



**Homeland
Security**

**U.S. Coast Guard Auxiliary
District 11 Northern Region**
Serving Northern California, Nevada, Utah



District 11NR Board & Staff Meeting Minutes
Wednesday 20 February 2019 1900 PST
Webinar

Call to Order: 1901 hours by DCO Mary Kirkwood

Roll Call: By Georgie Scheuerman. Present were: CDR Paige Keenan; COMO Mary Kirkwood, DCO; Dean McFarren, DCOS; COMO Wally Smith, IPDCO, DNACO PACAREA; Judy Esteban, DCAPT; Jerry Edelen, DCAPT; Nancy Marion, DCDR; Jeffrey Fite, DCDR; Alan Stanton, DCDR; Steve Johnson, DCDR; Jane Smith, DCDR; Paul Custance, DCDR; Carl Pierce, DCDR; Karl Keller, DCDR; Bruce Martin, DCDR; COMO Rod Collins, P-PCA

A quorum was present to conduct business.

Attendance is reported in Addendum A.

Approval of Meeting Minutes:

- November 2018: COMO Smith made motion to approve. Dean McFarren seconded. Minutes approved.
- January 2019: COMO Collins made motion to approve. Jane Smith seconded. Minutes approved.
- Some D11NR Board Members were still not getting minutes through e-mail. Mike Thompson will be looking into this.

COMO Kirkwood asked for Smart Goals, to the extent possible, from both DCDRs and DSOs.

District Board & Staff Reports:

DCDR 1 Nancy Marion – Rpt on File: Nancy noted Div Planning is ongoing but at this time only 2 flotillas had meetings so far. COWs going on. This is the 3rd year Div 1 will be staffing a PFD Give Away Event for Opening Day on the Bay.

DCDR 3 Jeffrey Fite– Rpt on File: Jeff reports that people were pleased with the onboarding process. Bob Schabert is aligning PE, PA, MT, etc. to help recruitment. Elko Grove Flotilla has a CWO Veteran living in the area. Some members of the flotilla went to the Legion Meeting to honor this veteran.

DCDR 4 Alan Stanton– Rpt on File. Alan reported things are getting underway again. VEs are starting again and Div 4 members are helping at Coast Guard Stations. Some flotillas are lacking members. So the division is concentrating on recruiting. Also working on doing classes with various organizations. Flot 4-9 now has all members 100% complete for Core Training.

DCDR 5 Steve Johnson– Rpt on File: Steve reports getting going again after the shutdown. Working on recruiting. Div 5 COW is set for 1st Saturday in December. Looking into various locations for the COW.

DCDR 6 Jane Smith– Rpt on File: Jane reports startup of regular PE: Sailing Skills, Coastal Nav, and BS&S. Did a lot of advertisements for PE. Several division members attended a Navy League Event in support of Lt. Gatti, Commander of Station Monterey. In January had a basic CPR class. Flot 6-4 hosted a PA Booth at the Whalefest. Continuing to work with Station Monterey. Recruitment & Retention are being emphasized.

DCDR 7 Paul Custance – Rpt on File: Paul reports on the early February Boat Show where they got 113 requests for classes. Concentrating on recruitment. Now getting member applications in (currently working on 9). Also, very active working on D-Train.

DCDR 8 Carl Pierce– Rpt on File: Carl reports that 8-7, during the shutdown, maintained the Point Arena Pump House. Currently working on OPTREX (April 25 to 28.) Expecting ample facilities for the OPTREX. The Flier will be out shortly, possibly this weekend.

DCDR 10 Karl Keller – Rpt on File: Karl noted a major Div goal is to work together on RBS. VEs are now going. Also doing some PE classes.

DCDR 11 Bruce Martin – Rpt on File. Bruce reports trying several avenues to make contact with organizations in the area for joint activities.

DCDR 12 Virginia Luchetti – Rpt on File. Virginia was excused. Chester Bartalini (VCDR) reports that on March 1st the Semper Paratus Club will have a reception to recruit new members and thank current members.

PPCA: COMO Rod Collins – Rpt on File: COMO Collins reports that PCA has processed all of the PCA Fair refunds and believes all got through. If someone didn't get their refund, they should let COMO Collins know. Working on the fixes for the Aux Memorial. Also looking to have info at D-Train on the Memorial.

IPDCO: Wally Smith: COMO Smith reported on the National Board Meeting, noting excellent reports on recruitment and retention. This is the major goal of NACO.

DIRAUX: CDR Paige Keenan: CDR Keenan thanked everyone for the support during the shutdown. Don't yet have funding authorization down to her level. But she expects it soon. DIRAUX now processing requests for D-Train orders. Got a letter from the Captain at Coast Guard Air Station SF. The complimentary letter thanked the Auxiliary for all the help. CDR Keenan thanked everyone for their patience. (COMO Kirkwood noted she appreciated all the work members did during the shutdown to support the Coast Guard. She asked us to send in TDYs for D-Train. She noted DCDRs and DCAPT can help preparing TDYs.)

