



**Homeland
Security**

**U.S. Coast Guard Auxiliary
District 11 Northern Region**
Serving Northern California, Nevada, Utah



District 11NR Board & Staff Meeting Minutes
Wednesday 16 October 2019 1900 PDT
Webinar

Call to Order: 1900 hours by DCO Mary Kirkwood

Roll Call: By Georgie Scheuerman. Present were: CDR Paige Keenan, BOSN2 Dustin Finkelston; COMO Mary Kirkwood, DCO; COMO Wally Smith, IPDCO, DNACO PACAREA; Judy Esteban, DCAPT; Jerry Edelen, DCAPT; Jim Losi, DCAPT; Nancy Marion, DCDR; Jeffrey Fite, DCDR; Steve Johnson, DCDR; Jane Smith, DCDR; Paul Custance, DCDR; Carl Pierce, DCDR; Don Pierce, DCDR (acting); Bruce Martin, DCDR; Virginia Luchetti, DCDR; COMO Rod Collins, P-PCA

A quorum was present to conduct business.

Attendance is reported in Addendum A.

Approval of Meeting Minutes:

- September 2019: Dean McFarren made motion to approve. Bruce Martin seconded. Minutes approved.

District Board & Staff Reports:

DCDR 1 Nancy Marion – Rpt on File: Nancy reported 3 members participated in a Federal Reserve Event. Div 1 members also participated in a Sea Scout event in September.

DCDR 3 Jeffrey Fite– Rpt on File: Jeff reported Marla Moura is moving out of the area and the division held a Fellowship event to celebrate her service to our District. Currently working with a local group trying to set up a Sea Scout ship. Jeff also noted that Don Anderson (recently elected VCDR) set up a tour at VTS.

DCDR 4 Alan Stanton– Rpt on File. Alan reported the division has been active with member training, including holding a TCO class with 5 people attending. Participated in the Sept 5 Redwood City Port Festival. Worked with Sea Scouts at this event. An ABS Class was conducted. Division now has a new Mobile Radio Facility.

DCDR 5 Steve Johnson– Rpt on File: Steve reports OPTREX is scheduled for 18 & 19 Oct at Bodega Bay. Div COW will be Dec 14 in Oakland. 3 flotillas had elections. 5-2 has Sea Scouts joining. AUP at Cal Maritime also has members joining.

DCDR 6 Jane Smith– Rpt on File: Jane reports marine patrols were going all Sept. Div 6 OPTREX in September resulted in 2 initial qualifications and 2 requals. A BRAVO Patrol was conducted on September 28. Some Div 6 members participated in the Cal Coastal Cleanup Day. Division meeting & elections are done with Chuck Cobery coming in as DCDR for 2020. BS&S, SS&S, and Nav classes being done. Nov 9 is the Div 6 COW.

DCDR 7 Paul Custance – Rpt on File: Paul reports Glenna and Mart Gardner are stepping down from operations. He extended a Bravo Zulu to the Gardners for their many years of service in operations. Paul also noted a Div 7 member was at Fleet Week participating in shore side activities.

DCDR 8 Carl Pierce– Rpt on File: Carl reports the division has elected new DCDR and VCDR for 2020. William Hale will be DCDR and Roberto Morfin will be VCDR.

DCDR 10 Don Pierce (acting) – Rpt on File: Don reports the Div 10 OPTREX went well. They conducted elections at the OPTREX. Flotillas have also conducted elections. Div 10 COW will be on 26 Oct. Will be participating in a Nov 9 Salmon Festival PA Event. 10-6 joined with the Sea Scouts in a recent event.

DCDR 11 Bruce Martin – Rpt on File. Bruce reports a busy month with boat training and some events. He noted some facilities stay on the water year round. Div Elections were held with Bruce continuing as DCDR and Jim Snell is coming in as VCDR. Div 11 COW is coming up. Bruce also noted the Fire Fest event went well.

DCDR 12 Virginia Luchetti – Rpt not on File. Virginia reports at least 10 Div 12 members participated in Fleet Week. Several members participated in the Sept 22nd Hayward Airport Open House PA event. Div 12 COW will be Jan 12 in Alameda. Div elections will be later in October with flotillas elections in early November. Launching Crew Qualification Clinics starting October 26th.

