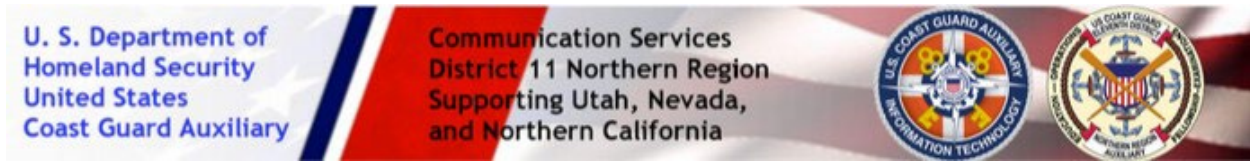


D11N Communication Services (CS) Report

May 2024



May 15, 2024

To: Curtis Han
Cc: Jim Losi
Cc: William Hale
Cc: District Board and Staff,
From: Carl Henning DSO-CM

In This Report:

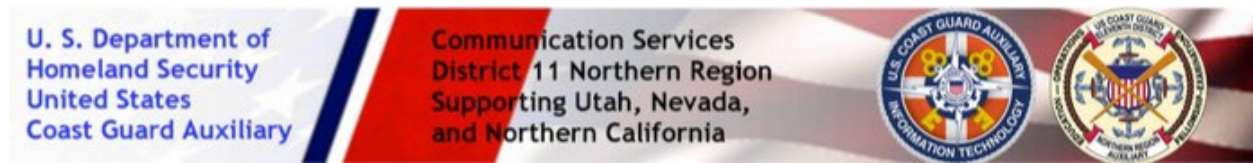
- D11N CS Projects / Goals
- D11N CS Activities: Items of Importance
- D11N CS Activities
- D11N Division CS Activities

D11N CS Projects/Goals:

- Continue to develop the D11N Communications Services Guide for the D11N CS team. The purpose of the Guide is to:
 - Provide guidance, procedures, and information for future District Communications Services team members.
 - Document the various aspects (where to find) of our hosting account (accounting, billing, website management) and the various activities related to D11N hosting services, this includes but not limited to:
 - Identifying and establish central and groups administration accounts for the D11N Communications Services Team.
 - Where to find account information.
 - Identifying and describing what alerts are sent from the hosting services
 - Identifying when backups are performed.
 - Identifying and documenting the D11N directory structure i.e., what the directories are and what information is within those directories
- Ensure that the D11N Communications Services Team is involved in the planning aspects that pertain to D-Train and PCA events, when using the RSVPBOOK reservation and ticketing application.

D11N Communication Services (CS) Report

May 2024



D11N CS Activities

- The following webpages were updated with new information and content as requested:
 - DTRAIN webpage with hotel information
 - Created DTRAIN and activated the online registration (w/ menu and meal options) on RSVPBook. Currently 38 members have registered for the event.
 - Posted the 1st Quarter of Northwind issue on website.
- Received reports from D11N Staff and prepared them for subsequent uploading (posting) to the D11N website. This included:
 - Creating PDF files from those reports that were in Word, email, and jpeg formats
 - Renaming all reports that were to correspond to D11N website file naming standards (i.e., DSOxx.pdf, DistrictMinutes.pdf)
- Continue to clean up the existing website directory structure by:
 - Reorganizing related information and content that is currently contained in multiple and numerous directories to a central location and more organized directory structure.
- Troubleshooting D11N web server errors as they occur.

D11N Division CS Activities

Division 1 (No SO Appointed)

- Division 1: No Reports Received

Division 3 (Ernest Shih)

- Division 3:
 - Highlight
 - Keep the calendar updated with relevant information.
 - Manage the Division website inquiries.
 - Projects
 - Continue to validate website (113-3 and 3-10) compliance requirements.
 - Continue to update and/or clean up some old files, old website links, and pictures on 113-3 and 3-10 websites.
 - Future Activities
 - Continue providing information security awareness training to all members when needed.
 - Challenges
 - Other Flotilla CS roles have limited bandwidth and/or vacancies.

D11N Communication Services (CS) Report

May 2024

U. S. Department of
Homeland Security
United States
Coast Guard Auxiliary

Communication Services
District 11 Northern Region
Supporting Utah, Nevada,
and Northern California



- Agency Interactions:
 - Continue a monthly report.
- Goals and Objectives
 - Continue looking for improvement and stability.
- Flotilla 3-1: Nothing to report.
- Flotilla 3-3: Nothing to report.
- Flotilla 3-5: Nothing to report.
- Flotilla 3-10: Ernest Shih,
 - Keep the calendar updated with relevant information.
 - Manage the Flotilla website inquiries.

Division 4 (Derek Chan)

- Division 4: No Report Received

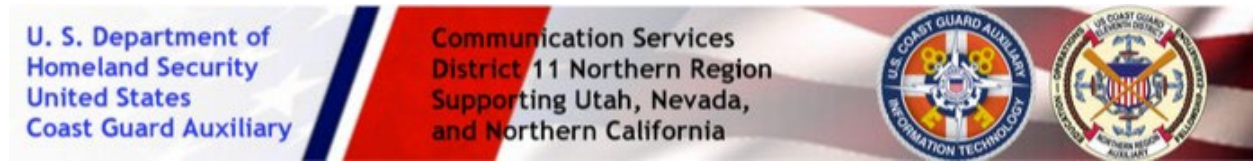
Division 5 (Randy McCormick)

- Division 5:
 - Updates to Division 5 WOW with:
 - Created new section Division 5 Performance.
 - Updated Individual Performance Award Standing.
 - Updated Division Consolidated Calendar
 - Updated Division 5 Performance
 - Thank you to our FSO-CS Officers for supporting the Flotilla Zoom sessions, updating their online calendar and maintaining their WOW Website.
- Flotilla 51: Jon Sargent:
 - Nothing to Report
 - Nothing to Report
- Flotilla 52: Ray Tanaka
 - Nothing to Report
- Flotilla 53: Giovanni Bacigalupi
 - Nothing to Report
- Flotilla 55: Thomas Herbst
 - Ran the Zoom for the flotilla meeting including recording for meeting minutes. Had 2 members join remotely
 - Updated the flotilla calendar on the website with all Flotilla and Division information

Division 6 (Kim Huynh)

- Division 6: No Report Received

D11N Communication Services (CS) Report May 2024



Division 7 (Carl Henning)

- Division 7:
 - Updated the Division with Links to the 2024 Workshop
- Flotilla 07-01: No Report Received.
- Flotilla 07-03: No Report Received.
- Flotilla 07-06: No Report Received.
- Flotilla 07-08: No Report Received.

Division 8 (William Hale)

- Division 8: No Report Received.
- Flotilla 08-07: No Report Received.
- Flotilla 08-08: No Report Received.
- Flotilla 08-11: No Report Received.
- Flotilla 08-39: No Report Received.

Division 10 (Michael Brady)

- Division 10: No report received

Division 11 (Bryce Leinan)

- No Reports Received

Division 12

- No Reports Received

End of District CS Team Report