



**Homeland
Security**

**U.S. Coast Guard Auxiliary
District 11 Northern Region**
Serving Northern California, Nevada, Utah



District 11NR Board & Staff Meeting Minutes
Wednesday 17 April 2019 1900 PDT
Webinar

Call to Order: 1900 hours by DCO Mary Kirkwood

COMO Kirkwood spoke briefly at D-Train and thanked everyone who set up and worked at D-Train as well as all who attended.

Roll Call: By Georgie Scheuerman. Present were: CDR Paige Keenan; COMO Mary Kirkwood, DCO; Dean McFarren, DCOS; COMO Wally Smith, IPDCO, DNACO PACAREA; Judy Esteban, DCAPT; Jerry Edelen, DCAPT; Jim Losi, DCAPT; Nancy Marion, DCDR; Jeffrey Fite, DCDR; Alan Stanton, DCDR; Steve Johnson, DCDR; Jane Smith, DCDR; Paul Custance, DCDR; Carl Pierce, DCDR; Karl Keller, DCDR; Bruce Martin, DCDR; Virginia Luchetti, DCDR; COMO Rod Collins, P-PCA

A quorum was present to conduct business.

Attendance is reported in Addendum A.

Approval of Meeting Minutes:

- March 2019: Dean McFarren made motion to approve. Jeff Fite seconded. Minutes approved.

District Board & Staff Reports:

DCDR 1 Nancy Marion – Rpt on File: Nancy gave some highlights. Currently working on Div 1/12 OPTREX, NSBW, and the Opening Day on the Bay. Also a new Facility was approved today.

DCDR 3 Jeffrey Fite– Rpt on File: Jeff reported that in March their Diversity Officer had an event to note 50 years of service for Marilyn McBain. Flotilla 3-3 IPFC challenged members to have 90% of the flotilla members earn their Cal State Boater Cards. They hit that goal and they had a pizza dinner. 3-1 has been an air flotilla but they now also have a surface facility. SO-MT is coordinating a New Member Academy with an April 27 event scheduled at Station Rio Vista.

DCDR 4 Alan Stanton– Rpt on File. Alan reports the division is very busy with PE in coming weeks: 2 ABS classes, Dock Walker Class May 1, and Western Sea Kayakers on May 1. Supported the Marine Flare collection in SF. Soon they'll have a Flare collection in Alameda County. MT: 6 members working for TCO and other qualifications. Alan noted that unfortunately Div 4 lost a member in 4-9, Joaquin Duran.

DCDR 5 Steve Johnson– Rpt on File: Steve noted work is proceeding on the division OPTREX scheduled for June 29. Flotillas are working on NSBW. 5-1 has already planned an event for NSBW.

DCDR 6 Jane Smith– Rpt on File: Jane reports several Div 6 members met with Lt Gatti from Station Monterey. New members are getting mentoring. She noted a rescue done by some members of Div 6. BS&S is completed. SS&S and Nav will soon reach completion. Have some planned Search and Rescue activities at Monterey and Santa Cruz. Many Changes Of Command going on at this time of year. 6-10 is recruiting and 6-4 has some recruits.

DCDR 7 Paul Custance – Rpt on File: Paul reports Doug Manifold will come to the Div meeting to discuss PA. Going ahead with Boating Safety Classes. Doing classes every weekend, including some with Sea Scouts. PA schedule coming up. Will be starting to do patrols soon on the water. On May 2nd there'll be a crew and coxswain class, then they'll be ready for patrols. Also working on NSBW.

DCDR 8 Carl Pierce– Rpt on File: Carl reports working on the OPTREX at Antlers. About 50 people are expected. 3-9 worked at a Boat Show. Doing some patrols over the last few weeks. Whiskey Town trying to get park open and also working on other areas. Memorial Weekend activities are expected. Also trying to do a Helo Ops.

DCDR 10 Karl Keller – Rpt on File: Karl reported flotillas working on PE. Lost a fisherman in the area and some auxiliaries helped to do a search. Working on the Div OPTREX coming up.