PPCA: COMO Rod Collins – Rpt on File: COMO Collins reports there were 158 members at the PCA Fair. Starting to work on the Jan 2020 PCA Fair. Thanked the PCA instructors. Also thanked AUX FS for the excellent food at the PCA Fair. COMO Kirkwood noted Michelle Thompson's excellent work organizing the PCA Fair. All invitations for the AUX Memorial Service on November 16th have been sent out.

IPDCO: Wally Smith: COMO Smith asked if there were any questions related to NACON. He was asked about the new AUXDATA. COMO Smith noted it is progressing. The new & old AUXDATA will run simultaneously for a while.

DIRAUX: CDR Paige Keenan: CDR Keenan thanked members for getting orders in. She heard great things about our work for Fleet Week (FW). One unfortunate impact from FW will be some reduced operations in the next few months due to funding constraints (continuing resolution). Dues letters sent out in late September. Need 7035s sent in. She asked that we look at AUX Directory to see if people who haven't paid dues can be retired. Elected Officers Training (EOT) – Travel claims should be submitted immediately after EOT. She also noted the Coast Guard does not pay for interest charges on Credit Cards used for travel. So it's important for members to submit immediately for travel claims. CDR Keenan also noted that we need member's middle names so we do a proper PSI on the correct person.

OTO: BOSN2 Dustin Finkelston: OTO Finkelston reported there's TCT Aux Facilitators in each Division. Fleet Week was great and he noted the mass escape after the air show finished. He also noted FW depleted OPS funds. OPS will be slowed down. He received a request for a newsletter when he was at Div 10. He's put out an initial newsletter to QEs for feedback. A newsletter will be coming out soon and he'll be looking for feedback. He's planning to send out a newsletter at various times.

Dean McFarren: DSO Reports:

DCAPT Prevention Judy Esteban DCAPT– was excused. Dean McFarren filled in for Judy.

Wil Sumner DSO-MS – Rpt on File. Wil not present. Dean reported for Wil. 2 new Commercial Vessel Inspectors. Bernard Brown has AUX-MEES PQS completed.

Jim Duncan DSO-NS - Rpt on File: Jim reports we have completed all of our tasks. Still needs Aid Verifiers to submit 7030s.

Doug Manifold DSO-PA - Rpt on File: Doug reports several members in PA were at Fleet Week. Getting some new PA specialists. Currently working on a recruiting poster. Doug noted if anyone needs assistance writing articles or preparing speeches, PA will help.

Sean Harvey DSO-PE – Rpt on File: Sean reports we have some newly qualified and some requalified instructors. 12-91 postponed a paddle craft class to next year. He noted we should look at the AUX Info link to see if all classes have been recorded properly. Sean briefly reviewed three PE Seminars and noted several are youth oriented.

Mike Thompson DSO-PV - Rpt on File: Mike extended a Bravo Zulu to Div 10 for 170 PVs in September. Noted several district members who did over 100 visits. Asked that PVs go out to check locations to be sure the right materials are out for this time of year.

Mike Lauro DSO-VE - Rpt on File: Mike was excused.

DCAPT Response Jerry Edelen DCAPT –

Larry Olson DSO-AV – Rpt on File: Larry not present. Jerry noted AUX Air continues with 4 to 6 flights per week. Hayward Airport Open House - Peter Todebush and Greg Olsen handled this event. Jerry noted Rory Neumann has been contributing for many years in Aux Air but he'll be leaving due to other obligations. Jerry extended a Bravo Zulu to Rory for his service to the Air Squadron.

Robert Vanderhyde DSO-CM - Rpt on File: Robert reports the Port of San Francisco VTS has stopped using the repeater on Mount Diablo. The CM class at PCA went well. The Auxiliary Communications Vehicle was at Hayward Airport Open House. Noted HF stations will be active in PACAREA. Now preparing for the next PCA Fair.

Bill Stolz DSO-OPS - Rpt on File: Bill noted that members should be careful to wear proper cloths in cold weather. Last OPTREX coming up October 26th. He thanked OPTREX Coordinators for their work this year.

Bruce Martin DSO-IM – Rpt on File: Bruce reported he met with Coast Guard staff recently. He noted Active Duty seems to be more aware of the Auxiliary for disaster assistance. The Sector SF COOP was recently published. Bruce also noted that National IM will change its name to Emergency Management Disaster Response (EM).

