



**Homeland
Security**

**U.S. Coast Guard Auxiliary
District 11 Northern Region**
Serving Northern California, Nevada, Utah



District 11NR Board & Staff Meeting Minutes
Saturday 12 January 2019 1500 PST
Webinar

Call to Order: 1504 hours by DCO Mary Kirkwood

COMO Mary Kirkwood welcomed the new D11NR 2019 Board & Staff.

Roll Call: By Georgie Scheuerman. Present were: CDR Paige Keenan; COMO Mary Kirkwood, DCO; Dean McFarren, DCOS; COMO Wally Smith, IPDCO; Judy Esteban, DCAPT; Jerry Edelen, DCAPT; Jim Losi, DCAPT; Nancy Marion, DCDR; Jeffrey Fite, DCDR; Alan Stanton, DCDR; Steve Johnson, DCDR; Jane Smith, DCDR; Paul Custance, DCDR; Karl Keller, DCDR; Bruce Martin, DCDR; Virginia Luchetti, DCDR; COMO Rod Collins, P-PCA

A quorum was present to conduct business.

Attendance is reported in Addendum A.

Approval of Meeting Minutes:

- November 2018: Approval of meeting minutes was deferred because new members of the Board did not receive the November 2018 Meeting Minutes. The minutes were distributed in December 2018 and new Board members were not on the distribution list at that time. DSO-SR will send the meeting minutes with 2 noted corrections again.

District Board & Staff Reports:

DCDR 1 Nancy Marion – Rpt on File: Nancy reports the Div 1 COW was cancelled. The VA Hospital Event in December went well with all Flotillas participating. Division has a new Boat Facility. OPTREX Planning with Div 12 has begun. For 2019 working on Recruitment and Retention, and also targeting to increase hours and facilities.

DCDR 3 Jeffrey Fite– Rpt on File: Jeff reports activity on member training and PE over the winter. Doug McPherson is getting the Sailing Class going again. 3-10 is working on Marine Safety Service. Currently planning the Division 3 OPTREX which will be split into two sessions: QEs on April 13th, and then on 22 June a Folsom Lake Training session.

DCDR 4 Alan Stanton– Rpt on File. Alan reports having 3 members who are SOs for the first time. 2 Dock Walker Training Events scheduled for March and May. Trying to work more with Cal Boating. TCO Training class starting this month. Member recruitment issues are being worked on, along with member retention. Vessel facilities are short so the division is looking for more facilities.

DCDR 5 Steve Johnson– Rpt on File: Steve reports there was no January Div meeting which was scheduled for Jan 3. Planning to have FSOs come to Div Meetings to meet SOs. Recruiting and Retaining members are major efforts for 2019. AUP detachment has 8 new cadets on board.

DCDR 6 Jane Smith– Rpt on File: Jane reports the division has 3 new FCs and having some difficulties getting staff officers. 8 members completing Operation Excellence Award. Trying to increase Air facilities. Conducted 2 parties near the end of the year.

DCDR 7 Paul Custance – Rpt on File: Paul reports D-Train Planning Meeting coming up. Some flotilla meetings have been rescheduled. Bear Lake event coming up on the 25th and 26th of January. Planning for Annual Boat Show coming Feb 7 to 10. Members are active and want to get started. Membership is an emphasis in 2019 through both Recruiting and Retention efforts.

DCDR 8 Carl Pierce– Rpt on File: Carl was excused. Little activity now but doing support when needed.

DCDR 10 Karl Keller – Rpt on File: Karl reported on a party conducted as friends of Station Rio Vista. Working on outreach to current members. RBS is biggest mission in 2019. April 27-29 OPTREX at Don Pedro.

DCDR 11 Bruce Martin – Rpt on File. Bruce reports the Div meeting will be in Carson City near the end of the month. Exploring various Web Meeting Options for meetings conducted during the bad weather season.

DCDR 12 Virginia Luchetti – Rpt on File. Virginia reported on Div 12 2019 Planning Meeting. Focus on supporting new members and recruiting. Strengthening a mentor system as a Buddy System. Working across the division for a Division 3 Star Award and coordinating with other divisions. SO-PA working on April Boat Show. Div 1 & 12 OPTREX scheduled for June 20-23.

