



U.S. Department of Homeland Security
United States Coast Guard Auxiliary



Past Commanders Association Staff Report

Date: April 12th, 2024

To: Curtis Han, DCO
Jim Losi, DCOS
District Board and Staff

From: Nancy M. Marion, PCA President

Re: PCA Report-April 2024

CC: 2024 PCA Staff:

- Nancy M. Marion, President
- Georgie Schuerman, Vice President
- COMO Rod Collins, Finance Officer
- Michelle Thompson, PCA Fair Coordinator

Highlights:

1. **January PCA Fair-Dinner Refunds-Complete**
2. **Fall PCA Fair Update**
3. **New Instructor/Class Request Form**
4. **Memorial Planning Update – Confirming those who Passed the Bar in 2023**
5. **2024 Crossing the Bar-DIRAUX Notifications**

Details:

1. **January PCA Fair-Dinner Refunds-Complete:** The credit card refunds for the cancelled PCA Dinner were processed on April 5th. A big BZ to Carl Henning for his efforts to confirm those eligible for a refund and complete the process.
2. **Fall PCA Fair Update:** Planning for the fall PCA Fair is underway. Facilities have been reserved with the Base Alameda Facilities Manager. Thank you to our PCA-VP Georgie Scheuerman for coordinating the reservation process with Base Alameda.
3. **New Instructor/Class Request Form:** As was noted in my last report, the PCA Staff is working on an “Instructor/Class Request Form” to both simplify the request process and capture the

needed information in a single step. It is hoped that this will eliminate the duplicate communications efforts between the PCA Coordinator and Instructors as the class offerings are vetted, confirmed, and placed on the PCA Fair Class Matrix.

4. **Memorial Planning Update:** Planning for the Memorial Service continues, as follows:
 - a. **Confirming the names of those who passed in 2023:** As noted in the March PCA Report, to assure no member has been left behind, the “reported” list of those who passed the bar in 2023 was distributed to all our FCs and DCDRs on March 3rd. The message to our Flotilla and Division leadership included a request to review the current list, and to reach out to their members to assure no one has been missed. Focus was further placed on reaching out to Retired members whose families may not have known to report their passing to their former Auxiliary unit or DIRAUX. The deadline for reporting any corrections or new names is April 15. Following the deadline, the final list will be confirmed, and the process will shift to manufacturing and affixing the names to the Memorial.
 - b. **Memorial Guest Seating:** The PCA Staff has completed the reservation process with Station Alameda’s Facility Manager for the chairs needed for the Memorial event seating.
 - c. **Memorial Cleanup:** Over the next few months several steps will be taken to clean up, and where necessary update, the various elements of the Auxiliary Memorial. As the date approaches, we may be looking for volunteers to participate in a clean up day.
 - d. As a reminder, the Auxiliary Memorial Service will be held on Saturday, September 21st. All members who crossed the Bar in 2023 will be memorialized during the 2024 event.
5. **2024 Crossing the Bar-DIRAUX Notifications:** Please remember to notify DIRAUX of any member who passes the Bar in 2024, including their date of passing and next of kin contact. Those passing the bar in 2024 will be memorialized during the 2025 Memorial Ceremony.

Please join the PCA! All Division Commanders who have served six (6) months or more are eligible and encouraged to join the PCA regardless of what year they served. Membership is \$30.00 for a lifetime membership. To join, please make your check payable to USCG Aux PCA with the word PCA dues in the memo area and send to our PCA Finance officer: Rod Collins, 1879 Ironwheel CT, LA PINE, OR 97739

End of Report