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21 February 2024

## MEMORANDUM

A handwritten signature in blue ink, appearing to read "J. Zimmerle".

From: District Staff Officer, Culinary Assistance (DSO-CA)

To: District Commodore

Subj: CULINARY ARTS TEAM – MONTHLY REPORT, JANUARY 2024

### 1. Accomplishments – January 2024

- a. AUX-CA Basic Training – facilitated a class for nine candidates at the January PCA Fair.
- b. January PCA Fair – facilitated between meal snack service.
- c. Marketing brand – developed initial team marketing and brand concept.



### 2. Challenges

- a. Candidate qualification – we currently have 12 AUX-CA candidates working on their respective PQS requirements. Several candidates reside far from USCG galley facilities, and we are exploring options to assist them in getting their required galley time.
- b. Communications (general) – we are further developing RFF processes and communications with CAs to ensure timely responses to RFF requests.
- c. Human resources (general) – we are seeking additional candidates and opportunities to offer AUX-CA Basic Training, as we need to double the number of qualified CAs. We were recently unable to fill an request for the CGC Sockeye due to the non-availability of our limited number of underway-qualified CA1s.

### 3. Upcoming events

- a. Retirement catering – 08 March 24 at Yerba Buena Island for LCDR Toni Zimmerle.

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#### 4. Goals

- a. Marketing and brand – further develop marketing and brand products to meet the advertising needs to the fleet.
- b. Accension and retention – develop achievable and sustainable incentives and quality of work-life programs to encourage accession and retention of CAs.
- c. Fleet relationships – develop effective and sustainable relations focused on meeting local command CA needs.

5. **DSO-CA Contact Information** - Please contact DSO-CA directly at [jmzimmerle.uscgauz@gmail.com](mailto:jmzimmerle.uscgauz@gmail.com) or (801) 369-6169 (voice/text) with any questions, concerns, or requests.

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Copy: District 11NR Board and Staff via [d11n-board-staff@d11nuscgauz.info](mailto:d11n-board-staff@d11nuscgauz.info)