



**Homeland  
Security**

**U.S. Coast Guard Auxiliary  
District 11 Northern Region**

*Serving Northern California, Nevada, Utah*



District 11NR Board & Staff Meeting Minutes  
Wednesday 19 February, 2020 1900 PST  
Webinar

**Call to Order:** 1900 hours by DCO Mary Kirkwood

COMO Kirkwood thanked everyone present at the last district meeting She thanked Jim Losi for arranging to have VADM Fagan present at our meeting. She also noted RADM Gautier will be at D-Train

**Roll Call:** By Georgie Scheuerman. Present were: CDR Paige Keenan, COMO Mary Kirkwood, DCO; Dean McFarren, DCOS; COMO Wally Smith, IPDCO, DNACO PACAREA; Randy McCormick, DCAPT; Jerry Edelen, DCAPT; Jim Losi, DCAPT; Nancy Marion, DCDR; Russ Kaiser, DCDR; Alan Stanton, DCDR; Lew Derfuss, DCDR; Chuck Cobery, DCDR; Paul Custance, DCDR; Bill Hale, DCDR; Don Pierce, DCDR; Greg Olsen, DCDR; COMO Rod Collins, P-PCA

A quorum was present to conduct business.

Guests: See below Addendum A.

Attendance is reported in Addendum A.

**Approval of Meeting Minutes:**

- January 2020: Lew Derfuss made motion to approve. Jerry Edelen seconded. With one spelling correction needed in the minutes. Minutes approved.

**District Board & Staff Reports:**

**DCDR 1** Nancy Marion – Rpt on File: Nancy reported OPTREX planning is underway. Div 1 will be offering the Annual OPS Workshop and annual RM/TCT on Saturday 29 Feb at Station Golden Gate. Those who wish to attend should RSVP by February 24<sup>th</sup>.

**DCDR 3** Russ Kaiser – Rpt on File: Russ reports there's much going on. Div 3 COW is scheduled for later in the year. Working with Boating & Water Ways and working on plans for National Safe Boating Week (NSBW).

**DCDR 4** Alan Stanton – Rpt on File. Alan reported he'd have goals for the next District Meeting. 1<sup>st</sup> PE class scheduled for 21 March. Working with Bass Pro to do VEs in their parking lot. MT working on annual workshop. Now have an SO-AS.

**DCDR 5** Lew Derfuss – Rpt on File: Lew reports he's still working on 2020 goals. Have people currently doing PE and PV. Had PA event in Sonoma at the Steel Head Festival. Presented a 50 year plaque to Mike Hendershot. Had a VE class. Doing a Division-wide luau at DCDR house with a Div meeting. BBQ at Station Vallejo is being planned. A Div 5 member works for the Maritime Academy and is setting up a tour of the Golden Bear. The Div 5 COW is set on the calendar and will be at TRACEN. Working on NSBW. Doing a Golf Fund Raiser. Pushing to work on Diversity events and working on the 3 Star Award. Also working on their OPTREX.

**DCDR 6** Chuck Cobery – Rpt on File: Chuck reports membership retention and recruitment are an important part of Div 6 goals. Using the Auxiliary Communications Vehicle (ACV) for recruiting, retention etc. Doing both ABS and Navigation classes.

**DCDR 7** Paul Custance – Rpt on File: Paul reports he had nothing to add to his report. He did note a few items. Bear Lake Mountain Festival was conducted in January. There was a boat race. Had a number of members at the Festival. Boat Show Water Sports Expo was 6 to 9 Feb. 19 members participated. Sea Scouts participated at the

booth at the show. 7-6 Boat Crew Academy going with several members going for crew. Had an ABS course and 2 more are coming soon.

**DCDR 8** Bill Hale – Rpt on File: Bill noted things are starting to get going. Many new Div Staff are getting going. 08-07 continues maintaining the fuel farm. Div members also working on Light Houses. 08-08 starting Boat Crew Training and prepping for NSBW. Also developing new instructors. 08-11 did an introduction to Sea Scouts. Using a facility as Sea Scout base. 08-39 started Boat Crew Training and started to prep for Antlers.

