



**Homeland
Security**

**U.S. Coast Guard Auxiliary
District 11 Northern Region**
Serving Northern California, Nevada, Utah



District 11NR Board & Staff Meeting Minutes
Saturday 16 November 2019 0830 PST
CGI

Call to Order: 0833 hours by DCO Mary Kirkwood

Roll Call: By Georgie Scheuerman. Present were: CDR Paige Keenan, BOSN2 Dustin Finkelston; COMO Mary Kirkwood, DCO; Dean McFarren, DCOS; COMO Wally Smith, IPDCO, DNACO PACAREA; Judy Esteban, DCAPT; Jerry Edelen, DCAPT; Jim Losi, DCAPT; Nancy Marion, DCDR; Jeffrey Fite, DCDR; Alan Stanton, DCDR; Steve Johnson, DCDR; Jane Smith, DCDR; Paul Custance, DCDR; Don Pierce, DCDR (acting); COMO Rod Collins, P-PCA

Pledge of Allegiance: Steve Johnson

A quorum was present to conduct business.

Attendance is reported in Addendum A.

Approval of Meeting Minutes:

- October 2019: Paul Custance made motion to approve. Steve Johnson seconded. Minutes approved.

District Board & Staff Reports:

DCDR 1 Nancy Marion – Rpt on File: Nancy reported on Fleet Week activities last month, noting all facilities participated and members worked shore side and on the CG Cutter George Cobb. Coast Guard Air Station San Francisco conducted hoist training with Division 1 members. This went well.

DCDR 3 Jeffrey Fite– Rpt on File: Jeff reports SO-PA made contact with the Capital Air Show where a PA & Recruitment event was held. All flotillas are now looking ahead to 2020 and planning many events and classes.

DCDR 4 Alan Stanton– Rpt on File. Alan reports the division has been very busy with member training. Now have 4 TCOs this year. Recruited 2 new members. Div 4 COW in Redwood City went well. Also doing some Coast Guard Academy recruiting events.

DCDR 5 Steve Johnson– Rpt on File: Steve reports the Div 5 COW will be on Dec 14th. It will include a tour on the Potomac before the COW begins. 5-7 is working to sponsor a Sea Scout Ship.

DCDR 6 Jane Smith– Rpt on File: Jane reports the division has been active with many events, including recruiting for the Coast Guard Academy. Currently planning SAR events next year. Items coming up – Lighted Boat Parade and Aux Air will continue training observers.

DCDR 7 Paul Custance – Rpt on File: Paul reports there's been a number of activities in the past month, including training focused on ABS and Fellowship. The division has 104 members currently and a few new members coming in. Met 8 of the 10 goals for 2019. Div 7 COW will be Dec 7.

DCDR 8 Carl Pierce– Rpt on File: Carl not present. Will Hale (new DCDR) reported for Carl. Will reported the Div 8 COW will be Dec 1. 08-07 continues maintaining the Fuel Farm. 08-08 received the 3 Star Award. 08-11 putting up promotional posters in store front windows. 08-39 had a PA Event recently. PVs now at 343 for the division. Continuing to work with Air Station Humboldt. Will noted the division met their goals for 2019.

DCDR 10 Don Pierce (elected) – Rpt on File: Don reported on an excellent PA booth on October 2nd. He also reported on the division participation in the Fresno Veteran's Day Parade. Also currently getting requests for ABS from Sheriff's Department and other government groups.

DCDR 11 Bruce Martin – Rpt on File. Bruce was excused. Bryce Leinan reported for Bruce. Bryce reported on the division COW at the Nugget. Bruce was elected as DCDR again. Division members participated in the Nevada Day Parade. Bryce also noted that the division is doing Sea Scout Training, in particular the Youth Protection class.

DCDR 12 Virginia Luchetti – Rpt on File. Virginia not present. Georgie Scheuerman reported for Virginia. Georgie reported division and flotilla elections have been conducted. Greg Olsen will be DCDR and Georgie Scheuerman will be VCDR. Div 12 continues to take a leadership role in a “Crew Qualification Clinic” program which is proceeding nicely. Flotillas are hosting December Fellowship events and preparing for the Div 12 COW on Jan 12th.

