



**Homeland
Security**

**U.S. Coast Guard Auxiliary
District 11 Northern Region**
Serving Northern California, Nevada, Utah



District 11NR Board & Staff Meeting Minutes
Wednesday 15 April, 2020 1900 PDT
Webinar

Call to Order: 1903 hours by DCO Mary Kirkwood

Roll Call: By Georgie Scheuerman. Present were: CDR Paige Keenan, BOSN2 Dustin Finkelson; COMO Mary Kirkwood, DCO; Dean McFarren, DCOS; COMO Wally Smith, IPDCO, DNACO PACAREA; Randy McCormick, DCAPT; Jerry Edelen, DCAPT; Jim Losi, DCAPT; Nancy Marion, DCDR; Russ Kaiser, DCDR; Alan Stanton, DCDR; Lew Derfuss, DCDR; Chuck Cobery, DCDR; Paul Custance, DCDR; Bill Hale, DCDR; Don Pierce, DCDR; Bruce Martin, DCDR; COMO Rod Collins, P-PCA

A quorum was present to conduct business.

COMO Kirkwood thanked the Board and Staff for their work and thanked members for following Auxiliary guidelines during the Stand-down.

Guests: COMO Kirkwood extended a welcome to the members who are not on the Board or Staff and haven't attended a Board Meeting before. She was happy to see D11NR members present at the meeting and noted that District members are always welcome to attend the District Board and Staff Meeting.

Attendance is reported in Addendum A.

Approval of Meeting Minutes:

- March 2020: Russ Kaiser made motion to approve. Lew Derfuss seconded. Minutes approved.

District Board & Staff Reports:

DCDR 1 Nancy Marion – Rpt on File: Nancy thanked the district for the great training calendar. She noted the division continues to reinforce proper uniforms and how and when they should be worn. Victory OPTREX is rescheduled for October. Continuing to encourage flotillas to keep checking on members. Making contact with Coast Guard Stations to see if they need masks.

DCDR 3 Russ Kaiser – Rpt on File: Russ reported continuing to do contacts through GoToMeeting and doing training. Trying to keep to the goals they can. Div3 has their own access to GoToMeeting and it's getting used. Flotillas are doing outreach to members.

DCDR 4 Alan Stanton – Rpt on File. Alan reported they have no reports of members being affected by the virus. Doing online training, including ODU training. IS officer is attending AUXDATA II classes.

DCDR 5 Lew Derfuss – Rpt on File: Lew reported continuing to do outreach and noted they haven't heard of any problems so far. OPTREX cancelled. It had been scheduled in May. Will try to do Annual Luau in June. Doing lots of online training.

DCDR 6 Chuck Cobery – Rpt on File: Chuck reports 6-4 had a Memorial Service prior to the Stand-down for Ralph Neil. 6-10 conducted a meeting using ZOOM. Challenged FCs to connect with members and use online meetings. Trying to control what is controllable and encouraging members to work for the long term. Using the long view. Will be sharing info and keeping people connected. No problems at this time.

DCDR 7 Paul Custance – Rpt on File: Paul reported they're checking on members. Haven't heard of any issues. Thanked the district for the webinar calendar. It is working well. 2 applications have been submitted to DIRAUX.

DCDR 8 Bill Hale – Rpt on File: Bill reported meetings and training are continuing by Webinar. Uniform training is taking place. All flotillas have reported no health issues so far. NSBW has many changes. Getting NSBW proclamations. Bill did a Shout Out to COMO Maddox for the AUXSEA training he is providing.

DCDR 10 Don Pierce – Rpt on File: Don reported checks with members have been going well. No problems at this time. Many people are participating with webinar training. Members working on their facilities to get them ready to use when the Stand-down is over. Making some masks for Station Rio Vista. Flotillas are having webinar meetings and training.

DCDR 11 Bruce Martin – Rpt on File. Bruce reported doing checks with Station Tahoe and checks with members. Everything is much the same as other divisions. Using the ZOOM tool. (COMO Kirkwood noted security issues with ZOOM. So we should be careful how we use this tool.)

