of Command (COC). Doing outreach to members and have had no bad reports. Still doing uniform training.

DCDR 10 Don Pierce – Rpt on File: Don reported doing member checks. No reports of virus. He noted the good part of outreach is you talk with people you might not ordinarily talk with. Many training classes are being done online. An RM 2.0 refresher class was conducted online. Modesto flotilla has done masks for 1st responders. Talking to US Army Corp of Engineers. They are concerned about people trespassing on lakes. Lakes are opening now and they are concerned about the public's behavior on the lakes. Currently getting requests for Boating Classes from various organizations.

DCDR 11 Bruce Martin – Rpt on File. Bruce reported they had snow the other day. It's quiet so far. Lake Tahoe has a plan for reopening. The first round of boats that will be allowed on the lake are those that have a locked tag on the boat.

DCDR 12 Greg Olsen – Rpt on File. Greg reported so far no cases of Covid-19. The division had an online New Member Orientation on May 2nd and on May 16th the division conducted an online Uniform Training Class. Quindy and Scott Sammler were the instructors. Greg attended the 12-01 meeting and provided some training on flotilla leadership. Next month he'll provide some training at flotilla meetings on how to write awards.

PPCA: COMO Rod Collins – Rpt on File: COMO Collins was excused. COMO Kirkwood noted the PCA is starting to plan for the PCA Fair. She also noted Aux leadership should please report any deaths to DIRAUX and the PCA.

IPDCO: Wally Smith: COMO Smith reported he has nothing for IPDCO. He did have some items to report on National issues. He noted everyone across the AUX are frustrated with the Stand-down. National is working on how to open up. He noted that some auxiliaries have gone around the Chain of Leadership (COL) partly due to frustration. Members should use the Auxiliary COL. Going around the COL is not helpful and uses a lot of time of people who are working on opening up the Aux. He asked that leadership talk with members who are frustrated and may be considering going around our COL. We should remind them to use our COL. This is the best way to handle issues.

DIRAUX: CDR Paige Keenan: CDR Keenan reported there's nothing big to report out of DIRAUX. Biggest item is learning AUXDATA II. She noted we should continue to send items of concern on AUXDATA II. Use our IS staff to start working on AUXDATA II issues. She noted D11 Active Duty personnel are still mostly doing work from home. She expects this will continue for a while. This will probably be the case for the Auxiliary as well. Biggest issue for AUX may be needed PPE for in person activity. This could take a while. If there is a big need we identify, this should be sent through our COL. The COC for D11 Commander is delayed a bit. She also noted YN2 Alec Gaudin will be leaving this summer. She noted we should send any items to the DIRAUX shared email in box. COMO Kirkwood asked about expiring IDs. CDR Keenan said we should send in a picture and it will be put in the que for IDs. The system is not handling IDs at this time.

OTO: BOSN2 Dustin Finkelson: OTO Finkelson reported he's gotten a lot of questions about Memorial Day weekend. He noted events are probably not going to happen for this Memorial Day weekend. For virtual PPE Inspections contact OTO Finkelson or Michael Brown. He noted good online TCT refresher classes have been conducted. He noted it's a challenge but they are going well. He's pleased with it so far. COMO Kirkwood thanked OTO Finkelson for his work.

Dean McFarren: DSO Reports:

DCAPT Prevention Randy McCormick DCAPT– Randy thanked the Prevention Team for their work during the Stand-down.

Wil Sumner DSO-MS – Rpt on File. Wil reported that with so much online training there will be lots of exams for completing PQS. Three classes were done online. They went well and were well attended. Thinking about adding other online classes. Virtual Commercial Fishing Vessel Exams are progressing. UPV can also be done virtually. Wil extended a Bravo Zulu to Quindy Sammler for completing her MSAM exam. Jeff Fite did some virtual classes. Also other online classes are going on elsewhere.

Jane Smith DSO-PA - Rpt on File: Jane reported she's received a report from Div 5 about making masks. Thanked the National Safe Boating Week (NSBW) division chairs and Gail Giacomini for submitting a NSBW report. She noted John-Michael Zimmerle has completed the PA 2. He had an outstanding oral board.

Mike Thompson DSO-PV - Rpt on File: Mike reported no changes on PVs due to the Stand-down. He noted PVs can communicate with partners by electronics and send info to them via mail or drop by. Classes are available online and the test can be done online. There was a question about where PVs are allowed to do drop off in person. COMO Kirkwood said no in-person drop offs can be done but we can send materials by mail. No drop offs were also noted by CDR Keenan.

Jim Duncan DSO-NS - Rpt on File: Jim reported no change in numbers. He noted when the Coast Guard allows us to go out there may be some members in counties that do not open up who will still be restricted. This could be a challenge. He noted the Coast Pilot for the West Coast will be divided. California will be volume 7 and others will be volume 10. [Question asked about where the restrictions for D11NR AUX will be coming from. CDR Keenan said we should not do anything in person until we get instructions from D11NR AUX. COMO Kirkwood also emphasized this.]

