



**Homeland
Security**

**U.S. Coast Guard Auxiliary
District 11 Northern Region**
Serving Northern California, Nevada, Utah



District 11NR Board & Staff Meeting Minutes
Friday 22 March 2019 1400 PDT
D-Train, Reno, NV

Call to Order: 1406 hours by DCO Mary Kirkwood

Pledge of Allegiance: COMO Vic Connell

Roll Call: By Georgie Scheuerman. Present were: CDR Paige Keenan, BOSN4 Doug Leavell; COMO Mary Kirkwood, DCO; Dean McFarren, DCOS; COMO Wally Smith, IPDCO, DNACO PACAREA; Judy Esteban, DCAPT; Jerry Edelen, DCAPT; Jim Losi, DCAPT; Nancy Marion, DCDR; Jeffrey Fite, DCDR; Alan Stanton, DCDR; Steve Johnson, DCDR; Jane Smith, DCDR; Paul Custance, DCDR; Carl Pierce, DCDR; Karl Keller, DCDR; Bruce Martin, DCDR; Virginia Luchetti, DCDR; COMO Rod Collins, P-PCA

A quorum was present to conduct business.

Guests: Capt. Pruitt, CDR Steven Keel, Capt. Bill Drelling, DNACO Linda Merryman

Attendance is reported in Addendum A.

Approval of Meeting Minutes:

- February 2019: Steve Johnson made motion to approve. Jane Smith seconded. Minutes approved.

DCDRs and DSOs Sworn In by: Capt. Pruitt and DCOS Dean McFarren.

Safety Moment: DCOS Dean McFarren provided a Safety Moment including specifics about safety in the hotel.

District Board & Staff Reports:

DCDR 1 Nancy Marion – Rpt on File: Nancy reported that the division has a new facility. Doing outreach to provide PE and getting requests to provide educational opportunities. Continuing to work with Div 12 on the Div 1/12 OPTREX scheduled in June and working on NSBW plans.

DCDR 3 Jeffrey Fite– Rpt on File: Jeff reported on a New Member Academy scheduled for April 6th. Continuing to work with other agencies, including making contact with Sea Scouts. Jeff noted that rivers are running high, cold, and full of obstacles.

DCDR 4 Alan Stanton– Rpt on File. Alan reported 4-3 had a Dock Walker Training. 4-9 will have another Dock Walker class coming up. On April 14th there's a Marine Safety Flare collection event with an Aux PA event. Div 4 now has plans to contact Sea Scouts.

DCDR 5 Steve Johnson– Rpt on File: Steve reports the Annual Golf Tournament is scheduled for Sept 7th. Flot 5-5 has an MS class scheduled on April 6th at Rio Vista. An ABS course is coming up.

DCDR 6 Jane Smith– Rpt on File: Jane reported Keith Simmons has been doing MS and finding trash in the water. Teaching BS&S, SS&S, ABS, and Nav. Station Monterey CO has asked Aux to accompany him at meetings with other agencies for Safety discussions.

DCDR 7 Paul Custance – Rpt on File: Paul reported 22 members at D-Train. 7-6 doing well with 8 new members. Flotillas focusing on PE. Several PEs scheduled up to April.

DCDR 8 Carl Pierce– Rpt on File: Carl reported Antlers OPTREX scheduled for April 25 to 28. Flot 08-08's Clearlake OPTREX will be in Oct.

DCDR 10 Karl Keller – Rpt on File: Karl reports the division is working on Team Work. RBS is the number one priority and they're currently progressing on NSBW.

DCDR 11 Bruce Martin – Rpt on File. Bruce reports on the COC at Station Lake Tahoe. Currently working on recruitment and preparing for NSBW. PE and PA events are ongoing.

DCDR 12 Virginia Luchetti – Rpt on File. Virginia reports that unfortunately 12-01 has lost a member recently. 12-05 has some leadership issues & membership is low so now developing options to deal with this. Air Squadron had a recruitment event with 10 potential members. Pacific Sail & Power Boat Show is coming in April. Semper Paratus Club doing very well. Extended Bravo Zulu to: Quindy Sammler for Div 12 & Flot 12-05 finance work, and Georgie Scheuerman & Nancy Marion (Div 1DCDR) for their work on the Div1/12 OPTREX.

PPCA: COMO Rod Collins – Rpt on File: COMO Collins reported that PCA has started preplanning for the Sept PCA Fair. Repairs for the Aux Memorial are being worked on.

IPDCO: Wally Smith: COMO Smith reported his has no report and nothing to add this month.