DCDR 11 Bruce Martin – Rpt on File. Bruce reports that D-Train went well and thanked Div 7 for their work on D-Train. Currently have a proclamation for NSBW. Now have some PE activities going. 11-3 facility is being used at PA events. One challenge is their efforts recruiting by doing outreach to local colleges. They've found it hard to get good connections at colleges. Bruce received some suggestions from members present on how to make connections.

DCDR 12 Virginia Luchetti – Rpt on File. Virginia reported on 12-05 status. The division has decided to disestablish the flotilla. Now working on the paperwork to accomplish this. Virginia extended congratulations to Jim Losi who qualified as a new Coxswain. Semper Paratus Club held an ABS Class with 12-01 instructors. 12-91 Air Squad did recruiting with 12 potential members. OPTREX (Div 1/12) has the name Victory OPTREX. 12-91 working to get proclamation for NSBW and working on the San Ramon Art & Wind Festival.

PPCA: COMO Rod Collins – Rpt on File: COMO Collins reports they had a good meeting at the PCA Breakfast. Currently working on costs to repair the Auxiliary Memorial. Based on information available now they should be able to get the repairs done at a good cost. Will try to get this done in the summer.

IPDCO: Wally Smith: COMO Smith noted he didn't have a lot to report at this time but he did congratulate Div 7 for their great support of D-Train.

DIRAUX: CDR Paige Keenan: CDR Keenan reports the June District Meeting is under orders. Asked that people send in requests for orders. RM 2.0: Working hard to get Auxiliary facilitators qualified to do the In Person Class. New enrollments going well but a few times the paperwork had skipped over the FCs. New member paperwork should go through the FC. OTO Leavell is in his last month. If he needs to sign something, CDR Keenan asked that we get the request in soon. May 17 to July 1 there will be a gap in OTO support. OTO Devoy from D11SR will try to fill in a bit. She reminded everyone that members need to get the Online RM done by 30 April.

DCO Kirkwood noted that some Division and Flotilla officers listed in District records are not correct. She asked that units get these updated.

OTO: BOSN4 Doug Leavell: Rpt on File: OTO Leavell was excused.

Dean McFarren: DSO Reports:

DCAPT Prevention Judy Esteban DCAPT– Judy noted Lake Anderson has opened. Reached out to Virginia Luchetti for the Div 12 Meeting and found it was a good meeting. Extended a Shout Out to Div 1 for their work at the Boat Show.

Wil Sumner DSO-MS – Rpt on File. Wil reports things have been busy with classes. 15 people are working towards Trident. Dock Walker classes are going ahead. Opening of Salmon Season is coming. Station Bodega Bay Open House is this coming weekend. Also, Wil has a short presentation available to share with Divisions.

Jim Duncan DSO-NS - Rpt on File: Jim reports bridge surveys are due May 30. 4 Divisions haven't started yet. 3 divisions have completed bridges. PATONs are due Sept 30. 2 people are working on their PQS. Approaching 45-46 Aide Verifiers.

Doug Manifold DSO-PA - Rpt on File: Doug reports PA group had a great time at D-Train, conducting a PA class. This year only 2 AUX12 classes are scheduled. Will be talking to Div 7 soon. Working on revised pamphlets for PA.

Sean Harvey DSO-PE – Rpt on File: Sean not present. Greg Olsen reported for Sean. Taught 14 students Paddle Craft at D-Train. 5 students for "How to Run a PE Program". 4 additional private courses are in the plans. ABS scheduled at YBI Aug 17 for the Golden Gate Young Marines. Nov 7 – Paddlers Guide to Safety planned.

Mike Thompson DSO-PV - Rpt on File: Mike not present.

Mike Lauro DSO-VE - Rpt on File: Mike not present.

DCOS Dean McFarren encouraged DCDRs to fill SO-PE positions. Dean did a Shout Out for work on MS.

DCAPT Response Jerry Edelen DCAPT – Jerry gave some info on the Youth Protection Class. Asking FCs to do outreach to Sea Scouts. Thanked Paul Custance folks (Div 7) for teaching an ABS Class to the Sea Scouts. Also doing outreach with Power Squadron (America’s Boating Club).

Larry Olson DSO-AV – Rpt on File: Larry not present. Jerry reported on the Air Squadron training and their Saturday 13 April workshop. Squadron is continuing to do flights.