PPCA: COMO Rod Collins – Rpt not on File: COMO Collins reports PCA is working on the Auxiliary Memorial Service which will be conducted at 1100. PCA Fair schedule is underway. Looking at the way payments are done for PCA Fair. There’ll be no more charges for using Credit Cards to pay for PCA Fair on line.

IPDCO: Wally Smith: COMO Smith noted TCT refresher course precedes the Lighted Boat Parade. Potential government shutdown is being discussed at headquarters to be prepared in case there is a shutdown. Not sure yet if we will use the same procedures we used in the last shutdown.

DIRAUX: CDR Paige Keenan: CDR Keenan asked that we wait for directions from DIRAUX for guidance during any government shutdown. There’s some delay in payment of travel claims at a level outside of our local offices. DIRAUX office is trying to get this taken care of. Call if you’re experiencing an extreme delay. There’s some delays in getting orders. She noted that getting orders requires filling out forms properly and getting them in early.

OTO: BOSN2 Dustin Finkelston: OTO Finkelston noted he had nothing to report this month. COMO Kirkwood thanked OTO Finkelston for his attendance at our many OPTREX and COW.

Dean McFarren: DSO Reports:

DCAPT Prevention Judy Esteban DCAPT– Judy noted 11 people reached Dock Walker Hall of Fame this year. (Dean McFarren took a moment to thank Judy for her work this year.)

Wil Sumner DSO-MS – Rpt on File. Wil reports a lot of activity in MS, including Crab Safe efforts. Wil gave a shout out to Will Hale for 532 Dock Walker Surveys. Bernard Brown completed MEES. PCA Fair will have some Marine Safety classes. Sector wants the Shoreline Cleanup Assessment Technique (SCAT) program to move forward.

Jim Duncan DSO-NS - Rpt on File: Jim noted an item to add to his report. This is the 1st year we’ve done over 1000 PATONS and bridges. Only 81% of the 7030s are in at this time. Jim also noted that NOAA is in a 5 year process of getting rid of paper charts.

Doug Manifold DSO-PA - Rpt on File: Doug was excused. Judy reported for Doug. Judy noted that Gail Giacomini handled a booth during Fleet Week on Pier 39. PA C-School is needed for PA. She also noted a reminder that if you are doing photos containing children, you need a permission form (photo release). Also, please check your photos for quality if you’re posting them. In particular, check uniform quality.

Sean Harvey DSO-PE – Rpt on File: Sean reported the PE work done on National Staff by Greg Olsen is now available. 3 or 4 new courses were released this fall. Now there’s about 15 courses available. We taught only about half of these courses this year. A course at PCA Fair will introduce all 15 courses. Sean noted it was great to hear divisions are planning PE courses for 2020. He asked that DCDRs appoint PE officers. Sean’s happy to work with them on the PE programs for their divisions.

Mike Thompson DSO-PV - Rpt on File: Mike thanked SO-PVs that have been sending in their reports. Wants to hear about new trained PVs. Currently we have 11 people doing the majority of the work with over 100 PVs. Now at 77% of goal. Asked that members turn in 7046s so PVs get reported properly. He noted we should meet our goal.

Mike Lauro DSO-VE - Rpt on File: Mike noted DCDRs have awards to distribute to those with 50+ VEs. 8 new people did 60 or more VEs which is good. Mike noted he’s concerned about lack of attendance at the PCA Fair VE class. He has a proposal he’s taking to PCA about this class.

DCAPT Response Jerry Edelen DCAPT – Jerry extended a Bravo Zulu to Steve Johnson for his work in Div 5. Noted efforts of individuals who continue to do Auxiliary work even through illness. Steve Pitts did this. Jerry also noted COWs reflect the approach and leadership of the divisions.

Larry Olson DSO-AV – Rpt on File: Larry reported he's received requests from D11 South for inspections and check rides. Continuing to help NOAA in Moss Landing where sand is being removed. Also monitoring slides going into the ocean.