DIRAUX: CDR Paige Keenan: CDR Keenan thanked everyone for their patience during the shutdown. Also she extended appreciation for the support received from the Auxiliary. If something hasn't been handled, she asked that we please let DIRAUX office know. RM 2.0 policy is now out, currently getting the In-Person Trainers qualified. She emphasized that members must complete the On-Line RM Training by April 30th. In-Person must be done within 15 months of completing the On-Line class. She noted we can do the On-Line course in person and report who was present so it gets recorded. TCT will be going away and we will now have RM.

OTO: BOSN4 Doug Leavell: Rpt on File: OTO Leavell reported that they now have a full budget which looks about the same as last year. He encouraged Coxswains to request orders and get out on patrols. He introduced our new OTO Chief Dustin Finkelson.

Dean McFarren: DSO Reports:

DCAPT Prevention Judy Esteban DCAPT– Reminded members that NSBW is coming and that Gail Giacomini is the District Lead for NSBW. She asked that Divisions get members identified who will be responsible for NSBW.

Wil Sumner DSO-MS – Rpt on File. Wil reports there's a trend being seen with growing, great interest in cleanup and other environmental aspects. Dock Walker Training is also active. UPV and Commercial exams going on. Working with Debbie Johnson in D11 South. Working with Sector to do a Needs Analysis. Looking at Ferry Boat Auditing. Raymond David will get his Trident. Working on classes for MS.

Jim Duncan DSO-NS - Rpt on File: Jim reports that work on bridges is underway and Div 1 & 6 have already completed their bridge assignments. PATONs are also going well. Getting more Aid Verifiers, 5 more coming and 13 in training.

Doug Manifold DSO-PA - Rpt on File: Doug reports 4 members working on PQS for PA. 2 C-Schools coming for PA. Glad to see the support for Boat Shows.

Sean Harvey DSO-PE – Rpt on File: Sean reports we have two new instructors. 90 Course completions is our goal. At 5 right now which is typical at this time of the year. Down 1/3 on hours at this point. Goal set to increase Paddle Craft offerings. Having classes at D-Train. Noted 5-5 will be doing a Paddle Craft class.

Mike Thompson DSO-PV - Rpt on File: Mike reports working on improvements. He looked at AUXDATA and is getting reports from SO-PV. AUXDATA doesn't match with SO-PV reports. So he's working on that. Goal is to raise PVs by 2%. He notes we're looking good so far.

Mike Lauro DSO-VE - Rpt on File: Mike reports he has nothing to add to his report. He noted there will be a class for VEs at D-Train. Right now we're behind on our VE count.

DCAPT Response Jerry Edelen DCAPT – Working on Sea Scout program. Sent location of Sea Scout groups to DCDRs. Asked that DCDRs do an outreach to Sea Scouts. Will share flotilla locations with the Sea Scouts. In an effort to further our relationship with Sea Scouts he'll be inviting Sea Scouts to go to Flot meetings. Also working

on getting permission to visit Sea Scout facilities. Most important – for those dealing with Sea Scouts there's a required One hour On-line Youth Protection Program class for interacting with Sea Scouts.

Larry Olson DSO-AV – Rpt on File: Larry reports the Air Squadron has added a new facility at Reno. Currently recruiting for AV. National has some new rules for additional training.

Robert Vanderhyde DSO-CM - Rpt on File: Robert reports DSO Meeting was very good today. ADSOs were listed in his report.

Bill Stolz DSO-OPS - Rpt on File: Bill emphasized the April 30 deadline for On-Line RM 2.0. OPS Workshop is mandatory and the due date is June 30. 9 OPTREX are scheduled. There's also an OPEX on May 18.

Bruce Martin DSO-IM – Rpt on File: Bruce reports the next All Members Everbridge Test is coming in July. Q Directorate is working on ICS 300 course. Learning from previous incidents such as hurricanes. Currently trying to determine what the Coast Guard wants from Aux in IM.

DCAPT Support & Planning Jim Losi DCAPT – Jim noted we're concerned about recruiting and retention. Happy with the DSO meeting.

Mart Gardner DSO-CS – Rpt on File: Mart reports we're coming to the conclusion of revamping the website. By April 15 things should be in place. We've had 4 times the number of hits on our Website compared to previous years. Alerted Board and DSOs to put good info into our District Website to attract the public's interest in the Auxiliary.

Robert Clark DSO-DV – Rpt on File: Robert not present. Jim reported on the Semper Paratus Club – two auxiliary members got this effort going Robert & Felita Clark. Might want to talk about this at the next PCA Fair.

Linda Haynes DSO-FS – Rpt on File: Linda reports FS is getting more calls for help. Air Station SF really likes FS. COCs are being worked on. Div 3 & 10 have come up with a way to support Station Rio Vista. Areas for improvement – venues can be a challenge. Always emphasizing sanitation.

