



**Homeland
Security**

**U.S. Coast Guard Auxiliary
District 11 Northern Region**
Serving Northern California, Nevada, Utah



District 11NR Board & Staff Meeting Minutes
Saturday 15 June 2019 0900 PDT
CGI

Call to Order: 0909 hours by DCO Mary Kirkwood

Roll Call: By Georgie Scheuerman. Present were: CDR Paige Keenan, COMO Mary Kirkwood, DCO; COMO Wally Smith, IPDCO, DNACO PACAREA; Judy Esteban, DCAPT; Jerry Edelen, DCAPT; Jim Losi, DCAPT; Nancy Marion, DCDR; Jeffrey Fite, DCDR; Alan Stanton, DCDR; Steve Johnson, DCDR; Jane Smith, DCDR; Paul Custance, DCDR; Don Pierce, DCDR (acting); Bruce Martin, DCDR; Virginia Luchetti, DCDR; COMO Rod Collins, P-PCA

A quorum was present to conduct business.

Attendance is reported in Addendum A.

Guests: Capt. Howard Wright (Deputy Sector Commander) was present representing Capt. Marie Byrd (Sector Commander),
Capt. Wright gave some of his background. He then shared some thoughts. He noted that boating activities are increasing and unfortunately this has resulted in 4 drownings. He also noted the Auxiliary is an important factor in helping reduce incidents and fatalities. Capt. Wright then moved onto things coming. Planning is already happening for July 4th events and Fleet Week. The Coast Guard is also starting a test phase for the use of Drones for SAR and Pollution Response. Capt. Wright concluded by extending thanks from Sector for the Auxiliary Work being conducted in the sector.

Approval of Meeting Minutes:

- May 2019: Steve Johnson made motion to approve. Jerry Edelen seconded. Minutes approved.

District Board & Staff Reports:

DCDR 1 Nancy Marion – Rpt on File: Nancy reported the Div 1/12 Victory OPTREX is coming up. She thanked Virginia Luchetti and Georgie Scheuerman for their work on the OPTREX. NSBW had many cancellations this year due to rainy weather. BUT the division did have 2 events that went very well. Despite rain they had an excellent event at Station Golden Gate. Nancy showed a video produced by Station Golden Gate. She noted that Michael Mitchell was given an Auxiliary Commendation Metal from Sector San Francisco.

DCDR 3 Jeffrey Fite– Rpt on File: Jeff reports that almost all NSBW Events were cancelled due to rain. One event did go forward because it was inside. He extended Congratulations to a member with a PWC and who's now qualified as a PWC coxswain. The Sacramento River Construction is completed on some set-back levees. People need to be alert to this in the area between the old and new levees.

DCDR 4 Alan Stanton– Rpt on File. Alan reported many NSBW events were cancelled. But some events did go forward. Division 4 did an event for Opening Day. Still suffering from some member retention issues. But on the plus side one flotilla was looking weak at the beginning of the year but is now doing much better.

DCDR 5 Steve Johnson– Rpt on File: Steve reports on the 29 June OPTREX planned at Suisun City Marina. For NSBW Flotillas 5-1 and 5-2 did an event, including VEs. 5-1 did a PA event with the Vallejo City Sanitation Department.

DCDR 6 Jane Smith– Rpt on File: Jane reports there were some good NSBW events, including some Station Monterey events, some coverage by a local TV station and several other NSBW events. 3 new members are getting qualified as air observers.

DCDR 7 Paul Custance – Rpt on File: Paul reports they have one facility available from the State. Now have high water which can provide a challenge. A lot of debris is now in the water. Also there was some damage on a levee. Several new members are coming in. In addition, 4 applications are now ready. The division worked on the Utah National Guard Parachute Drop Event.

DCDR 8 Carl Pierce– Rpt on File: Carl excused. COMO Kirkwood reported for Carl. Division 8 is currently running a 29 ' RIB at Crescent City. Now starting Helo OPS Training at Whiskey Town.

DCDR 10 Don Pierce (acting) – Rpt on File: Don reports NSBW had some weather issues but they did have activity during NSBW. Conducted a training exercise with Active Duty Coast Guard during NSBW. Division 10 did some VEs on Boy Scout Vessels and taught classes for Boy Scouts. Some new members are now training for crew.

DCDR 11 Bruce Martin – Rpt on File. Bruce reports that events got started on Memorial Day. Currently planning for June 21 COC at Station Lake Tahoe. Lake events getting started on 7/4 along with other On The Water Events. Reno flotilla did some outreach at Lake Lahontan.