DCDR 12 Greg Olsen – Rpt not on File. Greg not present. Georgie Scheuerman reported for Greg. She noted meetings and training are being conducted by GoToMeeting or Phone Conferences. Uniform training is underway. NSBW events are cancelled. As noted by Nancy Marion the Div1/12 Victory OPTREX is rescheduled for October. Div 12 has scheduled some New Member and Uniform Training in May using GoToMeeting.

PPCA: COMO Rod Collins – Rpt on File: COMO Collins reported planning is underway for the Sept PCA Fair.

IPDCO: Wally Smith: COMO Smith has nothing to report as IPDCO. COMO Smith noted an online version of the yearly RM/TCT is being worked on and looks like it will be available soon. At this time we should not be doing any TCT online until it's approved by National. The due date was pushed to later in the year so members should not be worried about this class at this time.

DIRAUX: CDR Paige Keenan: CDR Keenan reported she has nothing really new to report. She did note that the DIRAUX Staff is still doing a rotational routine in the office. They are handling emails. CDR Keenan thanked us for our patience and asked that we continue to be patient. Still working on AUXDATA II. It will take a while to get things into AUXDATA II. It may take up to 30 days to get new things in once the new system is fully running. If we have any issues, she asked that we use email to let DIRAUX know.

OTO: BOSN2 Dustin Finkelson: OTO Finkelson thanked the Auxiliary for our patience. He was asked about virtual PPE inspections. He noted he's working on guidance for how to do virtual PPE inspections. COMO Kirkwood asked about facility inspections. OTO Finkelson was not certain about this. CDR Keenan asked that we wait on this item until we're back up. Lew Derfuss asked about testing PLBs. It was suggested that we not do testing until the Stand-down is over.

Dean McFarren: DSO Reports:

DCAPT Prevention Randy McCormick DCAPT–

Wil Sumner DSO-MS – Rpt on File. Wil reports they've been busy. He extended a Shout Out to Dean McFarren for his completion of PQS. He also noted Quindy Sammler recently completed some work. Wil thanked COMO Kirkwood for the MS classes on our District calendar. He's working with Mike Lauro and Boating and Waterways to establish examinations for UPVs in fresh water. Considering allowing virtual Commercial Fishing Vessel Inspections.

Jane Smith DSO-PA - Rpt on File: Jane not present. COMO Smith reported for Jane noting 5 new PA3 qualifications. Still doing some planning for NSBW.

Mike Thompson DSO-PV - Rpt on File: Mike noted that in his report he has links for PV training. Asked DCDRs to pass this along to division members. Planning to provide some webinar training. Did a Shout Out to Divisions 7, 11, 8, and 5 for the PVs done before the Stand-down.

Jim Duncan DSO-NS - Rpt on File: Jim reported some information from the National Quarterly NS Meeting. NOAA is not making corrections on raster charts until a new edition of a chart is made. But ENC charts are being corrected every week.

Sean Harvey DSO-PE – Rpt on File: Sean reports we can do all of our PE classes online. But we can't do proctored tests. Still waiting for approaches to this issue. California and Nevada have courses online.

Mike Lauro DSO-VE - Rpt on File: Mike reports that he's working with Wil (as noted above). Nothing new beyond this. Mike did note that the VE website has had many hits since it was put into place in 2000.

DCAPT Response Jerry Edelen DCAPT –

Larry Olson DSO-AV – Rpt on File: Larry not present. Jerry reported for Larry. No missions during the Stand-down. Check rides are cancelled and some training has been cancelled. Trying to get permission for some online training.

Virginia Luchetti DSO-OPS - Rpt on File: Jerry thanked Virginia for her reports. Virginia reported having two OPTREX that have been moved to October. Still working on some details. No surface patrols are being conducted now.

Larry Stanton DSO-CM - Rpt on File: Larry reported on a simulation emergency drill that's being worked on. Currently have a draft being reviewed. Kevin Sellstrom is working on a site for a repeater. Diablo repeater site is being used by the Coast Guard. Webinar training for Comms is planned.

Bruce Martin DSO-IM – Rpt on File: Bruce reported things have been quiet. Coast Guard District has an EM team set up and haven't asked for help from the Auxiliary so far. IM will offer some classes online.

Steven Johnson DSO-AS – Rpt on file. Steve reported all Scouting activities are in Stand-down. Planning to get with AUX-AS staff to plan for when the Stand-down is over.