Robert Schabert DSO-HR – Rpt on File: Robert reports the last two weeks have been used to prepare for an HR class at D-Train. Working on retention and trying to help flotillas with retention. Looking at Statistics and looking deeper for reasons people are leaving. Good news - the District has reduced our number of people in IQ status.

Anita Farnholtz DSO-IS - Rpt on File: Anita reports her team has been working on awards. If DSOs have questions about criteria for their area, they can work with Anita. 3 people took AUX 10 and passed. Another AUX10 class is scheduled in April. 2 other classes scheduled later in the year. There's a short IS session on Saturday at D-Train.

George Rogers DSO-MA - Rpt on File: George not available. Alfred Wootten reports the store will be available at D-Train.

Ann Zocchi DSO-MT – Rpt on File: Ann also emphasized the On-Line RM 2.0. Many people have taken On-Line classes. BQC II required for members entering after Feb 1, 2018. Thanked the instructors for the D-Train classes. COMO Maddox taught AUXNAV. All six students passed Part A. Challenges: Some members took Core Training but it didn't get reported into AUXDATA. Reminder that 5 Core Training Classes are required every 5 years. They're offered this weekend at D-Train

Andrea Cuppoletti DSO-PB – Rpt on File: Andrea excused. The District publication came out. Jim asked that DCDRs think about articles for the publication.

Break 1530.

Return 1543

Georgie Scheuerman DSO-SR – Minutes in. Nothing to add. Asked people present to sign the attendance sheets at the door so we can get an accurate attendance.

David Wright DSO-FN – Rpt on File: David reports we've paid National Dues. March 25th is the deadline for Div dues. 7025 reports: 41 units are complete but still waiting for reports from 4 units. Thanked Maryanne Collins for her work on this. Thanked his ADSOs. Also thanked SO-FNs and FSO-FNs. Asked leadership to let him know when there's a change in FN officers. Challenges: Will have an ADSO position to fill.

COOP – Bruce Martin. Nothing new.

Joanna Leighton-Nevesny DSO-LP: Joanna reports she has nothing to report. There will be a legal page on the members-only website. Any complaints should be reported to Joanna before taking any actions. Always send contracts to Joanna for a review.

Neal Nevesny - Civil Rights – Neal reports he has nothing to report. COMO Kirkwood noted this is always good to hear.

ASC- SF: COMO Vic Connell: Rpt on File. COMO Connell noted the upcoming COC for Capt. Ceraolo. Auxiliary provided support to Coast Guard Cutters for law enforcement training. Noted the recent Commissioning of the Robert Ward Cutter. Capt. Marie Byrd is coming into Sector.

ASC- Humboldt: Carl Pierce: Rpt on File. Carl reports 2 flotillas continued to function during shutdown, handling fuel pump station and 8-11 was in standby with a Rib for a SAR if needed.

Leadership Reports:

COMO Linda Merryman reported she's speaking on behalf of NACO. She's heard many things going on in **D11 in line with National**. This is: Relevance, Gap Analysis (What else can we do that has value to the Coast Guard?: Expanding in FS, Medical, Cyber Security, and Drones), and RBS is our number one priority. **Always some challenges:** Does your local community know about the Auxiliary? Take some actions to increase awareness. This will help with recruitment. Also Retention is a challenge. National will share the data from exit interviews to see what could be done for retention. Assign mentors for new members. Auxiliary has done surveys of new members at 1 year. We're now looking at this data. **Sea Scouts:** Pilot Program underway in two Districts. End of pilot is August 2019. Outside the pilot program take the Sea Scout Youth Protection Training. We can now do PE classes, joint PA Events, and VEs on Sea Scout facilities. Jerry Edelen is the POC for D11NR with the Sea Scouts. **Information Technology Items:** Computer software moving to new servers because of limits in current servers. New Servers are set up and we're now moving items to the new servers. Also stabilizing current system while the changes are taking place. AUXDATA System will be replaced with a new system. Target in June for identifying the new system.

Capt. Pruitt: He noted a great week for the Coast Guard. State of the Coast Guard Report was given in Los Angeles. The Commandant emphasized retention of women in the Coast Guard. 3 Fast Response Cutters for the West Coast commissioned in Southern California. Two types of new cutters are coming in. COC for Air Station SF and Sector are coming. Risk Management (RM) is very important for the Coast Guard and Auxiliary. Noted that for almost all incident investigations he's participated in, RM was cited as a factor.

