



**Homeland
Security**

**U.S. Coast Guard Auxiliary
District 11 Northern Region**
Serving Northern California, Nevada, Utah



District 11NR Board & Staff Meeting Minutes
Wednesday 22 May 2019 1900 PDT
Webinar

Call to Order: 1902 hours by DCO Mary Kirkwood

Roll Call: By Georgie Scheuerman. Present were: CDR Paige Keenan; COMO Mary Kirkwood, DCO; Dean McFarren, DCOS; COMO Wally Smith, IPDCO, DNACO PACAREA; Judy Esteban, DCAPT; Jerry Edelen, DCAPT; Jim Losi, DCAPT; Nancy Marion, DCDR; Jeffrey Fite, DCDR; Steve Johnson, DCDR; Paul Custance, DCDR; Don Pierce, DCDR (acting); Bruce Martin, DCDR; Virginia Luchetti, DCDR

A quorum was present to conduct business.

Attendance is reported in Addendum A.

Approval of Meeting Minutes:

- April 2019: Steve Johnson made motion to approve. Virginia Luchetti seconded. Minutes approved.

District Board & Staff Reports:

DCDR 1 Nancy Marion – Rpt on File: Nancy reported on several highlights: Planning for upcoming OPTREX is ongoing, Conducted Core Training Refresher Course, and Participated in 2 activities for Opening Day on the Bay. 01-02 had an event at Station Golden Gate for NSBW. Dock Walker Class was also held this past month.

DCDR 3 Jeffrey Fite– Rpt on File: Jeff reports a Marine Safety course was held for the Division. The Division Marine Safety Department was increased by this. At Station Rio Vista they held a New Members Academy showing new members how to figure out what they're passionate about and accomplish that in the Auxiliary. Also they talked about how to remain connected to that passion after years in the Auxiliary doing other things. Also participated in an event for children at Folsom. Nancy Holtzman has a new member in her flotilla who finished his incoming training in 17 days.

DCDR 4 Alan Stanton– Rpt on File. Alan was excused. COMO Kirkwood noted the division did some events for NSBW. Increasing certifications for TCO & PV. Michael Brown (IPDCDR Div 4) also reported for Alan. Michael gave an update on PV. He also noted some NSBW events were cancelled due to rain. Currently lining up some PE classes. Also of note, 4-1 has 10 new members.

DCDR 5 Steve Johnson– Rpt on File: Steve reports 3 members certified as Aide Verifiers. 5-5 hosted an Open House at Bodega Bay. Still working on the division COW scheduled for Dec 14. Golf Tournament is also coming up.

DCDR 6 Jane Smith– Rpt on File: Jane was excused. Como Smith reported for Jane. He reported 6-7 and 6-10 completed their winter courses with over 40 students. Verified some PATONs and now adding 2 new aircraft. Recruiting is going well, working on several applications. The division participated in some ceremonies this past month for both the Coast Guard and the Auxiliary. Covered in Santa Cruz for the Coast Guard over the past weekend.

DCDR 7 Paul Custance – Rpt on File: Paul reports that rain effected several NSBW events. There's much water in the area now but this could provide some challenges. OPTREX scheduled in August could qualify 10 new operations people: crew and coxswain. Some facilities have been out doing patrols. Conducting PE: ABS and Paddle Craft classes. 7-3 has 3 applications in process and another application is in progress for another flotilla.

DCDR 8 Carl Pierce– Rpt on File: Carl was excused. COMO Kirkwood noted a flotilla in Div 8 maintains a fuel farm and continues this support for the Coast Guard. Also the division has other people doing work with a 29 foot vessel. She noted that the Antlers OPTREX went well. It was a great success.

DCDR 10 Don Pierce (acting DCDR) – Rpt on File: Karl Keller has resigned as DCDR but remains in the Auxiliary. Don is now acting DCDR. He noted an OPEX 2 weeks ago had 12 people at it with 2 new crew qualifying. 10-3 also had an OPEX this past weekend. Have other patrols coming up. Noted the State appreciates the auxiliary patrolling on lakes. Currently getting many requests for help on the lakes but unfortunately short on facilities in division. Have one new member who got a challenge coin for completing his initial training quickly. A Lifejacket Giveaway is coming up.