DCAPT Support & Planning Jim Losi DCAPT – Jim noted the engagement and enthusiasm during the online Core Training classes.

BK Barr DSO-CS – Rpt on File: BK reported on ADSO assignments. Mart Gardner as ADSO will be helping with the calendar. Had some problems with backups but now things are working fine. Working on security on the system. Currently need an ADSO to do reporting.

Linda Haynes DSO-FS – Rpt on File: Linda was excused.

Anita Farnholtz DSO-IS - Rpt on File: Anita reported District IS personnel have been training on the AUXDATA II System. District personnel have been conducting webinar sessions with IS officers. On the National website there's a link for AUXDATA II. There's info on it and some resources. There will be continuing training. Then IS officers will need to train members. Asked DCDRs to be sure IS officers are getting training. Russ Kaiser asked about how FS time is being recorded. Asked if Anita was aware of this for 2019. Anita noted there is an IS code for FS so members need to inform IS officers that they did FS hours so the IS Officer can use the correct code.

Ann Zocchi DSO-MT – Rpt on File: Ann thanked COMO Kirkwood for keeping the calendar going for online training. Calendar is active and has some training from National as well as our District training. She asked that we please remind members to take some classes. If something is needed, let Ann know.

Tracy Schultz DSO-DV – Rpt on File: Tracy was excused. COMO Kirkwood noted that she's asked Tracy to conduct some online training for Diversity especially to do training for the 3 Star Award.

Robert Schabert DSO-HR – Rpt on File: Robert reported he's working on Volunteer Day. He's teaming with PA to put together items that are more attractive to the younger population, especially Millennials and Gen X. Thanked Jim Losi for his input. Working on an "event in a box". Emphasized it's still possible to recruit during the Stand-down.

George Rogers DSO-MA - Rpt on File: George not present. Alfred Wootten reported for George. He noted they're looking forward to the PCA Fair.

Greg Schaeffer DSO-PB – Rpt on File: Greg was excused. Jim noted Greg will be taking over as PB. Jim extended a Shout Out to Roger Bazeley for his work getting out the recent Northwind.

Dean McFarren - DCOS

David Wright DSO-FN – Rpt on File: David reported 8 out of 10 divisions have dues paid. D-Train refunds have been paid. 7025s still the same as last month. Later this month David will be issuing requests for the 3 year Finance Audits. Any change in FN officers should be reported to David so he can provide training and info.

Ricardo Moreno INT REL – Rpt on file: Ricardo reported putting together material to inform members about the Interpreter Corps. Once it's approved by National he will distribute it. Jim Losi is doing some interpreter work helping Coast Guard Cadets from outside the US. Dean McFarren thanked Jim for his work.

Georgie Scheuerman DSO-SR – Minutes in. Nothing to add.

ASC- SF: Sue Fry: Rpt on File. Sue reported our AUXLO has been busy recently. She noted there have been All Hands Virtual Meetings and Admiral Gautier reported there are some COVID-19 infected Coast Guard crew. The affected vessel was cleared and is now back in operation. Sue noted we shouldn't use ZOOM if we have operational discussions. She noted she's received communications from Unit Coordinators and she appreciates that.

ASC- Humboldt: Carl Pierce: Rpt on File. Carl reported there have been no reports of virus at Stations or at Sector.

DCO Kirkwood: DSO Reports:

Joanna Leighton-Nevesny DSO-LP: Joanna not present.

Neal Nevesny - Civil Rights – Neal not present.

Leadership Reports:

DCOS – Dean McFarren:

- Dean thanked everyone for attending the meeting and noted these meetings are open to all members.
- He was glad to hear that flotillas are doing outreach to members. Asked that we keep this up even after the Stand-down is over.
- Glad to see divisions and flotillas are doing online meetings. This provides leadership and gives members a feeling of community.
- If holding an online training, reach out to Dean, COMO Kirkwood, or Ann Zocchi so the training can be posted to the District training calendar.
- Thanked Victory OPTREX for moving the date to October. Still waiting to hear from Antlers OPTREX on their specific date.