PPCA: COMO Rod Collins – Rpt on File: COMO Collins thanked Mike Thompson for his service for the last 2 years. COMO Collins noted it was unfortunate that the PCA Fair had to be cancelled. He talked about the refund process for the cancellation. PCA will destroy checks and let members know. Credit Card payments will also be handled, processing refunds on Monday and it will take 4 to 14 days for refunds to show up on cards. Will inform members about this as well. Any problems with this refund process should be reported to Michelle Thompson or COMO Collins. Still working on whether we can schedule a replacement PCA Fair, currently working on options. Congratulated Flot 12-91, the flotilla with the highest % membership present at the Sept 2018 PCA Fair. Working to correct some issues on the Auxiliary Memorial (some misspelled names and cracked panels).

IPDCO: Wally Smith: COMO Smith reports he's happy to hear that divisions are emphasizing Recruitment and Retention. Asked that these activities be included in reports and shared with him. Emphasis on RBS is also very good. Now we can do some missions during shutdown. COMO Smith complimented NACO Larry King on his efforts to get permission to be able to do some Auxiliary Missions. We are now mostly in business except on the water and in the air. Movement coming on Risk Management for on-line and live classes. Looks like it's a good transition.

COMO Kirkwood also commented that members shouldn't stress on the 4 hr. TCT if they need it. Since the new classes noted above by COMO Smith are about to be made available.

DIRAUX: CDR Paige Keenan: CDR Keenan thanked members for their patience. She asked that members please use our AUX Chain Of Leadership (COL). Things are slow because of the government shutdown. Now down to two people in DIRAUX. So there will be delays. Currently cannot support new IDs and mailing anything. She's glad the auxiliary can do some things. She commented on some exceptions on operations: Can do operations only on orders from an OIA for a specific item requested by OIA. They will soon be better set up for this. Members should send requests up through Aux COL. She also addressed the auxiliary support for Coast Guard: Again members should bring info up through our COL on supporting Coast Guard. Cannot do Go Fund Me for Coast Guard individuals or units not getting paid. Can be done for an individual but it cannot be listed as for the Coast Guard. Gift cards below \$25 are OK. Everything is appreciated but we should ask our Aux COL before we do anything. COMO Kirkwood noted Coast Guard Mutual Assistance Fund is a good way to help now and is OK.

OTO: BOSN4 Doug Leavell: Rpt on File: OTO Leavell is excused.

Dean McFarren: DSO Reports:

DCAPT Prevention Judy Esteban DCAPT– Judy noted things are still moving ahead doing websites for example.

Wil Sumner DSO-MS – Rpt on File. Wil not present. Sue Fry reports she has nothing to add. Currently doing big effort to keep in contact with the Coast Guard to support their efforts for this year.

Jim Duncan DSO-NS - Rpt on File: Jim noted all PATON and bridge sheets are ready to go out for 2019. 2 members are in the final process for NS. This will give us 45 Aide Verifiers. Completed calculating the awards for 2018 and will send to Anita Farnholtz.

Doug Manifold DSO-PA - Rpt on File: Doug reports being very active (as allowed) even during shutdown. Have a photo program for the PCA Fair. Looking forward to items planned for D-Train.

Sean Harvey DSO-PE – Rpt on File: Sean had nothing to add to his report. He did note he's looking for people interested in Paddle Craft.

Mike Thompson DSO-PV - Rpt on File: Mike reports nothing new since December. Currently contacting SOs and setting goals with SOs.

Mike Lauro DSO-VE - Rpt on File: Mike not present. Website is up to date. He has decals and will distribute via the usual method.

DCAPT Response Jerry Edelen DCAPT – Jerry noted he’s looking forward to activities in 2019.

Larry Olson DSO-AV – Rpt on File: Larry not present.

Robert Vanderhyde DSO-CM - Rpt on File: Robert reports the last of the radios for ACV are now in. Repeater system is having some issues. Summarized aux activities. Had classes ready for PCA Fair and will have some for D-Train.

Bill Stolz DSO-OPS - Rpt on File: Bill reports this is slow time of year. Encouraged people to take on-line training. 177 people have done it already. 7 OPTREX are scheduled. RM 2.0 will be required for elected officers, staff officers, and operations.