DCDR 11 Bruce Martin – Rpt on File. Bruce reports that the boating season was trying to kick off but with snow it's a little slow. Expecting a lot of activity for Memorial Day Weekend. Will be doing VEs. Got a Proclamation from South Lake Tahoe for NSBW. State of Nevada also gave a Proclamation. COC took place for Station Lake Tahoe.

DCDR 12 Virginia Luchetti – Rpt on File. Virginia reports on a new Cutterman Gary Kaplan in Division 12. NSBW: 12-91 got a Proclamation from San Ramon and the San Ramon Art & Wind Festival is on Memorial Day Weekend. Semper Paratus Club is going well with an ABS class for the club. Winnie Zhou and Steven Hilt worked at the April Boat Show. This month both Winnie and Steven will be attending an AUXLAMs class. Virginia extended a few Bravo Zulus to: Jim Losi for his patrol work, Quindy Sammler completed her MS training and is working on getting people trained for Ferry Auditing, Stan Douglas and Linda Haynes for their NS work. Victory OPTREX is scheduled in June with about 40 people attending, 5 Aux facilities and 2 Goldside vessels.

PPCA: COMO Rod Collins – Rpt on File: COMO Collins excused.

COMO Kirkwood noted her e-mail about Tamera (T) Badano's passing. She noted T's many auxiliary activities. T passed away in a diving accident in Maui. A Memorial Service will be conducted in Monterey.

IPDCO: Wally Smith: COMO Smith noted he has nothing to report this month.

DIRAUX: CDR Paige Keenan: CDR Keenan thanked the auxiliary for the support provided at OTO Leavell's Retirement Ceremony. The new OTO won't be in until July 1. Also some of YN2 Alec Gaudin's time was pulled from the DIRAUX office for another duty. With the reduced staff currently at DIRAUX CDR Keenan asked that we send requests to the shared DIRAUX mailbox. Also, currently working on getting Auxiliary Facilitators set up to conduct the In Person RM Class.

OTO: BOSN4 Doug Leavell (RETIRED!!!) :

Dean McFarren: DSO Reports:

DCAPT Prevention Judy Esteban DCAPT–

Wil Sumner DSO-MS – Rpt on File. COMO Kirkwood thanked Wil for conducting some MS classes. Wil reported we had a successful month, doing many commercial vessel exams. Sacramento had a big cleanup day. Wil extended a Bravo Zulu to Quindy Sammler for her work. Also there's UPV and Commercial Vessel Program interest in Div 8.

Jim Duncan DSO-NS - Rpt on File: Jim reports almost all bridges are done. Conducting two chart updating items. Working on completing chart updates on a new levy.

Doug Manifold DSO-PA - Rpt on File: Doug not present. Gail Giacomini reported for Doug. She thanked those who sent in PA reports. Also thanked those who sent in reports on NSBW activities. Thanked others for photos sent in. For NSBW we'll be sending in a report before our June 15 meeting, reporting on June 10. Gail asked that we please send in reports for NSBW as soon as the events are conducted.

Sean Harvey DSO-PE – Rpt on File: Sean reports on Paddle Craft: 3 Paddlers Guide to Safety classes taught so far. This is a low-barrier class that can be covered in a short period of time. There is a PowerPoint deck available.

Mike Thompson DSO-PV - Rpt on File: Mike reports we're doing well on PV so far this year. Noted Div 8 now has a new PV. Mike extended a Bravo Zulu to 3 members who have over 100 visits so far this year.

Mike Lauro DSO-VE - Rpt on File: Mike reports that at COMO Kirkwood's request they are tightening up on the VSC rental agency program. Submitted 7 specific areas for better control on the program. This will be sent out soon. Paddle Craft are now up to 50% in rentals.

DCAPT Response Jerry Edelen DCAPT – Jerry extended a Shout Out to Don Pierce. And another to Anita Farnholtz for her work on Sea Scouts. Chris Ince set up a link on the website for Sea Scouts.

Larry Olson DSO-AV – Rpt on File: Larry not present. Jerry reported the Air Squadron currently has patrols almost every day. Aux Air Assets will be working at Monterey Bay with other agencies.

Robert Vanderhyde DSO-CM - Rpt on File: Robert reports the ACV was displayed at Air Station San Francisco. It was used last Saturday. Thanked Aux Watch Officers. Continuing with HF weekly nets and VHF are continuing as well but less frequently. Looking forward to the Fall PCA Fair.