Sean Harvey DSO-PE – Rpt on File: Sean not present. Randy noted the E-Directorate has now gotten approval for online classes in Cal and Nevada.

Mike Lauro DSO-VE - Rpt on File: Mike reported on Virtual VSC – it is not a regular VSC. There will not be decals awarded. Requires video sharing. Examiner cannot do onsite exams. But we can do an onsite exam in the future when the Stand-down is over. Report time only on 7029 form. If people have questions, they should send questions to Mike.

DCAPT Response Jerry Edelen DCAPT – Jerry noted that Response is restricted due to the Stand-down.

Larry Olson DSO-AV – Rpt on File: Larry not present. Jerry reported that they are working with National to see what training can be done online. AUX Air has had some phone meetings and is ready to help when allowed to do so.

Virginia Luchetti DSO-OPS - Rpt on File: Virginia thanked OTO Finkelson for the info on virtual PPE inspections. She asked members to please continue to do PPE inspections virtually. She did a Shout Out to Paul Verveniotis (QE). He's been providing tips for crew skills. Currently waiting to hear when our first OPTREX is allowed. First OPTREX is scheduled for July 1 but at this time we don't know if it can go ahead.

Larry Stanton DSO-CM - Rpt on File: Jerry noted he attended an online SO meeting. Jerry said the meeting was outstanding. He also noted Larry has been working online with the Coast Guard. Larry asked that people with comms equipment use the correct new form. He thanked COMO Mike Maddox for his work on online classes. Larry also noted Kevin Sellstrom is working on repeaters.

Bruce Martin DSO-IM – Rpt on File: Bruce reported he'll be providing some IM online classes in June.

Steven Johnson DSO-AS – Rpt on file: Steve reported the new SOP has come out. FSO-AS positions are now in place. Also the new SOP added in more specifics on who needs to do the Youth Protection Training class. He and John-Michael Zimmerle are working on plans for getting started again after the Stand-down is over. He noted we don't need to rush to charter a Sea Scout Ship. But we should start to develop a relationship with the Sea Scouts even during the Stand-down by phone and online. Steve asked that he get reports from each division SO-AS.

DCAPT Support & Planning Jim Losi DCAPT –

BK Barr DSO-CS – Rpt on File: BK was excused. Chris Ince reported for BK. Chris reported he will be an ADSO. The D11NR website is updated with COVID-19 info. Also some other updates have been done on the website.

Linda Haynes DSO-FS – Rpt on File: Linda was excused.

Anita Farnholtz DSO-IS - Rpt on File: Anita was excused. Jim noted she's been busy with AUXDATA II. He noted he's gotten his AUXDATA II account and members will soon be getting their accounts.

Ann Zocchi DSO-MT – Rpt on File: Ann reports she was in the National Meeting. There are plans on AUXLAMs classes. All C-School through the fiscal year are cancelled. But there might be a class at NACON. Currently working on AUXWEA. District Calendar for training is online. She thanked the instructors for the many online classes. She asked that we please let her know about classes we are offering online. She noted we should expect to continue to see classes online for months to come. COMO Kirkwood noted some C-Schools will be offered at NACON. She also noted an online evening AUXWEA class is coming soon. Jim Losi noted all of this is really helping members.

Tracy Schultz DSO-DV – Rpt on File: Tracy reported that he’s encouraging Divisions and Flotillas to apply for the 3 Star Award. There’s still time to put in an application. He’s doing outreach to our DV Staff Officers.

Robert Schabert DSO-HR – Rpt on File: Robert reported it’s a great time to continue doing outreach with members for retention. He noted he’s not getting HR reports this year so he did an outreach to FSO-HRs and SO-HRs. But he’s getting very few responses. He noted there are some flotillas with no FSO-HR.

George Rogers DSO-MA - Rpt on File: George not present. Alfred Wootten reported for George. Alfred noted they’re looking forward to the PCA Fair in September.

Greg Schaeffer DSO-PB – Rpt on File: Greg reported on two items. 1- All the PB officers were reminded about getting permission for taking pictures of Sea Scouts. 2 - Flotilla news letters should not be made available to the public. Our 2nd Quarter publication will have the theme of how AUX is responding to COVID-19. He suggested talking about projects such as making masks.

Dean McFarren - DCOS

David Wright DSO-FN – Rpt on File: David was excused. Dean reported we have 20 new members this year. Annual dues are now paid. Got 9 out of 10 division dues so far. Member dues should be coming in July. He also noted DCOs are now paying National dues.

Ricardo Moreno INT REL – Ricardo was excused. Dean noted Jim Losi is still helping out. Ricardo is working with National staff putting together a brochure to help inform members about the Interpreter Corp.

Georgie Scheurman DSO-SR – Minutes in. Nothing to add.