**DCDR 10** Don Pierce – Rpt on File: Don reports that lots of things are starting. Did some PVs and now have requests for PA events and have asked for the ACV for these. ABS class scheduled. Also have requests from lakes for more ABS classes. Doing training with flotillas on uniforms. A PV visit resulted in a request for a class in Spanish. Boats are getting in the water. OPEX planned in early May. Planning for NSBW. 2 flotillas dealing with Sea Scout ships. 10-3 has been very helpful with the Sea Scouts. Looks like they may get some members from the Sea Scout interactions. Getting facilities ready to go. Also training more instructors.

**DCDR 11** Bruce Martin – Rpt on File. Bruce was excused. Jim Snell (VCDR) reported for Bruce. He noted the OPTREX is scheduled and an OPEX is scheduled. Not much success with ABS at the Lake. Not doing much yet until things warm up.

**DCDR 12** Greg Olsen – Rpt on File. Greg reports he's working on Div 12 goals. 12-01 has aggressive goals set and 12-91 is still working on their goals. 12-91 had their COW in January. Vice Flotilla Commander Award went to Rick Pisiso who served as FSO-IS. FC Award went to Laurie Kerr for her many years as FSO-MA. Art & Wind Festival being planned. PE plans 7 ABS classes and some GPS & Paddlers Guide to Safety classes. Will have additional Youth Programs later in the year. Moving ahead with MT to support recruitment & retention.

**PPCA:** COMO Rod Collins – Rpt on File: COMO Collins reported on the PCA Fair which had 140 attendees. He thanked the instructors and people handling logistics.

**IPDCO:** Wally Smith: COMO Smith reported on the NEXCOM meeting – Boy Scouts of America filed for bankruptcy. Sea Scouts will not be greatly affected. Emphasized that those involved with Sea Scouts should do the Youth Protection Training. Uniforms – Important!! We must wear them properly BUT we must not wear uniforms at political events AND we must not put anything on uniforms related to politics. Reminder: Many people holding office may be running up to the 5 year refresher required for Core Training. COMO Kirkwood also emphasized the Youth Pretention Class for those working with the Sea Scouts.

**DIRAUX:** CDR Paige Keenan: CDR Keenan reports that the budget has not flowed done to DIRAUX yet. However they are getting PPE. Travel funding for 2020 is lower. Targeting to get orders out 30 days before events. Base Access: The Policy only allows Aux members on bases. Only active duty and civilian employees can get a guest on base. Auxiliary members can contact DIRAUX to get permission for guests on base. This is because some bases have had some issues with people properly following the policy.

**OTO:** BOSN2 Dustin Finkelson: OTO Finkelson was excused.

### **Dean McFarren: DSO Reports:**

**DCAPT Prevention** Randy McCormick DCAPT–

Wil Sumner DSO-MS – Rpt on File. Wil reports he's posted goals. N-Train had DSO-MS there. Working on Sea Partners MS kits. Will have materials at D-Train. Wil did a shout out to Divisions 3, 5, 6, 10 & 12 who were active planning for MS already. Marine Environmental activities can attract new members. Had good classes at PCA. Had a meeting for the Ferry Boat Outreach Program starting in March. Working on Shore Side clean up. Also working on UPV.

Jane Smith DSO-PA - Rpt on File: Jane reports things are slow right now. Asked DCDRs to get PAs sending in reports. Reports should be about members and their activities. Pictures are important in this area. A few words with each picture helps. Congratulated those who passed their oral exams for PA. Jane noted members must pass oral exams before wearing the ribbon. A question was asked if names of people in pictures should be listed. Yes

for any Auxiliary members in pictures. Jane asked that SO-PA use word format for reports so she can cut and paste from their reports when needed.