DCAPT Support & Planning Jim Losi DCAPT –

Mart Gardner DSO-CS – Rpt on File: Mart emphasized that he needs the names of elected officers for the website. He also noted he needs photos.

Tracy Schultz DSO-DV – Rpt on File: Tracy not present. Jim noted Tracy is new in his position and is putting together a plan.

Linda Haynes DSO-FS – Rpt on File: Linda reports FS has people providing meals for Station Rio Vista. Recently trained 5 new FS at the PCA Fair. Linda noted that she was notified by National there is a Hepatitis A outbreak in California. FS must have the Hepatitis A shot. She noted the Coast Guard will provide these shots.

Robert Schabert DSO-HR – Rpt on File: Robert reported the PCA Fair HR class went well. He talked about motivations and how this could connect with recruiting and retention. He emphasized the new member interview as an important tool.

Anita Farnholtz DSO-IS - Rpt on File: Anita reports AUXDATA is not working up to par. IS officers are working hard to use it. An update to JAVA went to IS officers.

George Rogers DSO-MA - Rpt on File: George not present. Alfred Wootten reported for George. Alfred reported the PCA Fair went well. Thanked the MA team for all the work they did. Sold about \$3500 of materials at the PCA Fair. He noted they need some new ADSOs for the District Store. Alfred extended a Bravo Zulu to Evelyn Baylen and Ronnell Areta for their work at the PCA Fair.

Ann Zocchi DSO-MT – Rpt on File: Ann thanked those who sent election results to her. She needs to know who has not attended EOT before. EOT will be different from years past. She noted her report only covers up to Oct 6th. She also noted C-Schools will be limited with only one IS C-School next year. It's important to note that if you're hosting a C-School, there is limited funding.

Andrea Cuppoletti DSO-PB – Rpt on File: Andrea reports he's working on the Northwind, hoping to publish by the end of the month. At the time of the meeting there was still time to send an article and photo.

David Wright DSO-FN – Rpt on File: David thanked the store for good cash flow. 7035s should have already been processed. In Jan 2021 Past DCO's dues will not be covered any more. He noted he's preparing the 2020 budget and asked for any changes to budgets. Also asked to be informed about any new FN officers.

Georgie Scheurman DSO-SR – Minutes in. Nothing to add.

Ricardo Moreno DSO-IA– Ricardo reports he's in learning mode at this time and he's done outreach to the 15 Interpreters in the District.

DCO Kirkwood: ASC & DSO Reports:

ASC- SF: COMO Vic Connell: Rpt on File. COMO Connell not present. COMO Kirkwood noted he is stepping down as ASC-SF. Also LTJG Sarah Davis (AUXLO) is moving on. A new AUXLO is coming in. Sue Fry is our new Sector Coordinator. She noted a new project is coming in, a Gap Analysis Survey on how Active Duty intersects with AUX. New AUXLO will be LTJG Jimmy Cruz.

ASC- Humboldt: Carl Pierce: Rpt on File. Carl reports USCG is doing dockside exams on Commercial Crab Vessels. Will be doing gap analysis with Sector Humboldt.

Joanna Leighton-Nevesny DSO-LP: Joanna excused. COMO Kirkwood noted Joanna needs to review contracts for COWs.

Neal Nevesny - Civil Rights – Neal excused.

Leadership Reports:

DCOS – Dean McFarren:

- Elections: Thanked all divisions for their work on the elections.
- COWs: An EXCOM member will be at each COW. The schedule for COWs will be sent out to board and staff. Thanked OTO for planning to attend almost all COWs. DCDRs need to send info they'd like highlighted at COWs to our AUXLO. This provides material for the Coast Guard speeches at COWs.
- When we buy items through the Aux Association money comes back to each District. Our District will be getting money from this. He asked that we encourage members to buy things they need at the Aux Association website. Also purchases at the Amazon Smile Program sends some money to the Aux Association.