DCDR 12 Virginia Luchetti – Rpt not on File. Virginia reports that unfortunately 12-01 lost a member, Susan Warton. She had been an Auxiliary member for 42 years. 12-91 did the Art & Wind Festival over Memorial Day weekend. 12-01 has 2 members from the Semper Paratus Club who went to Auxiliary Leadership Class in Hawaii. Quindy Sammler is now Alameda Area Leader for Ferry Audits. 12-01 was at the Cherry Festival which went well. She noted Jim Losi has been out on the water a lot, helping with derelict vessel identification and Kite Surfing Patrols. Victory OPTREX is June 21 & 22, expecting Coast Guard vessels and 5 Aux facilities. Linda Haynes will be leading Food Service for the OPTREX.

PPCA: COMO Rod Collins – Rpt on File: COMO Collins was on line but could not connect to provide his report. Michael Brown reported for COMO Collins. PCA working on repairs for the ACV and the AUX Memorial. COMO Kirkwood noted the PCA Fair is coming and asked that instructors (not on staff) get their instructor TDY forms submitted very soon.

IPDCO: Wally Smith: COMO Smith extended a Shout Out to Div 7 which often has the shortest boating season but the most hours reported.

DIRAUX: CDR Paige Keenan: CDR Keenan reports the new In Person RM 2.0 Refresher will be conducted this afternoon. If members haven't done the On Line RM, they're now in REYR. When they do complete the class they need to send the info to DIRAUX to get it entered and the REYR removed. If you are REYR for the old TCT, you need to do Online RM which will suffice for Old TCT. TCT is no longer an official class. The July 4th Festival in Alameda is coming up. If you'd like to volunteer, the festival is at the Hornet. Send a note to the DIRAUX shared e-mail if you want to volunteer. For the July 5-7 Operation Dry Water the Coast Guard will be assisting law enforcement agencies checking for BUI. Would like Auxiliary to help at launch ramps and other water areas to educate boaters about BUI. Sept PCA Fair – Send in requests for Orders ASAP due to a potential funds shortage. DIRAUX is currently doing some reorganizing and CDR Keenan found some Aux Stickers which are available for our use. COMO Maddox noted that BUIs often result in tows. Bryce Leinan noted there are still problems with the RM 2.0 Online getting recorded. CDR Keenan asked that we please send a copy of the final screen showing the RM 2.0 Online was completed.

OTO: New OTO not present yet. Will be in place in July:

Dean McFarren: DSO Reports: (Excused)

DCAPT Prevention Judy Esteban DCAPT– Thanked DSOs for their work and reports. She noted everyone is doing a good job.

Wil Sumner DSO-MS – Rpt on File. Wil reports MS is very active trying to increase hours, doing classes and have 4 students completing their PQS. There's a challenge for Commercial Fishing Vessel inspections in Div 8 but they're now getting some people ready for this. Noted a number of MS activities in several divisions. Working on new Ferry Boat activities. There's activity working on derelict vessels. Capt. Wright noted UPVs are a target for the

Coast Guard. They want to handle issues related to UPVs. He noted the Coast Guard appreciates Auxiliary help with this.

Jim Duncan DSO-NS - Rpt on File: Jim reports all aid verifiers completed the RM Online Class. He recently used Aux Directory to look up aid verifiers and 2 people were not on the list. Jim noted the bridges were completed on time and under budget. PATONS are now well underway. Also the Chart Updating Final Report was submitted.

Doug Manifold DSO-PA - Rpt on File: Doug noted PA appreciates all the activities in flotillas and divisions. Asked that we thank members for their work on NSBW. Thanked Gail Giacomini for handling reporting and her participation in NSBW events. National has added a June 24 PA Training deadline for training applications. Doug asked that members please support the Northwind by sending in articles and also support the Navigator. Judy Esteban thanked Gail Giacomini and her husband for their work.

Sean Harvey DSO-PE – Rpt on File: Sean reports tracking 35 courses in AUXDATA last Sunday. He noted some courses were not showing up yet. If you do a class and it doesn't show up, work with Sean to get this taken care of. 3 Paddle Craft courses are done so far with more to come to reach our goal of 10. Sean noted this is an easy class to teach. Also he's trying to get more members qualified for instructor. Sean will help flotillas working to get people qualified.

Mike Thompson DSO-PV - Rpt on File: Mike extended a Shout Out to Karl Keller for doing 100 PVs. PV is important as we approach 7/4. Information can help many people during the busy 7/4 season and beyond in the summer months.

Mike Lauro DSO-VE - Rpt on File: Mike excused. Judy extended a Shout Out to those who've done 20 VSCs so far. "If Found" Stickers are in limited supply for Paddle Craft. Be careful handing them out but do get them out. An Update from National Paddle Craft Coordinator now says that the "If Found" Sticker should be put port side inside the craft. They last longer in that position.