CDR Keel: Sea Scouts is becoming an important program. Youth Protection Training is important so we can work with the Sea Scouts. Thanked the Aux for the support during the shutdown. Policy Change being made so the Auxiliary can do most of our missions and C-Schools during any future shutdowns. ICS -100 and 700 will be on AUX LMS. Background checks have improved considerably. RM – Take the On-Line course by April 30. Working on getting Aux trained so we can have In-Person Trainers. (Question raised about getting Youth Protection Class into our records. Best approach is to keep a copy and give a copy to your IS officer.)

COMO Kirkwood noted that feedback to Aux leadership can really make a difference. One big example is the excellent improvement in Background Checks.

DCOS – Dean McFarren:

- D-Train Update:
 - Many good classes.
 - Good events on Saturday and Sunday.
- RM – On-Line Due Date is April 30 then we have 15 months to complete the In-Person Class. There will be one In-Person class in the afternoon on Saturday. Plan is for at least one class in each Division this year.

- Looking for good goals from each staff office. Look at last year and see if you can do more. At unit levels and program levels look for good goals.

DCO – Mary Kirkwood:

- Thanked Phil Sanchez and his team for D-Train.

OLD BUS:

- NSBW – Covered above.

NEW BUSINESS:

- 5 Year Strategic Plan on Recruiting: Trying to put together the plan. Asked Jim Losi to look at this. Jim is looking at trends in membership. This may give us information about recruiting since there is a concern that we must be attractive to potential new members. What will attract new members is the question we need to answer.

For the Good of the Auxiliary:

- Awards – COMO Kirkwood gave out candy bars as a thank you. Other Awards: Curtis Han, Jane Smith, and Jim Losi received awards: Curtis for MT Services, Jane for PA Services, and Jim Losi for PE Service over last few years.
- Weekend of Fellowship:
 - Member Appreciation Night – Friday Night – Coordinated by Div 7. COMO Kirkwood thanked Div 7 for all of their work on this.
 - Photo Booth available for members at D-Train. Outside registration area.
 - Monica Eaton commented on the raffle and described how it will run.

Adjourn: With no further comment or discussion, COMO Wally Smith made a motion to adjourn and Steve Johnson seconded. DCO Kirkwood adjourned the meeting at 1642.

Next Meeting: April 17, 2019 1900 PDT Webinar

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

ADDENDUM A: District Board, Staff Officers and Guests Present

DIRAUX: CDR Paige Keenan
 DIRAUX: BOSN4 Doug Leavell
 COMO Mary Kirkwood DCO
 COMO Wally Smith IPDCO, DNACO PACAREA
 Chief of Staff Dean McFarren
 DCAPT Prevention: Judy Esteban
 DCAPT Response: Jerry Edelen
 DCAPT Support & Planning: Jim Losi
 DCDR 1 – Nancy Marion; DCDR 3 – Jeffrey Fite
 DCDR 4 – Alan Stanton; DCDR 5 – Steve Johnson
 DCDR 6 – Jane Smith; DCDR 7 – Paul Custance
 DCDR 8 – Carl Pierce; DCDR 10 – Karl Keller
 DCDR 11 – Bruce Martin; DCDR 12 – Virginia Luchetti
 P-PCA – COMO Rod Collins

DSO's in attendance:

DSO-AV – Larry Olson
 DSO-CM – Robert Vanderhyde
 DSO-CS – Mart Gardner

DSO-DV –
DSO-FN – David Wright
DSO-FS – Linda Haynes
DSO-HR – Robert Schabert
DSO-IM - Bruce Martin
DSO-IS – Anita Farnholtz
DSO-LP – Joanna Leighton-Nevesny
DSO-MA-
DSO-MS – Wil Sumner
DSO-MT – Ann Zocchi
DSO-NS – Jim Duncan
DSO-OP – Bill Stolz
DSO-PA – Doug Manifold
DSO-PB –
DSO-PE – Sean Harvey
DSO-PV – Mike Thompson
DSO-SR – Georgie Scheuerman
DSO-VE – Mike Lauro
CRC - Neil Nevesny
ASC SF: COMO Vic Connell
ASC H: Carl Pierce

Guests: Capt. Pruitt, Capt. Drelling, CDR Steven Keel, DNACO-IT Linda Merryman, Chief Dustin Finkelson (New D11NR OTO), COMO Mike Maddox, Curtis Han, Wayne Farnholtz, Denis Eaton, Monica Eaton, Bryce Leinan, Chester Bartalini, Mark Lewis, Jim Blackburn, COMO Angelo Perata, Bette Perata, Ingemar Olsson, Russ Kaiser, Greg Gleeson, Billy Ray, John Boyne, Michelle Thompson, Curtis Wheeler, Jim Goff, Lana Visser, Marilyn McBain, Michael Brown, Jerry Gilmore, Tony Zocchi, Alfred Wootten, Wayne Pero, Doug Kerr, Donald Zinner (ANACO-RP)