Robert Vanderhyde DSO-CM - Rpt on File: Robert reports D-Train classes and meetings went well. ACV and the Communications Trailer are available. Encouraged Divisions to use the ACVs. He noted it’s a good time to review Pro Words in preparation for patrols.

Bill Stolz DSO-OPS - Rpt on File: Bill reports on a Farewell Message to OTO Leavell. Noted only 14 days left for completing Online RM class. 2019 OPS Workshop deadline is 30 June. OPTREX are scheduled throughout the year.

Bruce Martin DSO-IM – Rpt on File: Bruce reports there is no Everbridge Drill in April. Focusing at the National Level. Trying to learn from hurricane incidents. There’s a desire to get qualified auxiliaries at incidents. Bruce had nothing to report on COOP at this time.

DCAPT Support & Planning Jim Losi DCAPT –

Mart Gardner DSO-CS – Rpt on File: Mart reports phasing out the “What’s New” webpage. It’s replaced by a “News Flash” on the home page of the District webpage. Can also have a “News Flash” for each webpage for DCAPTs, DSOs, or DCDRs.

Robert Clark DSO-DV – Rpt on File: Robert not present. Continues to work on Semper Paratus Club.

Linda Haynes DSO-FS – Rpt on File: Linda is excused. She asked DCDRs to ask their FS members to help with the OTO Retirement Ceremony coming on May 17th.

Robert Schabert DSO-HR – Rpt on File: Robert not present. Doing outreach to DCDRs to meet with divisions and flotillas. Asked that DCDRs encourage this.

Anita Farnholtz DSO-IS - Rpt on File: Anita not present.

George Rogers DSO-MA - Rpt on File: George not present. Alfred Wootten reported for George. Had a great D-Train. Made over a thousand dollars. Thanked all of the MA Team for their work at D-Train.

Ann Zocchi DSO-MT – Rpt on File: Ann reports the deadline is 30 April for Online RM. She has an updated list of individuals who have credit for the class. Currently still having some problems getting credit into AUXDATA. Ann reported on the National Call on Training. She noted that at the National level there are good links for classes.

Andrea Cuppoletti DSO-PB – Rpt on File: Andrea thanked those who contributed to the last newsletter. Asking for articles for the next newsletter. (Jim Losi noted he would like to see one article from each division for the newsletter.)

DCOS Dean McFarren thanked everyone for their work at D-Train.

David Wright DSO-FN – Rpt on File: David reports D-Train went well for FN. All Div dues are paid. New audits are going out for the 3 year audits. 7025s: 49 of the 51 reports are in. He noted that units should start working on collecting dues for the coming year.

Georgie Scheuerman DSO-SR – Minutes in. Nothing to add.

Joanna Leighton-Nevesny DSO-LP: Joanna not present

Neal Nevesny - Civil Rights – Neal not present.

ASC- SF: COMO Vic Connell: Rpt on File. COMO Connell was excused. COMO Kirkwood noted the Sector Change Of Command. SF Opening Day coming next weekend. Looking for 5 to 7 auxiliary boats for this. Sector also needs Aux support for South Bay events. Ensign Davis is currently working with her replacement as AUXLO.

ASC- Humboldt: Carl Pierce: Rpt on File. Carl reports there’s appreciation for 8-7 maintaining the fuel supply. Chief Ranger at Whiskey Town looking for help with a Lifejacket Give Away. 3-9 is helping with Helo OPS.

Leadership Reports:

DCOS – Dean McFarren:

- D-Train – Follow-up: Very pleased with the successful D-Train. Classes were great.
 - RM: In Person class is getting set up with Auxiliary Instructors. Will have classes for each division. We have 15 months to complete this class after completing the Online RM class.
 - Got feedback from members on D-Train: Dean thanked those who participated in the feedback.
 - Still looking for new venues for D-Train: It's hard to find something better at the cost level of the Grand Sierra. Probably will have D-Train a little later next year if we go to Reno again.
- Awards: Many people don't understand or know about the District Awards which is in Appendix G.
 - Encouraged DCDRs to explain this to FCs and get this info down to the flotillas. Dean will send out info on this.
 - Noticed reduction for personal awards this year. Encouraged people to look for ways to acknowledge member's work in various ways. Curtis Han can help with preparing awards requests. Dean will send out some job aides for awards to all elected officers.
 - Working on Elected Officers Training which will include a class on awards.
- HR Seminar: DSO-HR offering to bring this to the divisions (Takes 2-3 hours). DCDRs should connect with Bob Schabert on this.
- Recruiting & Retention: This is a priority for this year and the next few years.
- DSO Goals: Asked that DSOs think about training for SOs, and FSOs.
- Division Goals: Asked DCDRs to look at 2018 and set 2019 goals a bit higher.
- RM: Need to focus on RM. To remain relevant we must complete RM.

DCO – Mary Kirkwood:

- Awards: Many awards are based strictly on hours. She asked DCDRs to take a look at hours put in. Things could be changed for awards if Board Members want a change.
- 2019 Deputies and ADSOs: Mary will be sending out letters to deputies and ADSOs.
- June Meeting – under orders:
 - 0900 - Board and Staff Meeting
 - Lunch Break if needed
 - 1300 - R.M. 2.0 In Person class in the afternoon
 - Working on getting auxiliary qualified to be instructors for In Person RM
 - Thanked COMO Smith for securing rooms at the Executive Inn for the June District Meeting.
 - 80th Anniversary for the Auxiliary is June 23. We'll do a little celebration.
- Mary noted there's an issue with boaters keeping registration of EPIRBS current – Will enlist Mike Lauro and Mike Thompson to see how we educate boat owners on this EPIRB registration issue.
- Notes from NAPM:
 - One district is having a group do BQ II together.
 - Another District is doing a poster session for NSBW "Kids Don't Float".
 - Budget for the Auxiliary is down because membership is down.
 - AUXDATA is being replaced. Out for bids on this.
 - CDR Keel is retiring. Replacement is CDR Edward Cruz.

OLD BUS:

- NSBW: Judy Esteban noted there's little reported so far from Divisions. COMO Kirkwood asked divisions to get reports in after NSBW events are completed. Reports should go to Gail Giacomini.

NEW BUSINESS:

- None

For the Good of the Auxiliary:

- None

Adjourn: With no further comment or discussion, DCO Kirkwood adjourned the meeting at 2056.

Next Meeting: May 22, 2019 1900 PDT Webinar

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

ADDENDUM A: District Board, Staff Officers and Guests Present

DIRAUX: CDR Paige Keenan

DIRAUX:

COMO Mary Kirkwood DCO

COMO Wally Smith IPDCO, DNACO PACAREA

Chief of Staff Dean McFarren

DCAPT Prevention: Judy Esteban

DCAPT Response: Jerry Edelen

DCAPT Support & Planning: Jim Losi

DCDR 1 – Nancy Marion;	DCDR 3 – Jeffrey Fite
DCDR 4 – Alan Stanton;	DCDR 5 – Steve Johnson
DCDR 6 – Jane Smith;	DCDR 7 – Paul Custance
DCDR 8 – Carl Pierce;	DCDR 10 – Karl Keller
DCDR 11 – Bruce Martin;	DCDR 12 – Virginia Luchetti

P-PCA – COMO Rod Collins

DSO's in attendance:

DSO-AV –

DSO-CM – Robert Vanderhyde

DSO-CS – Mart Gardner

DSO-DV –

DSO-FN – David Wright

DSO-FS –

DSO-HR –

DSO-IM - Bruce Martin

DSO-IS –

DSO-LP –

DSO-MA-

DSO-MS – Wil Sumner

DSO-MT – Ann Zocchi

DSO-NS – Jim Duncan

DSO-OP – Bill Stolz

DSO-PA – Doug Manifold

DSO-PB – Andrea Cuppoletti

DSO-PE –

DSO-PV –

DSO-SR – Georgie Scheuerman

DSO-VE –

CRC -

ASC SF:

ASC H: Carl Pierce

Guests: COMO Mike Maddox, Alfred Wootten, Greg Olsen, E Baylen, Wayne Pero