Robert Vanderhyde DSO-CM - Rpt on File: Jerry noted this will be the last report from Robert who has other things to do next year. Jerry thanked Robert for his excellent work. Robert reports on a communications exercise between Sectors SF and Humboldt. Used Mount Diablo repeater. Day after that San Francisco VTS requested Mount Diablo repeater and it worked well for them. He noted Comms can be affected by winter weather. VHF and HF continue to do testing. Getting things completed on the Auxiliary Communications Vehicle. PCA Fair is coming and there'll be a Comms class at that fair. Robert also noted that he will be an ADSO if the new DSO wants that.

Bill Stolz DSO-OPS - Rpt on File: Jerry noted this is Bill's last report as DSO-OP and thanked Bill for his great work. Virginia Luchetti will handle this next year. Bill reports he handled questions about PLB testing. He noted we can stop if not doing any patrols. But we must do a test before a patrol. Now have 6 OPTREX requests in for 2020. Best to send in requests soon.

Bruce Martin DSO-IM – Rpt on File: Bruce was excused. Jerry extended a Bravo Zulu to Bruce for tracking down members in areas with fires. Bryce Leinan reported for Bruce. He noted Bruce is willing to answer questions about ICS. He's also working on Everbridge issues. COMO Kirkwood noted people should enter their street address not PO Box for their auxiliary contact information so we can help members when an emergency comes up.

DCAPT Support & Planning Jim Losi DCAPT – Jim thanked the support function members, in particular Bob Schabert, Linda Haynes, and Ann Zocchi.

Mart Gardner DSO-CS – Rpt on File: Mart was excused. Jim noted Mart is revamping our District Website.

Tracy Schultz DSO-DV – Rpt on File: Tracy reports the 3 Star Award in DV is a national award. This year we were 13 out of 16 districts. He extended a Bravo Zulu to Div 6 where all flotillas got the award. Still can apply for award which goes from Jan through June. Asked DCDRs to have an SO-DV.

Linda Haynes DSO-FS – Rpt on File: Linda was present but not in the room since she was working on food for the meeting. Jim noted FS will be at Air Station San Francisco on Nov 22 for an Auxiliary appreciation event hosted by the Air Station.

Robert Schabert DSO-HR – Rpt on File: Robert noted that the disenrollments are in the works. Asked that we get 7034s in promptly.

Anita Farnholtz DSO-IS - Rpt on File: Anita noted AUXDATA is not working well but asked that IS officers keep putting in reports. 7028s are working again. Anita also noted the new AUXDATA is supposed to be in service next year. Jim reminded DCDRs to encourage members to put in hours in the 7029 form.

George Rogers DSO-MA - Rpt on File: George not present. Evelyn Baylen reported for George. She noted the team is excited about PCA and D-Train. She also noted there is an Urgent Need for more ADSO for MA.

Ann Zocchi DSO-MT – Rpt on File: Ann reports there's a change in the process for C-School. To go to C-School we must go up through our Chain Of Leadership and have the form signed by appropriate DSO. Elected Officers Training is today and tomorrow. Starts at 12:45. D-Train is coming in March and MT is putting together the schedule. She asked that members please let her know if they want a class or want to teach a class.

Andrea Cuppoletti DSO-PB – Rpt on File: Andrea was excused.

David Wright DSO-FN – Rpt on File: David reported positive cash flow so far. He noted it's important to make sure disenrollments are processed. The 2020 Budget has been submitted. David asked that members get 2019 expenses in promptly in Jan. Make sure to use the 2019 form.

Georgie Scheuerman DSO-SR – Minutes in. Nothing to add.

Ricardo Moreno DSO-INTERP CORP – Ricardo (International Relations Coordinator) not present. He's currently learning his role from National.

Steven Johnson DSO-AS – Steve reports he has 2 ADSOs (1 each from Div 4 and 7). Steve is still looking for more ADSOs. He noted they need to have at least a year with Sea Scout experience.

DCO Kirkwood: ASC & DSO Reports:

ASC- SF: Sue Fry: Rpt on File. Sue reports on GAP Analysis (Sector reports on how they use the Auxiliary). The report from here has been sent in.

ASC- Humboldt: Carl Pierce: Rpt on File. Carl not present. Still working on Sector Humboldt GAP Analysis.

Joanna Leighton-Nevesny DSO-LP: Joanna was excused. Rob Firehock reminded DCDRs they need to get COW contracts reviewed by Legal before they are signed.