ASC- SF: Sue Fry: Rpt on File. Sue reported she’s attending the All Hands Meetings. Encouraged AUCs to let her know if there are issues Sector can assist with.

ASC- Humboldt: Carl Pierce: Rpt on File. Carl was excused. Dean noted there’s now a new Sector Humboldt Commander.

DCO Kirkwood: DSO Reports:

Joanna Leighton-Nevesny DSO-LP: Joanna was not present.

Neal Nevesny - Civil Rights – Neal was not present.

Leadership Reports:

DCOS – Dean McFarren:

- Dean noted the Stand-down has been difficult. Please continue to stay home and stay safe.
- He extended a Bravo Zulu to the instructors doing online classes.
- Thanked the NSW Liaisons for putting together the NSW reports.
- He extended congratulations to the 2020 CG Academy Graduates. The graduation is available online.

DCO – Mary Kirkwood:

- Coronavirus (COVID-19):
 - Health and Safety of our members: Appreciates that we’re checking on members. Thanked us for getting the CG Mutual Assistance info out to members.
 - Safely returning to AUX Missions: The Commandant is working on getting Active Duty and Reserve back to a more normal status soon. This includes working on how to get AUX back to more active items. Active Duty is seeing more activity on the water. They are also doing some online training like the AUX. Active Duty has had some members with COVID-19 but all are doing well. Our National Commodore is working on getting AUX active again but this must be done safely. Perhaps we’ll see some reopening in June but we don’t know yet.
- Membership recruitment/retention: 23 new members YTD. Can’t see new members in AUXDATA II yet. COMO Kirkwood believes classes online are helping with retention.
- Webinar Training Calendar will continue to have classes added to it. Several new classes are becoming available.
- Glad to hear the TCT/RM Refresher is going forward.

- AUXDATA II roll out is continuing. Members will get accounts in the next week.

OLD BUSINESS:

- Uniform Action Plan (Dean McFarren): COMO Kirkwood did a Shout Out to Randy McCormick for his work on the TROPS slide deck. Asked that this get presented in flotilla meetings. Dean also noted there was a call to action about discussing TROPS at division and flotillas. Get feedback and discuss this topic at the division level and bring up to the next level if needed.
- Awards at September PCA Fair/District Meeting: Working on having this ready for the PCA Fair.
- National Safe Boating Week (NSBW): COMO Kirkwood noted we can send out things electronically about NSBW, Boating Safety, life jackets, etc. We can still get the message out even though we can't do face-to-face interactions.

NEW BUSINESS:

- District Elections: At the September Meeting we'll have DCO, DCOS, and 3 DCAPT positions up for elections. Nominations are due 60 days ahead of the election. Send these to COMO Maddox.

For the Good of the Auxiliary:

- COMO Kirkwood thanked Division 7 and 12 for recruiting new members.

Adjourn: With no further comment or discussion, Lew Derfuss made a motion to adjourn and Russ Kaiser seconded. Board approved. DCO Kirkwood adjourned the meeting at 2055.

Next Meeting: June 17, 2020 at 1900 PDT, Webinar

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

ADDENDUM A: District Board, Staff Officers and Guests Present

DIRAUX: CDR Paige Keenan

DIRAUX: BOSN2 Dustin Finkelson

COMO Mary Kirkwood DCO

COMO Wally Smith IPDCO, DNACO PACAREA

Chief of Staff Dean McFarren

DCAPT Prevention: Randy McCormick

DCAPT Response: Jerry Edelen

DCAPT Support & Planning: Jim Losi

DCDR 1 – Nancy Marion; DCDR 3 – Russ Kaiser

DCDR 4 – Alan Stanton; DCDR 5 – Lew Derfuss

DCDR 6 – Chuck Cobery; DCDR 7 – Paul Custance

DCDR 8 – Bill Hale; DCDR 10 – Don Pierce

DCDR 11 – Bruce Martin; DCDR 12 – Greg Olsen

P-PCA –

DSO's in attendance:

DSO-AS – Steven Johnson

DSO-AV –

DSO-CM – Larry Stanton

DSO-CS –

DSO-DV – Tracy Schultz

DSO-FN –

DSO-FS –
DSO-HR – Robert Schabert
DSO-IM – Bruce Martin
DSO-IS –
DSO-LP –
DSO-MA -
DSO-MS – Wil Sumner
DSO-MT – Ann Zocchi
DSO-NS – Jim Duncan
DSO-OP – Virginia Luchetti
DSO-PA – Jane Smith
DSO-PB – Greg Schaeffer
DSO-PE –
DSO-PV – Mike Thompson
DSO-SR – Georgie Scheuerman
DSO-VE – Mike Lauro
CRC -
ASC SF: Sue Fry
ASC H:
Int Rel –

Guests: COMO Mike Maddox, John-Michael Zimmerle, Alfred Wootten, Chris Ince, Bill Stolz, Don Anderson