OTO: BOSN4 Doug Leavell: Rpt on File: OTO Leavell was excused.

Dean McFarren: DSO Reports:

DCAPT Prevention Judy Esteban DCAPT–

Wil Sumner DSO-MS – Rpt on File. Wil reports MS was called into action for Vessel Inspections. Met with Sector Prevention. They thanked members for their efforts for Ferry Boat Activity. Dock Walker Training coming up. April 6th offering MEES class.

Jim Duncan DSO-NS - Rpt on File: Jim reports that 2019 goals will be a duplicate 2018. He thanked Div 1 which has already completed bridge assignments for 2019. Jim noted he doesn't have an answer yet on Risk Management (RM) requirements for Aide Verifiers.

Doug Manifold DSO-PA - Rpt on File: Doug reports 1 PA C-School is scheduled for the year so far.

Sean Harvey DSO-PE – Rpt on File: Sean reports that there's not much happening yet. But he expects to see reports soon. He looked at our District numbers versus the rest of auxiliary to see how we compare. The E-Directorate will host monthly webinars to assist members across the auxiliary. ABS will be replaced with Boat America, expecting this to be phased in late this year or early next year. BS&S also will be changed. New PQS for Instructors just getting started. We'll wait to see what comes forward on this.

Mike Thompson DSO-PV - Rpt on File: Mike reports National asked us to bump up PVs by 2%. Sending out e-mails to PVs and SO-PVs to tell them about goals and resources.

Mike Lauro DSO-VE – No Rpt on File: Mike reports he usually doesn't have a report in Feb due to few VEs done yet. Goals are posted on the website.

COMO Kirkwood noted we're trying to have a Photo Booth at D-Train. This could help get pictures for our DCDRs and DSOs.

DCAPT Response Jerry Edelen DCAPT – Jerry noted the Sea Scouts work is starting soon. Asked that we do some outreach to Sea Scout organizations in each Division. Steve Johnson noted he's the local Sea Scout Commodore.

Larry Olson DSO-AV – Rpt on File: Larry not present. Jerry noted the upcoming April 13th Air Squadron Class. He also noted the Air Squadron is helping NOAA.

Robert Vanderhyde DSO-CM - Rpt on File: Robert reports he has no new information on the ACV. CM workshop is not required this year. Repeaters not all working currently, having periodical problems. There'll be a D-Train class

on basic communications. Also will have a class for the PCA Fair in Sept. Lithium Ion Batteries Safety – recommended that we use batteries from the company that produced the electronic equipment (OEM) and use chargers from the OEM as well.

Bill Stolz DSO-OPS - Rpt on File: Bill reports working on Risk Management (RM) training, trying to encourage members to do the on line class. 9 OPTREX are currently scheduled and he's trying to get the calendar correct. Doing some training with the Coast Guard in the next week. He sent his report to all SO-OPS.

Bruce Martin DSO-IM – Rpt on File: Bruce reports Leon Borden has stepped down on Everbridge. Conducted an All Members Everbridge Drill in January and got a 75.4% response. July will be another All Members Drill. National meeting had some IM items. IM is slowly using Auxiliary in IM positions during incidents. At D-Train he'll have a "How to IM an OPTREX" session.

DCAPT Support & Planning Jim Losi DCAPT – excused. Dean McFarren stood in for Jim.

Mart Gardner DSO-CS – Rpt on File: Mart reports many pictures on website for DSOs. Making some changes to the structure of the District website. Also trying to get more pictures.

Robert Clark DSO-DV – No Rpt on File: Robert not present.

Linda Haynes DSO-FS – Rpt on File: Linda not present.

Robert Schabert DSO-HR – Rpt on File: Robert reports there's been a lot of activity in HR at the National level. Big push on recruitment and retention. Sea Scouts will add to this as well. Starting in April he'll be going on the road to each division. Teaching a class at D-Train. Noted we've improved our District record, reducing the number of people in IQ status.

Anita Farnholtz DSO-IS - Rpt on File: Anita reports IS people are working on awards for D-Train. Asked that IS officers look at Anita's report on awards so she can proceed for D-Train.

George Rogers DSO-MA - Rpt on File: George not present. Alfred Wootten reported that they'll be at D-Train.

Ann Zocchi DSO-MT – Rpt on File: Ann reports D-Train schedule is out and she'll have an update out soon. BQC II is getting completed by many new members. Asked DCDRs to remind new members to do the BQC II.

Andrea Cuppoletti DSO-PB – Rpt on File: Andrea reports he has only received one article. He needs articles for March and would like to get them in February. Theme is Fellowship. COWs are good for this.

ASC- SF: COMO Vic Connell: Rpt on File. COMO Connell noted that mock boarding exercises will be going ahead soon. In this case communications from the Coast Guard went directly to Flotillas. Generally we prefer that it go through proper Auxiliary Chain of Leadership. The COC at SF is coming up. COMO Connell noted that the CO at Sector put out a requirement that both Coast Guard and Auxiliary must be in lifejackets when on docks. Noted the Cutter Commissioning scheduled for March 2nd probably doesn't need Auxiliary support.