Bruce Martin DSO-IM – Rpt on File: Bruce reports Everbridge Test on Jan 19th will be an all members exercise. There was a request for ICS Qualifications Response but the request was called back from National. Can put items into the Skills Bank. For this year we will try to put together an Incident Management Team for our district.

DCAPT Support & Planning Jim Losi DCAPT – Jim noted the DSOs are dedicated and professional in their work. Positioned to support COMO Kirkwood’s Missions. Will assist units in recruiting functions.

Mart Gardner DSO-CS – Rpt on File: Mart not present. He did put out the new uniform presentation. All district e-mails updated. CS class scheduled for D-Train. Helping SO-CS with tools.

Robert Clark DSO-DV – No Rpt on File: Robert not present. Jim noted he’s working with Robert on increasing Diversity in the district.

Linda Haynes DSO-FS – Rpt on File: Linda reports there was a Holiday Party at Air Station San Francisco. Hoping to do more with them in the future. Helped with the Friends of Rio Vista event. Working now on D-Train.

Robert Schabert DSO-HR – No Rpt on File: Robert not present.

Anita Farnholtz DSO-IS - Rpt on File: Anita reports she’s been encouraging people to get hours in by end of Jan for D-Train awards. REYR reports will be coming out. If members complete missing items, they need to get info into DIRAUX e-mail. Operations Award based on hours in Aux Data. 22A should only be used when a QE is aboard.

George Rogers DSO-MA - Rpt on File: George excused. Alfred Wootten noted looking forward to having the District Store at D-Train with new materials.

Ann Zocchi DSO-MT – Rpt on File: Ann reports working on classes for D-Train. Sending report to DCO and DCOS with what she has so far. She noted it’s great that members are doing on-line training. This is a perfect time for this training.

Andrea Cuppoletti DSO-PB – Rpt on File: Andrea reports next issue for North Wind is in March. Fellowship Events are the theme for this next issue. He’d like info by Feb for the March issue. Jim Losi asked that we ask all members to submit articles.

ASC- SF: COMO Vic Connell: Rpt on File. COMO Connell is excused.

ASC- Humboldt: Carl Pierce: Rpt on File. Carl is excused.

Georgie Scheuerman DSO-SR – Minutes in. Nothing to add. Asked for and noted she appreciates feedback.

David Wright DSO-FN – Rpt on File: David reports December report not available until we close out 2018. Requests for reimbursement are due by Jan 15 for 2018 items. Sent out letter on Annual Financial Report which is due by end of Jan, overdue March 1st. Make sure the report is signed by all appropriate officers. Will be sending out list of units for audits this year. Still working with Fran Fisher who’s still helping.

Joanna Leighton-Nevesny DSO-LP: Joanna not present.

Neal Nevesny - Civil Rights – Neal not present.

Leadership Reports:

DCOS – Dean McFarren:

- D-Train Update: Grand Sierra in Reno. Asked DCDRs to talk this up in their divisions.
 - D-Train page posted on our District website. It includes flier and web links for reservations with Grand Sierra.
 - Registration can be done in 2 ways: 1) On-Line but this does have a fee or 2) Download flier and send by snail mail (with no fee).
 - Time constraint for awards submission is 17th Jan to Curtis Han. Make sure people follow the forms and templates and use appropriate wording.
 - Submit training aides for awards.
 - Having a raffle – requesting divisions provide a \$50 gift for raffle.
 - DCDRs are asked for photos of things that happened in 2018 for the photo show at D-Train.
 - Class schedule still being developed.
 - Western Theme event for Friday Fun Night.
 - Dessert Bake Off, including sugar free and Vegan.
- Reminded DSOs that they should send in ADSO nominations to Dean and COMO Kirkwood.
- Submit OPTREX dates to Dean and Bill Stolz. Please check the District Calendar first before selecting a date.
- Core Values Training: 5 classes must be renewed every 5 years. Make sure to check if you have not completed these. If they're not completed, you will have trouble getting orders. If due in 2019, you'll have until the end of the year but don't wait.