Bill Stolz DSO-OPS - Rpt on File: Bill extends a reminder that June 30th is the OPS Workshop due date. There are now 3 new Operational Excellence members (Jerry Edelen, KayJohn Kavanaugh, and Karen Yoder). OTO Devoy (D11SR) reported only 26 out of 218 D11NR members required to take Online RM had not completed it. This is very good. Bill will be following up on this.

Bruce Martin DSO-IM – Rpt on File: Bruce reports the next All Members Everbridge Drill will be in July. Also encouraged DCDRs to consider a division test. National wants to do more work organizing ICS within the Auxiliary, based on experiences from hurricanes. Currently working on ICS 300 course, doing small changes.

DCOS Dean McFarren encouraged members to get out on patrols.

DCAPT Support & Planning Jim Losi DCAPT –

Mart Gardner DSO-CS – Rpt on File: Mart not present. Chris Ince reported for Mart noting items have been added to the District Website. He particularly noted the News Flash item that's been added. Also they've added a link to the Sea Scout Info.

Robert Clark DSO-DV – Rpt on File: Robert not present. Jim noted that Semper Paratus activities are slower now at the end of school year. We'll see more when the school year starts again.

Linda Haynes DSO-FS – Rpt on File: Linda reports much work was done for OTO Leavell's Retirement Ceremony. Some FS members are continuing to support Station Rio Vista. 2 OPTREX have requested support. The COC at Air Station San Francisco is coming up and has requested support from our FS.

Robert Schabert DSO-HR – Rpt on File: Robert reports his HR Team has a new program for recruiting new members. The HR Team will come to divisions to make this presentation. It takes 3-4 hours. We had 6 HR Robots this month but none have resulted in new members. Asked that DCDRs ask their SO-HR to report to Robert. Jim noted the change in our approach to recruiting which is now coming our way through our HR team. They will provide tools for effective recruiting.

Anita Farnholtz DSO-IS - Rpt on File: Anita not present. Jim noted she's been working to keep our records accurate.

George Rogers DSO-MA - Rpt on File: George not present. Alfred Wootten reported for George. He noted they appreciate the support the District gives to the store.

Ann Zocchi DSO-MT – Rpt on File: Ann reports she sent the District Risk Management Report. It has a tab for each division. She recommended that DCDRs look at the report to ensure the records are accurate. She also thanked the DCDRs for making sure people are getting their training done.

Andrea Cuppoletti DSO-PB – Rpt on File: Andrea reports June is the due date for our next issue. The theme is Response. So far he only has 2 articles. Jim reminded DCDRs to encourage articles from their divisions.

David Wright DSO-FN – Rpt on File: David reported on expenses paid for various items. He reminded DCDRs about the Division Stipend available for travel expenses. Asked DCDRs to report on any changes in finance staff officers.

Georgie Scheurman DSO-SR – Minutes in. Nothing to add.

DCOS Dean McFarren thanked DSOs and DCDRs for their reports.

DCO Kirkwood: ASC & DSO Reports:

ASC- SF: COMO Vic Connell: Rpt on File. COMO Connell highlighted AUX Vessels participated in Opening Day on the Bay. We have a New Deputy Commander for Sector: Capt. Wright. Sector Senior Leadership Team is working

on an Updated Strategic Plan. In particular they're talking about tactics, including AUX ideas and skills that might be used. He reminded DCDRs that we should use Auxiliary Chain of Communications to communicate with Sector. This should go through COMO Connell and our AUXLO. If Divisions have an AUC with a Station, they should also include COMO Connell on the communications. There is work on the Nomination Process for Sector San Francisco Auxiliarist of the Quarter. This had been very active but has fallen to the side over the last few years. But there is interest in reviving this. Sector is working on the nomination process designed for a wide range of activity, not just operations activity.

ASC- Humboldt: Carl Pierce: Rpt on File. Carl not present.

Joanna Leighton-Nevesny DSO-LP: Joanna not present.

Neal Nevesny - Civil Rights – Neal not present.