ASC- Humboldt: Carl Pierce: Rpt on File. Carl reports the new CWO wants to thank DIRAUX for funds received for needed equipment.

Georgie Scheurman DSO-SR – Minutes in. Nothing to add.

David Wright DSO-FN – Rpt on File: David was excused. Dean noted many 7025 reports are not in yet and are due at the end of the month.

Joanna Leighton-Nevesny DSO-LP: Joanna not present.

Neal Nevesny - Civil Rights – Neal not present.

Leadership Reports:

DCOS – Dean McFarren:

- D-Train Update: Asked members to get rooms at the hotel soon to get military rates. Can sign up through website (with fees) or use registration form and send it in with a check. Fellowship Night will have a Western Theme. There'll also be a Dessert Bake Off contest.
- AUX-04, AUX-10, and AUXNAV: C-School AUX-04 now back on. AUX-10 also on. Please get requests in ASAP to get orders, etc. AUXNAV will be at D-Train conducted by COMO Maddox.
- Pfeiffer Award/COMO Ramsey Operational Award: Pfeiffer Award – Dean asked DCDRs to submit paperwork for this award. So far there's limited responses for the COMO Ramsey Award – Dean asked DCDRs to encourage submitting nominees.

- DCDR Meeting: Friday 12:15 Meeting at D-Train for DCDRs. He noted he encourages monthly division meetings.
- DCAPT/DSO Meetings at D-Train: 12:30 on Friday. Asked DSOs to bring their Goals for discussion.
- Dock Walker Training – 7 sessions being conducted this year. Encouraged members to participate in the training.
- If you have photos, please put them in the D11NR drop box so they can be used at D-Train.
- Having a raffle for D-Train. He asked for a \$50 prize from each Division for the raffle.
- Training aides should be submitted for an award at D-Train.

DCO – Mary Kirkwood:

- RM 2.0: Info came out recently. Many need to do the on-line course. In-person training will be at D-Train but members must complete the on-line class first. Then looking to offer other In-person classes later in the year. (She noted that the on-line RM 2.0 class can be done as a group and then the attendance sheet should be sent in to update the records. This could be helpful for members with bad internet connections. Some members live in regions where internet connections make it difficult to complete on-line classes.)
- ICS 100/700: No longer required at onboarding time.
- ICS 300: Now being offered.
- National Flotilla of the Year Award: New Award this year. Nominations due to DCAPTs.
- Cutter Commissioning 3/2: The commissioning will be at YBI and it doesn't look like they need help from us.
- June AMLOC class will be at CGI on the weekend of our June District Meeting.
- NSBW District Coordinator: Gail Giacomini will handle this.

OLD BUS:

- None

NEW BUSINESS:

- District Challenge Coins: COMO Smith reported 200 have been purchased. 10 each will be distributed to DCDRs and EXCOM. Balance of about 40 will be for sale at the District Store.

For the Good of the Auxiliary:

- Steve Johnson asked DCDRs to try to bring projectors to D-Train and let him know soon if they will be bringing a projector.

Adjourn: With no further comment or discussion, Carl Pierce made a motion to adjourn and Chester Bartalini seconded. DCO Kirkwood adjourned the meeting at 2047.

Next Meeting: March 22, 2019 at 1400 PDT, D-Train, Reno, NV

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

ADDENDUM A: District Board, Staff Officers and Guests Present

DIRAUX: CDR Paige Keenan

COMO Mary Kirkwood DCO

COMO Wally Smith IPDCO

Chief of Staff Dean McFarren

DCAPT Prevention: Judy Esteban

DCAPT Response: Jerry Edelen

DCAPT Support & Planning:

DCDR 1 – Nancy Marion;

DCDR 3 – Jeffrey Fite

DCDR 4 – Alan Stanton;

DCDR 5 – Steve Johnson

DCDR 6 – Jane Smith;
DCDR 8 – Carl Pierce;
DCDR 11 – Bruce Martin;
P-PCA – COMO Rod Collins

DCDR 7 – Paul Custance
DCDR 10 – Karl Keller
DCDR 12 –

DSO's in attendance:

DSO-AV –
DSO-CM – Robert Vanderhyde
DSO-CS – Mart Gardner
DSO-DV –
DSO-FN –
DSO-FS –
DSO-HR – Robert Schabert
DSO-IM - Bruce Martin
DSO-IS – Anita Farnholtz
DSO-LP –
DSO-MA-
DSO-MS – Wil Sumner
DSO-MT – Ann Zocchi
DSO-NS – Jim Duncan
DSO-OP – Bill Stolz
DSO-PA – Doug Manifold
DSO-PB – Andrea Cuppoletti
DSO-PE – Sean Harvey
DSO-PV – Mike Thompson
DSO-SR – Georgie Scheuerman
DSO-VE – Mike Lauro
CRC -
ASC SF: COMO Vic Connell
ASC H: Carl Pierce

Guests: COMO Mike Maddox, BK Barr, Alfred Wootten, Tony Zocchi, Wayne Pero, Michael Brown