Break: at 10:30

Return: at 10:39

DCAPT Response Jerry Edelen DCAPT – Jerry extended a Shout Out to Don Pierce for his work as acting DCDR. Jerry also thanked Bryce Leinan for his work. Also he asked DSOs to submit articles for the Northwind.

Larry Olson DSO-AV – Rpt on File: Larry noted he has nothing to add to his report.

Bill Stolz DSO-OPS - Rpt on File: Bill reports there are 8 OPTREX still to come. People can go to another Div OPTREX if they can't make their Div OPTREX. You don't have to stay with your Div OPTREX. He encouraged those members who haven't completed RM Online to deal with this quickly. He also asked coxswain to put comments in AOM to help provide info on what's done on a patrol.

Robert Vanderhyde DSO-CM - Rpt on File: Robert reports the ACV is now fixed and in operation. Delta Blitz – he noted a unique communication was used by cell phone and backed up by radios. This went well.

Bruce Martin DSO-IM – Rpt on File: Bruce showed the District ICS Vests which are available for use at Aux Events.

DCAPT Support & Planning Jim Losi DCAPT –

Mart Gardner DSO-CS – Rpt on File: Mart reports National IT will be reviewing all websites. Mart has notified all CS staff officers about this. We've now gone through the transition on the website - now it's a content managed site. It will be designed to provide content relevant to an individual.

Robert Clark DSO-DV – Rpt on File: Robert not present.

Linda Haynes DSO-FS – Rpt on File: Linda reported on some events handled by FS, including OTO Leavell's Retirement Event. Currently doing some OPTREX (Div 1/12 and Div 5). COC for Air Station San Francisco is coming at the end of June. Linda also wanted to note that a member who wants to be qualified as FS must take the classes that are available at the PCA Fair.

Robert Schabert DSO-HR – Rpt on File: Robert reports he's revamping the HR webpage. He also noted we have a district policy that helps FCs handle new applications. Currently not getting a lot of HR Robots. Will do follow up on Robots. Jim Losi noted the HR team will be doing out reach.

Anita Farnholtz DSO-IS - Rpt on File: Anita notes members need to work with their IS officer to check if they've completed RM. If they take the Online RM, they need to send the info to DIRAUX to get out of REYR. Also send rosters for 2019 OPS Workshop to DIRAUX to get it recorded.

George Rogers DSO-MA - Rpt on File: George not present. Alfred Wootten reported for George. Alfred reported that they're getting ready for the PCA Fair.

Ann Zocchi DSO-MT – Rpt on File: Ann reports 11 new members are doing their training. Links are in her report for BQCII. Core Training requires a 5 year refresher. She encourages sharing MT with other Flots or Divisions. RM 2.0 Report – there's a tab for each division which includes both Online and In Person classes.

Andrea Cuppoletti DSO-PB – Rpt on File: Andrea reports he's received a few articles. Still time to send an article in.

David Wright DSO-FN – Rpt on File: David reported collecting dues. Aux Leaders need to let David know about any finance officer changes. David will help with training for new FN. 3 year audits are underway. Dues collection starts soon. Dues notices should go out.

Georgie Scheurman DSO-SR – Minutes in. Nothing to add. Requested those present at the Board Meeting to sign in, using the sheets located at the entrances.

DCO Kirkwood: ASC & DSO Reports:

ASC- SF: COMO Vic Connell: Rpt on File. COMO Connell thanked Capt. Wright for joining us today. Noted several events supported by the Auxiliary including Opening Day on the Bay. Other items noted include: Kite Surfing Patrols and support for 7/4 events. Staff Transitions for the Active Duty are coming up. LTJG Davis is currently handing over to our new AUXLO. COMO Connell also asked that we use Auxiliary Chain of Communication when communicating with the Active Duty Coast Guard. This helps to ensure our Chain of Leadership is kept informed and we are communicating properly and efficiently with Active Duty Coast Guard.

ASC- Humboldt: Carl Pierce: Rpt on File. Carl not present.

Joanna Leighton-Nevesny DSO-LP: Joanna encouraged leaders to write down the number 7. If someone has a complaint, you should come to legal to get help conducting an investigation. You have only 7 days from the first report to get a decision on the complaint or move the item up the chain. Within 7 days you need to inform the person making the complaint about the actions being taken. If someone makes a complaint, find out what they want to happen (e.g. investigation, etc.) Joanna also noted all contracts must be reviewed by legal before they are signed.

Neal Nevesny - Civil Rights – Neal reported no activity.