Mike Thompson DSO-PV - Rpt on File: Mike reports the 2020 goal is for a 2% increase. Had a lot of people go out last year doing PV. Asked DCDRs to make sure they have SO-PVs. Will be doing a class at D-Train for PVs.

Jim Duncan DSO-NS - Rpt on File: Jim noted he had nothing to add to his report. Bridges and PATONs are starting to get done.

Sean Harvey DSO-PE – Rpt on File: Sean reports the Maxim Award initial round of nominates are due at the end of the month. The link is in his report. At D-Train there will be 3 courses. 2 PE courses have Spanish versions available. He noted a survey on PE. Sean also noted text books are not yet available for the new ABS class but slides are.

Mike Lauro DSO-VE - Rpt not on File: Mike thanked Ann Zocchi for giving him a better time slot for VE at D-Train.

**DCAPT Response** Jerry Edelen DCAPT – Jerry did a shout out to Linda Haynes for assisting at the Div 6 Valentine's Day Party for Station Monterey. He said it was great. Ralph Neal passed away a month and a half ago. The Memorial will be on Saturday March 14<sup>th</sup> in Monterey.

Larry Olson DSO-AV – Rpt on File: Larry was excused. Jerry reported for Larry. The Air Squadron is still doing 4-6 flights each week. Working on several missions including spotting Abandoned Vessels.

Virginia Luchetti DSO-OPS - Rpt on File: Virginia noted the Crew Qualification Clinic which started last fall has 2 who are prepared for Antlers. Had an excellent Crew Class at the PCA Fair. She thanked the instructors. Asked DCDRs to get OPTREX Flyers to Virginia soon. A simple one is needed very soon so it can go on the website. Virginia noted info from Michael Brown who's working on PPE. From our OTO – wants to emphasize proper line handling commands and parroting back. Also practicing navigation using way points. There will be a D-Train workshop about putting on a successful OPTREX.

Larry Stanton DSO-CM - Rpt on File: Larry noted working on the ACV, finishing radios and fixing the movable step. Planning training to support the Coast Guard. Working with Civil Air Patrol to establish some better communications. Working on VHF testing to support the Coast Guard.

Bruce Martin DSO-IM – Rpt on File: Bruce was excused. Jerry noted IM is now transitioning to Emergency Management (EM). Alan Stanton reported for Bruce. He reported that the recent Everbridge Test had a 76% response rate which is a bit better than last time. Asked DCDRs to remind members to make sure that their contact info in AUX directory is correct.

Steven Johnson DSO-AS – Steve not present. John-Michael Zimmerle reported for Steven. He also reported that the Boy Scout Bankruptcy should not affect us working with the Sea Scouts. Asked that divisions look at opportunities to work with Sea Scouts. Had Sea Scout training at the PCA Fair. Will do the same at D-Train.

**DCAPT Support & Planning** Jim Losi DCAPT – Jim thanked staff for taking on their roles.

Mart Gardner DSO-CS – Rpt on File: Mart not present. Jim noted that they've found some broken links on our websites. We will work on this.

Linda Haynes DSO-FS – Rpt on File: Linda reports Bobbi Kamil did much of the work at Station Monterey. FS is still supporting Station Rio Vista. Had 4 students at the PCA Fair. 2 completed their PQS. Linda is willing to put a class together for Coxswains for food safety on boats.

Anita Farnholtz DSO-IS - Rpt on File: Anita was excused. Jim noted she has 3 IS officers going to C-School for Train the Trainer for the new IS system. When Anita joined the meeting she said she's working on calculations for awards at D-Train. Wants DSOs to review stats for awards.

Ann Zocchi DSO-MT – Rpt on File: Ann reports she has the D-Train schedule out. 30 classes in addition to TCT and OPS workshops will be offered.

Tracy Schultz DSO-DV – Rpt not on File: Tracy was excused.