DCO – Mary Kirkwood:

- Coronavirus – Impact on AUX activities: COMO Kirkwood reminded members they need approval for special critical missions. We do have one such situation in our district. She appreciated the DCDRs talking about doing outreach to members and asked that they let members know that the Coast Guard Mutual Assistance Fund is available. Noted the District Training Calendar has many training opportunities, sometimes two classes per day. Some National Training is also on our calendar. She noted we're continuing to add items.
- Membership recruitment/retention: Membership has gone up a bit. It will be slow for the next few months. Hours looked OK before the Stand-down. Reminded members to make a note of their hours so it can be entered when AUXDATA II is up. Noted the number of members in AP Status. She'll send info to DCDRs.

OLD BUSINESS:

- D-Train (COMO Kirkwood): COMO Kirkwood noted it was unfortunate that we had to cancel D-Train and thanked Phil Sanchez for his work. She noted we're looking to have the Awards Dinner at the September PCA Fair.
- NSBW: Gail Giacomini reported she's gotten a few reports. She asked that divisions please report about items that can be done this year. Many Opening Day events and Boat Shows are cancelled. Some Boat races have also been cancelled. She also asked that we let her know about plans that have been cancelled. Dean McFarren also asked that we make sure we report cancelled events to Gail.
- Uniform Action Plan (Dean McFarren): Dean thanked DCDRs and FCs for doing the uniform training. He asked that we please continue training. Our target is to get ODU training done by May. We'll put out TROPS training next. Units should make sure discussions are done at the local level. We want to keep our attention on this.

- Lew Derfuss did a Shout Out to all the instructors who've provided classes online.

NEW BUSINESS:

- None

For the Good of the Auxiliary:

- COMO Kirkwood wants DCDR to know – Coast Guard Association Board Members used their money to supply license plate holders for new members coming in.
- Dean McFarren noted he appreciates everyone following the Shelter in Place order. He asked that we please continue to follow this. No face to Face contact.
- COMO Kirkwood noted that at this time no proctored exams can be done.
- Alfred Wootten noted that the District Store has the license plate holders if any members would like to buy some.

Adjourn: With no further comment or discussion, Lew Derfuss made a motion to adjourn and Russ Kaiser seconded. Board approved. DCO Kirkwood adjourned the meeting at 2057.

Next Meeting: May 20, 2020 at 1900 PDT, Webinar

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

ADDENDUM A: District Board, Staff Officers and Guests Present

DIRAUX: CDR Paige Keenan

DIRAUX: BOSN2 Dustin Finkelson

COMO Mary Kirkwood DCO

COMO Wally Smith IPDCO, DNACO PACAREA

Chief of Staff Dean McFarren

DCAPT Prevention: Randy McCormick

DCAPT Response: Jerry Edelen

DCAPT Support & Planning: Jim Losi

DCDR 1 – Nancy Marion; DCDR 3 – Russ Kaiser

DCDR 4 – Alan Stanton; DCDR 5 – Lew Derfuss

DCDR 6 – Chuck Cobery; DCDR 7 – Paul Custance

DCDR 8 – Bill Hale; DCDR 10 – Don Pierce

DCDR 11 – Bruce Martin; DCDR 12 –

P-PCA – COMO Rod Collins

DSO's in attendance:

DSO-AS – Steven Johnson

DSO-AV –

DSO-CM – Larry Stanton

DSO-CS – BK Barr

DSO-DV –

DSO-FN – David Wright

DSO-FS –

DSO-HR – Robert Schabert

DSO-IM – Bruce Martin

DSO-IS – Anita Farnholtz

DSO-LP –

DSO-MA -

DSO-MS – Wil Sumner

DSO-MT – Ann Zocchi
DSO-NS – Jim Duncan
DSO-OP – Virginia Luchetti
DSO-PA –
DSO-PB –
DSO-PE – Sean Harvey
DSO-PV – Mike Thompson
DSO-SR – Georgie Scheuerman
DSO-VE – Mike Lauro
CRC -
ASC SF: Sue Fry
ASC H: Carl Pierce
Int Rel – Ricardo Moreno

Guests: John Harden, Bridgid Skiba, Rob Firehock, Anthony King, Peter Todebush, Carl Henning, Alfred Wootten, Bill Stolz, Kevin Sellstrom, Marisa Hoke, Michael Hay, Kit Galvin, John Zowalki, Chris Ince, Richard Myers, Don Anderson, Doug Beckstein