DCO – Mary Kirkwood:

- D-Train 2020 (Last weekend of March 2020): Phil Sanchez is working on this. Last weekend several members toured the facility and tasted the food to make some selections. Encouraged us to use the valet parking which incurs no extra cost for us. Noted we can start making room reservations now. Will do a resident class AUXLAMs. There will only be 12 billets for this class. Possibly doing Nav and possibly some ICS classes at this D-Train. Still looking for some volunteers to help with a variety of activities.
- District Progress towards Goals:
 - Membership Growth – Membership is down a bit and this is before disenrollments. Other areas are up which is good.
- Unit Summary Report:
 - AP Status – Currently have 100 people in AP Status for more than a year. We need to do outreach to these members.

OLD BUS:

- Sea Scouts (Jerry Edelen): Jerry extended a Bravo Zulu to Divisions 3, 4, 5, and 10 for their good foundation with Sea Scouts in their areas. AUX /Sea Scout approved DSO-AS (Aux Sea Scouts) and SO-AS. Jerry asked that we continue doing outreach with Sea Scouts. Anita Farnholtz noted certificates for the Boy Scout Youth Protection Program should be sent to DIRAUX.
- Fleet Week: COMO Kirkwood noted how proud she was of all the AUX work on shore and on the water. We had at least 100 people active during FW.
- Investigation Team: Working on getting this team going. Identified 4 people who will be trained. They are distributed among our divisions.

NEW BUSINESS:

- Elected Officer Training:
 - 0800 DCDR
 - 0900 Board Meeting
 - 11:00 Memorial Service: Outside, but in Gresham if the weather is bad.
 - 13:00 – 17:00 Elected Officer Training
 - Sunday: EOT 0800 – 1500
- 2020 District Important Dates: COMO Kirkwood reviewed the schedule for 2020.
- AUC Program: Aux Unit Coordinator Program. An example of this position is working with a small boat station. This consists of maintaining relationships and communications with Coast Guard Units. COMO Kirkwood noted she's looking for suggestions from DCDRs for Aux members who would be good for the boat and air stations, as well as cutters. She will send out the job description to the Board.

For the Good of the Auxiliary:

- D-Train Awards: COMO Kirkwood asked that DCDRs nominate members for their good work. Please send these to Curtis Han.

- COMO Kirkwood asked that we get 7020s in for EOT. Still working on group block rates for Nov at the Executive Inn (Dean McFarren is working on this.)

Adjourn: With no further comment or discussion, COMO Smith made a motion to adjourn and Wil Sumner seconded. Board approved. DCO Kirkwood adjourned the meeting at 2116.

Next Meeting: November 16, 2019 0900 PST CGI

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

ADDENDUM A: District Board, Staff Officers and Guests Present

DIRAUX: CDR Paige Keenan

DIRAUX: BOSN2 Dustin Finkelston

COMO Mary Kirkwood DCO

COMO Wally Smith IPDCO, DNACO PACAREA

Chief of Staff Dean McFarren

DCAPT Prevention:

DCAPT Response: Jerry Edelen

DCAPT Support & Planning: Jim Losi

DCDR 1 – Nancy Marion;

DCDR 3 – Jeffrey Fite

DCDR 4 – Alan Stanton;

DCDR 5 – Steve Johnson

DCDR 6 – Jane Smith

DCDR 7 – Paul Custance

DCDR 8 – Carl Pierce;

DCDR 10 – Don Pierce (acting)

DCDR 11 – Bruce Martin;

DCDR 12 – Virginia Luchetti

P-PCA – COMO Rod Collins

DSO's in attendance:

DSO-AV –

DSO-CM – Robert Vanderhyde

DSO-CS – Mart Gardner

DSO-DV –

DSO-FN – David Wright

DSO-FS – Linda Haynes

DSO-HR – Robert Schabert

DSO-IA – Ricardo Moreno

DSO-IM – Bruce Martin

DSO-IS – Anita Farnholtz

DSO-LP –

DSO-MA-

DSO-MS – Wil Sumner

DSO-MT – Ann Zocchi

DSO-NS – Jim Duncan

DSO-OP – Bill Stolz

DSO-PA – Doug Manifold

DSO-PB – Andrea Cuppoletti

DSO-PE – Sean Harvey

DSO-PV – Mike Thompson

DSO-SR – Georgie Scheuerman

DSO-VE –

CRC -

ASC SF: Sue Fry

ASC H: Carl Pierce

Guests: COMO Mike Maddox, Evelyn Baylen, Anthony King, Alfred Wootten