Robert Schabert DSO-HR – Rpt on File: Robert was excused. Jim reported for Robert. Noted several items: 1) Had HR training ready. 2) D-Train: asked DCDRs to talk to members about attending the HR classes. 3) Volunteer Day event – will do something for this. 4) DCDRs to remind FCs they should not retain personal info on new members. They should destroy this information when the application process is completed.

George Rogers DSO-MA - Rpt on File: George was excused. Alfred Wootten reported for George. Alfred thanked everyone for their support at the PCA Fair. Made \$1400 so far this year. Fully stocked for D-Train. Noted the new covers for ODUs. Alfred also noted if you need something, let George know. He can try to get it for D-Train. Andrea Cuppoletti DSO-PB – Rpt on File: Andrea reports March is coming with the 1<sup>st</sup> issue of Northwind. Please send materials. Thanked those who've already sent in articles. Asked that some of the pictures shared or mentioned tonight might be good for short articles.

Dean McFarren reminded people that the new ball caps for the district are not required. Asked DCDRs to let people know it is not a mandatory item.

### **Dean McFarren - DCOS**

David Wright DSO-FN – Rpt not on File: David reported he's trying to finish the 2019 report. Notices for 2020 dues have gone out to divisions. Maryanne Collins is handling the 7025. Shout out to her. Sent out the 2020 reimbursement form. Make sure members use this form for 2020. Make sure you put your name on receipts when you submit receipts and have the form with the receipts. Hosting a FN class at D-train.

Ricardo Moreno INT REL – Report on File. Ricardo was excused. Noted - Jim Losi is a certified Interpreter for languages that no one else in the Aux is certified for. Dean McFarren and COMO Kirkwood thanked Jim.

Georgie Scheuerman DSO-SR – Minutes in. Nothing to add. Georgie extended a Bravo Zulu to BK Barr for his work posting the meeting minutes on our website.

**ASC- SF:** Sue Fry: Rpt on File. Sue was excused. Dean reported Sue has been active. Attended 2 Senior Leadership meetings at Sector San Francisco.

**ASC- Humboldt:** Carl Pierce: Rpt on File. Carl reports losing Captain Fuller who's going to Alaska. Don't know who will be following the Captain. Have been informed the Coast Guard Sector Air Station needs a Watch Stander because they are down a Watch Stander. Let Carl know if you can do watch standing. It's very urgent.

### **DCO Kirkwood: DSO Reports:**

Joanna Leighton-Nevesny DSO-LP: Joanna was not present. COMO Kirkwood noted no news is good news.

Neal Nevesny - Civil Rights – Neal was not present.

### **Leadership Reports:**

#### **DCOS – Dean McFarren:**

- Asked that individuals identify themselves when asking a question during the meeting.
- DSOs should send Dean their ADSO list. It's due on Friday.
- Participating in discussion with Sector SF to align duties between AUX and Coast Guard in the Strategic Plan. This can help with Prevention. Looking at PE, VEs, and PA events for high risk areas.
- New opportunity to use Sector San Francisco Facebook page to announce Auxiliary PA events and info.
- District Calendar events go through Dean. Check calendar first before asking for a date.
- Dean extended a Bravo Zulu to Jim Losi and the ACV Team for their work on the ACV to make it a communications and recruiting facility. Wil Sumner asked about a new form for borrowing the ACV. COMO Kirkwood noted it should be put on the district website.
- NSBW coming up and it's time to plan. DCDRs should set up a NSBW Coordinator and let Gail Giacomini know who this will be. Gail will handle NSBW Coordinator duties for the district. If no Division NSBW Coordinator is identified, use the VCDR as Coordinator.

#### **DCO – Mary Kirkwood:**

- Goals – membership is at 1180 same as 2018. Looking to get membership up. Making progress on reducing people in AP status. Asked divisions to look into AP status issues.