Leadership Reports:

DCOS – Dean McFarren:

- BOSN4 Doug Leavell Retirement Ceremony – Dean was happy to see a large number of Auxiliarists at the ceremony. He thanked the D11NR Color Guard, Food Service, and others who assisted.
- NSBW – Asked that we make sure to put in a report on NSBW events. The reports should go to Gail Giacomini.
- Fleet Week – We'll start seeing info coming out soon on this Event.
- Chain of Leadership (COL) – Dean asked that we please make sure all members use the COL. This helps everyone (Coast Guard and Auxiliary Leadership)

DCO – Mary Kirkwood:

- D-Train 2020: COMO Kirkwood noted that we're about to sign a contract with the Nugget in Reno. Looking for a Division that wants to host the 2020 D-Train.
- June Meeting – under orders:
 - Asked that people submit for orders
 - 0900 Board and Staff Meeting
 - Lunch Break if needed
 - 1300 R.M. 2.0 class in the afternoon (1300 to 1700)
- ACV Use: Starting to use it a little more. A few things need to be fixed. Fuel is currently an issue due to fuel costs. Mike Thompson will conduct a class on Sunday June 16th for ACV drivers. It's a half day class. COMO Smith asked that people sign up so they know if it's worth running the class. There will be an e-mail that will go to all members.
- Upcoming Events/Coast Guard requesting assistance:
 - Discovery Bay Boat Show 6/7-9 – Looking for an AUX Boating Safety Booth. Steve Johnson said Div 5 will take care of this event.
 - Coast Guard Day, Alameda 7/4 – All day Event. No specific needs for AUX. If interested in participating, let Dean McFarren and COMO Kirkwood know.
- Progress for the year: COMO Kirkwood showed the stats for the District. She noted we have an increase of 36 members so far this year and PE is looking good.

OLD BUS:

- NSBW: Discussed above.
- Sea Scouts – Jerry Edelen noted our emphasis on doing outreach to the Sea Scouts. Encouraged members to take the Youth Protection Course.

NEW BUSINESS:

- Disestablishment of Flotilla 12-05: COMO Kirkwood noted that we made a decision that it was best to disestablish 12-05. She thanked Virginia Luchetti (DCDR Div 12) for her work to do this properly.

For the Good of the Auxiliary:

- 80th Anniversary 6/23 – We will celebrate this at the June Board Meeting
- National RBS Awards due 6/1 (6/7) – 2 awards – COMO Kirkwood already sent info to DCDRs. Asked for nominations to her on June 4 to meet the new due date of 6/7.
- Sector San Francisco Auxiliarist of the Quarter – See above.
- Robert Vanderhyde – noted BOSN4 Leavell mentioned at Antlers that we should use proper communications including appropriate pro words.
- CDR Keenan noted that it is retirement season and we start to get communications from people interested in the AUX.
- Georgie Scheuerman extended a Bravo Zulu to Antlers organizers and those who ran the OPTREX. She appreciated their work.

Adjourn: With no further comment or discussion, Jerry Edelen made a motion to adjourn and COMO Smith seconded. Board approved. DCO Kirkwood adjourned the meeting at 2053.

Next Meeting: June 15, 2019 0900 PDT CGI

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

ADDENDUM A: District Board, Staff Officers and Guests Present

DIRAUX: CDR Paige Keenan

DIRAUX:

COMO Mary Kirkwood DCO

COMO Wally Smith IPDCO, DNACO PACAREA

Chief of Staff Dean McFarren

DCAPT Prevention: Judy Esteban

DCAPT Response: Jerry Edelen

DCAPT Support & Planning: Jim Losi

DCDR 1 – Nancy Marion;

DCDR 3 – Jeffrey Fite

DCDR 4 – ;

DCDR 5 – Steve Johnson

DCDR 6 – ;

DCDR 7 – Paul Custance

DCDR 8 – ;

DCDR 10 – Don Pierce (acting)

DCDR 11 – Bruce Martin;

DCDR 12 – Virginia Luchetti

P-PCA –

DSO's in attendance:

DSO-AV –

DSO-CM – Robert Vanderhyde

DSO-CS –

DSO-DV –

DSO-FN – David Wright

DSO-FS – Linda Haynes

DSO-HR – Robert Schabert

DSO-IM - Bruce Martin

DSO-IS –

DSO-LP –

DSO-MA-

DSO-MS – Wil Sumner

DSO-MT – Ann Zocchi

DSO-NS – Jim Duncan

DSO-OP – Bill Stolz

DSO-PA –

DSO-PB – Andrea Cuppoletti
DSO-PE – Sean Harvey
DSO-PV – Mike Thompson
DSO-SR – Georgie Scheuerman
DSO-VE – Mike Lauro
CRC -
ASC SF: COMO Vic Connell
ASC H:

Guests: COMO Mike Maddox, Gail Giacomini, William Hale, Anthony King, Christopher Ince, Alfred Wootten