DCO – Mary Kirkwood:

- 2019 Board and Staff Roster: Very pleased with our staff for 2019. Great people continuing and new ones coming in. Noted some outgoing are playing a deputy role to assist with the transition.
- Continued Government Shutdown: 3 divisions had to cancel their COW. Even so new officers are in their positions and should try to get sworn in.
- News from National: Uniform presentation is very good. New Uniform Presentation will replace current one on our website:
- Cutter Commissioning scheduled for February 2nd: Georgie Scheuerman is POC. Nancy Marion noted it's at YBI.
- D11NR Operational Plan & District Goals: Mary noted she feels well trained. She now has a draft of an Operational Plan and its being reviewed. Noted Recruitment is a major emphasis but it's not the only item we will work on.
- Watch Words: Excellence, Professionalism, Relevance.
- Noted everyone should get ready for changes as they come to us.
- Discussed at EXCOM: Service to people who serve others. Want the most competent staff and members so we can feel well prepared.
- Big efforts will be on Recruitment. We want to understand why people joined and try to make sure they can do the thing they joined to do.
- The District webpage has the mission posted.
- Need photos from some Board and Staff. Not just TROPS but fun stuff. Any uniform is proper.
- Progress towards goals will be reported each month.

OLD BUS:

- New District AV Equipment: Bryce Leinan moved this forward. New equipment will be at D-Train. Kept the equipment just under \$4000. Has link for pictures.

NEW BUSINESS:

- None

For the Good of the Auxiliary:

- Question asked about ID checks at bases. With proper ID this should be OK.
- COMO Kirkwood showed picture of Silver Charm.
- David Wright noted Jim Duncan passed 50 years in the auxiliary and was recognized at his flotilla.
- David Wright also noted Jim Goff has 100 PVs at West Marine in Sacramento.
- September 2018 PCA Fair Flotilla Award: Awarded to 12-91 as noted above.
- Jim Losi noted 2 new members to the Coast Guard AUX Association Foundation Board: Steven Bustin and Virginia Luchetti.
- CDR Keenan noted some contacts may have lapsed on Coast Guard bases.
- Robert Vanderhyde noted postage rates are going up.
- Bryce Leinan asked about cooking meals for Coast Guard Stations. Linda Haynes noted for small boat stations without a CS, members who are not AUXFS can go ahead and cook meals. But if CS is available at the station, then you must be Aux FS to cook there.

Adjourn: With no further comment or discussion, Steve Johnson made a motion to adjourn and Dean McFarren seconded. DCO Kirkwood adjourned the meeting at 1654.

Next Meeting: February 20, 2019 1900 PST Webinar

Respectfully Submitted by: Georgie Scheuerman, DSO-SR

ADDENDUM A: District Board, Staff Officers and Guests Present

DIRAUX: CDR Paige Keenan

COMO Mary Kirkwood DCO

COMO Wally Smith IPDCO

Chief of Staff Dean McFarren

DCAPT Prevention: Judy Esteban

DCAPT Response: Jerry Edelen

DCAPT Support & Planning: Jim Losi

DCDR 1 – Nancy Marion;

DCDR 3 – Jeffrey Fite

DCDR 4 – Alan Stanton;

DCDR 5 – Steve Johnson

DCDR 6 – Jane Smith;

DCDR 7 – Paul Custance

DCDR 8 –

DCDR 10 – Karl Keller

DCDR 11 – Bruce Martin;

DCDR 12 – Virginia Luchetti

P-PCA – COMO Rod Collins

DSO's in attendance:

DSO-AV –

DSO-CM – Robert Vanderhyde

DSO-CS –

DSO-DV –

DSO-FN – David Wright

DSO-FS – Linda Haynes

DSO-HR –

DSO-IM - Bruce Martin

DSO-IS – Anita Farnholtz

DSO-LP –

DSO-MA-

DSO-MS –

DSO-MT – Ann Zocchi

DSO-NS – Jim Duncan

DSO-OP – Bill Stolz
DSO-PA – Doug Manifold
DSO-PB – Andrea Cuppoletti
DSO-PE – Sean Harvey
DSO-PV – Mike Thompson
DSO-SR – Georgie Scheuerman
DSO-VE –
CRC -
ASC SF:
ASC H:

Guests: Anthony King, Alfred Wootten, Tony Zocchi, Keith Simmons, Victor Beelik, Phil Mammano, John Hardin, Kim Huynh, Ken Craft, Monica Eaton, Denis Eaton, BK Barr, Bryce Leinan