Leadership Reports:

DCOS – Dean McFarren: (Excused)

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DCO – Mary Kirkwood:

- D-Train 2020: Phil Sanchez has gotten a contract for 2 years 3/27-29 2020 and 3/26-28 2021. It will be at the Nugget Casino and Resort. They're saving 450 rooms for us. This contract will keep costs down for individuals and the district.
- Auxiliary Communications Vehicle (ACV) Use: COMO Smith noted the ACV is running. Training Day for the ACV is tomorrow. 30 people asked for the training. Will only handle training for 12 to 13 people in this class. Another class will soon be conducted to satisfy the demand.
- Vetting Candidates: Need to vet candidates for Elected and Appointed offices. In particular candidates need the On line RM Class.
- 1300: In Person R.M. 2.0 Class will be conducted today at 1300.
- Upcoming Events/CG requesting assistance:
 - Coast Guard Day, Alameda 7/4 – See item above in the report from DIRAUX.

OLD BUS:

- NSBW: Gail Giacomini noted 4 divisions haven't reported yet. We want to use the information for next year's events. She also noted that even if you delayed an event still report it.
- Sea Scouts: Jerry Edelen thanked Anita Farnholtz for her help with Sea Scout info. He asked Auxiliary members to please complete the Boy Scout Youth Protection Class. Once you get the certificate, please send it to your IS officer so it's recorded. Jerry would like to know about any interactions we have with the Sea Scouts.

NEW BUSINESS:

- **Presentation: 5-Year Strategic Plan on Recruitment:** Jim Losi made the presentation. He reported that 107 members were interviewed. After the interviews and other research it was concluded that we (all members) need a 2 minute elevator speech about what the Auxiliary is and what we do. We can use this when talking with the public about the Auxiliary. Future plans include providing tools for recruiting. These will be made available throughout the district.

Break: at 12:01

Return: at 12:42

For the Good of the Auxiliary:

- 80th Anniversary USCG Auxiliary on 6/23/19: Celebrated the 80th Anniversary with 2 cakes provided by District Food Service. The cakes were decorated with the 80th Anniversary LOGO. Sean Sheehan made a presentation "A Short History of Auxiliary D11NR".

Adjourn: With no further comment or discussion, COMO Smith made a motion to adjourn and Steve Johnson seconded. Board approved. DCO Kirkwood adjourned the meeting at 1300.

Next Meeting: July 17, 2019 1900 PDT Webinar

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

ADDENDUM A: District Board, Staff Officers and Guests Present

DIRAUX: CDR Paige Keenan

DIRAUX:

COMO Mary Kirkwood DCO

COMO Wally Smith IPDCO, DNACO PACAREA

Chief of Staff Dean McFarren (Excused)

DCAPT Prevention: Judy Esteban

DCAPT Response: Jerry Edelen

DCAPT Support & Planning: Jim Losi

DCDR 1 – Nancy Marion;

DCDR 3 – Jeffrey Fite

DCDR 4 – Alan Stanton;

DCDR 5 – Steve Johnson

DCDR 6 – Jane Smith;

DCDR 7 – Paul Custance

DCDR 8 – ;

DCDR 10 – Don Pierce (acting)

DCDR 11 – Bruce Martin;

DCDR 12 – Virginia Luchetti

P-PCA – COMO Rod Collins

DSO's in attendance:

DSO-AV – Larry Olson

DSO-CM – Robert Vanderhyde

DSO-CS – Mart Gardner

DSO-DV –

DSO-FN – David Wright
DSO-FS – Linda Haynes
DSO-HR – Robert Schabert
DSO-IM - Bruce Martin
DSO-IS – Anita Farnholtz
DSO-LP – Joanna Leighton-Nevesny
DSO-MA-
DSO-MS – Wil Sumner
DSO-MT – Ann Zocchi
DSO-NS – Jim Duncan
DSO-OP – Bill Stolz
DSO-PA – Doug Manifold
DSO-PB – Andrea Cuppoletti
DSO-PE – Sean Harvey
DSO-PV – Mike Thompson
DSO-SR – Georgie Scheuerman
DSO-VE –
CRC - Neil Nevesny
ASC SF: COMO Vic Connell
ASC H:

Guests: COMO Mike Maddox, Bryce Leinan, Larry Stanton, Julie Vincenzini, Jim Blackburn, Sherry Lyn Custance, Kevin Sellstrom, Michael Brown, Douglas Beckstein, Alfred Wootten, Ronnell Areta, Dale Fajardo, Steve Jette, Rob Firehock, Paul Crum, Sean Sheehan, Roger Bazeley, Jeff Tuttle, Stephen Kilgariff, Marisa Hohe, Robert Gallup, Randy Tan, Chester Bartalini, William Burns, Robin Stewart, William Hale, Denis Eaton, Monica Eaton, Doug Macpherson, Greg Van-Koersel, John Foley