Neal Nevesny - Civil Rights – Neal was excused.

Leadership Reports:

DCOS – Dean McFarren:

- Disenrollments: Dean encouraged FCs to do outreach before they submit the disenrollment forms. They should try to find out why the members are leaving.
- Report Hours: Need to get hours in for awards and for Auxiliary credit.
- Personal Awards: Dean asked that DCDRs and FCs please submit individuals for awards.

DCO – Mary Kirkwood:

- D-Train 2020: COMO Kirkwood noted they had the 1st planning meeting and we're still looking for people to help run Fun Night.
- District Progress towards Goals:
 - Although we didn't do as well as we hoped for membership this year, hours are coming in pretty well.

OLD BUS:

- Sea Scouts (Jerry Edelen/Steven Johnson/ COMO Kirkwood): They noted that members should send in Youth Protection Certificates so it gets into AUXDATA. Steve asked for SO-AS. Noted we can get Aux/Sea Scout Banners. Reminded everyone Photo Release forms are needed for children under 18.
- Fleet Week: D11 NR members did work in 6 different areas. COMO Kirkwood noted everyone did a great job.
- AUC Program: Still working on this.

NEW BUSINESS:

- Elected Officer Training:
 - Saturday: 13:00 – 1700
 - Saturday: Dinner 1730
 - Sunday: 0800 – 1500
- 2020 District Important Dates: Confirmed rooms for 2020. Jan 18 & 19 PCA Fair.
- 2020 District Budget: Same as last year except for awards with a small increase. Jerry Edelen proposed a line item of \$1500 for International Relations Sector Coordinators. Bryce Leinan asked for \$300 for Audio Visual incidentals. Jerry Edelen made a motion for the budget with the noted added items and Steve Johnson seconded. Board approved. Nancy Marion asked about costs for Coastie. It was noted that DIRAUX handles these costs.

For the Good of the Auxiliary:

- COMO Kirkwood reminded people about awards for D-Train.
- DCAPT assignments will stay the same. Randy McCormick will be taking Judy Esteban's DCAPT assignments.

Adjourn: With no further comment or discussion, Jerry Edelen made a motion to adjourn and Steve Johnson seconded. Board approved. DCO Kirkwood adjourned the meeting at 1027.

Next Meeting: January 18, 2020 at 1500 PST CGI

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

ADDENDUM A: District Board, Staff Officers and Guests Present

DIRAUX: CDR Paige Keenan
DIRAUX: BOSN2 Dustin Finkelston
COMO Mary Kirkwood DCO
COMO Wally Smith IPDCO, DNACO PACAREA
Chief of Staff Dean McFarren
DCAPT Prevention: Judy Esteban
DCAPT Response: Jerry Edelen
DCAPT Support & Planning: Jim Losi
DCDR 1 – Nancy Marion; DCDR 3 – Jeffrey Fite
DCDR 4 – Alan Stanton; DCDR 5 – Steve Johnson
DCDR 6 – Jane Smith DCDR 7 – Paul Custance
DCDR 8 – DCDR 10 – Don Pierce (acting)
DCDR 11 – DCDR 12 –
P-PCA – COMO Rod Collins

DSO's in attendance:

DSO-AS – Steven Johnson
DSO-AV – Larry Olson
DSO-CM – Robert Vanderhyde
DSO-CS –
DSO-DV – Tracy Schultz
DSO-FN – David Wright
DSO-FS – Linda Haynes
DSO-HR – Robert Schabert
DSO-IM –
DSO-IS – Anita Farnholtz
DSO-LP –
DSO-MA-
DSO-MS – Wil Sumner
DSO-MT – Ann Zocchi
DSO-NS – Jim Duncan
DSO-OP – Bill Stolz
DSO-PA –
DSO-PB –
DSO-PE – Sean Harvey
DSO-PV – Mike Thompson
DSO-SR – Georgie Scheuerman
DSO-VE – Mike Lauro
CRC -
ASC SF: Sue Fry
ASC H:
INT REL -

Guests: COMO Mike Maddox, William Hale, Bryce Leinan, Evelyn Baylen