### **OLD BUS:**

- D-Train:
  - Please submit requests for orders.
  - Doug Leavell will be doing a class at D-Train. Cold Water Immersion.
  - DCDRs to bring Division projectors and \$50 raffle prize
  - DCDR Meeting: Friday 12:15 – 13:45 in Boardroom
  - DCAPT/DSO Meeting: Friday 12:30 – 13:45 (Support: Redwood 2, Response: Redwood 3, Prevention: Redwood 4)
  - District Meeting: Friday 14:00
  - Fun Night: Silver Rush/Mining; Line Dancing; Dessert Bake-off
  - Saturday Banquet Awards: DCAPT will read the award, DSO will present
  - DIRAUX Staff available on Saturday.
  - Have contract for 2 years at Nugget
  - Info for D-Train is on the District Website with links.
  - Hosting AUXLAMs course the week of D-Train. Still have one opening left.
  - COMO Maddox offering Aux Nav.

### **NEW BUSINESS:**

- Uniform Action Plan: Dean thanked members for taking this seriously. Asked that we in leadership wear uniforms properly. Sent out a slide deck on ODU uniforms. Asked DCDRs to make sure there are discussions about uniforms and other common issues. Working on a TROPS slide deck to distribute.
- CGI Base Access: See CDR Keenan report above.
- NSBW: Gail Giacomini is coordinator
- Rick Saber has been stuck on the Diamond Princess that was quarantined. Now in US but still in quarantine. He and his wife are Ok. If you know him, send him an e-mail.
- Larry Stanton asked if we can get feedback on award nominations. CDR Keenan noted they are slow at DIRAUX due to other issues. But they are working on this.
- Need to submit 2070 form for orders for D-Train.
- Question was asked about medical waiver on uniforms. CDR Keenan noted we should look at the Auxiliary and Coast Guard manuals on uniforms.

### **For the Good of the Auxiliary:**

- 50 Year Membership Award for Mike Hendershot. He joined the Auxiliary in 1969. This was presented to him at a recent flotilla 5-7 meeting.

**Adjourn:** With no further comment or discussion, COMO Smith made a motion to adjourn and Lew Derfuss seconded. Board approved. DCO Kirkwood adjourned the meeting at 2114.

**Next Meeting:** March 27, 2020 at 1400 PDT, D-Train - Reno, NV

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

### **ADDENDUM A: District Board, Staff Officers and Guests Present**

DIRAUX: CDR Paige Keenan  
COMO Mary Kirkwood DCO  
COMO Wally Smith IPDCO, DNACO PACAREA  
Chief of Staff Dean McFarren  
DCAPT Prevention: Randy McCormick  
DCAPT Response: Jerry Edelen

DCAPT Support & Planning: Jim Losi

DCDR 1 – Nancy Marion;	DCDR 3 – Russ Kaiser
DCDR 4 – Alan Stanton;	DCDR 5 – Lew Derfuss
DCDR 6 – Chuck Cobery;	DCDR 7 – Paul Custance
DCDR 8 – Bill Hale;	DCDR 10 – Don Pierce
DCDR 11 –	DCDR 12 – Greg Olsen

P-PCA – COMO Rod Collins

DSO's in attendance:

DSO-AS –  
DSO-AV –  
DSO-CM – Larry Stanton  
DSO-CS –  
DSO-DV –  
DSO-FN – David Wright  
DSO-FS – Linda Haynes  
DSO-HR –  
DSO-IM –  
DSO-IS – Anita Farnholtz  
DSO-LP –  
DSO-MA -  
DSO-MS – Wil Sumner  
DSO-MT – Ann Zocchi  
DSO-NS – Jim Duncan  
DSO-OP – Virginia Luchetti  
DSO-PA – Jane Smith  
DSO-PB – Andrea Cuppoletti  
DSO-PE – Sean Harvey  
DSO-PV – Mike Thompson  
DSO-SR – Georgie Scheuerman  
DSO-VE – Mike Lauro  
CRC -  
ASC SF:  
ASC H: Carl Pierce  
Int Rel –

Guests: Alfred Wootten, Michael Brown, Jim Snell, John-Michael Zimmerle, Anthony King, Don Anderson