



16790  
15 November 2023

## MEMORANDUM

A handwritten signature in blue ink, appearing to read "J. Zimmerle", is written over the "From:" line of the memorandum.

From: District Staff Officer, Culinary Assistance (DSO-CA)

To: District Commodore

Subj: CULINARY ASSISTANCE PROGRAMS TEAM REPORT, AUGUST-OCTOBER  
2023

1. **Direct CG Support** – Requests received by DSO-CA to fill and support critical fill needs on board cutters and at land-based galleys have fallen off remarkably. There is no information to suggest that the needs have diminished. It possible that locally CG has either found alternatives to CA support to meet their needs, or that CAs are still being solicited directly to fill those needs and DSO-CA is not being notified.

We are preparing to support the holiday dinner at CG Air Station San Francisco on 15 DEC 23.

2. **Auxiliary Support** – The Team supported the September PCA Fair preparing and serving a full-dinner compliment. We are pre-planning for the January PCA Fair and suggest offering the dinner as a fundraiser for the memorial and inviting Base Alameda personnel to purchase tickets to attend.
3. **Training Support** – The Team offered classroom and hands-on training at the September PCA Fair with five new CA candidates successfully completing the didactic portion of the CA1 training program. We will offer the same class again in January. Interested candidates should contact DSO-CA via their COLM for required program admission interview.

We have received a generous anonymous gift offer to assist us to develop a recruiting and retention schema that rewards our CA Team members for their efforts and encourages new members to join our Team. We will publish details soon.

4. **D11NR Culinary Assistance Team Mission** – The Team is meeting to clarify and define the Team's mission. Currently we offer CG direct support, Auxiliary support, CA qualification focused training programs. We are exploring the possibility of broadening the scope of

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services to include CA continuing education and advanced training opportunities, food safety and food borne illness prevention for all Auxiliary members, and Auxiliary retiree outreach.

5. **Culinary Assistance Team Reporting** – DSO-CA is still exploring team-member communications and reporting options to improve efficiency and response. Additionally, DSO-CA continues to explore capabilities to meet national team required customer satisfaction reporting from CG direct support missions.
6. **Culinary Assistance Team Status** - We are seeking to engage all CAs, current and past, to increase our active participating members. Re-engagement includes active participation, and in some cases, re-training.

<u>Competency</u>	<u>Certified</u>	<u>REWK</u>	<u>REYR</u>
CA1	13	02	17
CA2*	13	02	17
CA Instructor	04	00	00
CA Candidates	05		

\* *CA1s are co-qualified as CA2s*

7. **DSO-CA Contact Information** - Please contact DSO-CA directly at [jmzimmerle.uscgaux@gmail.com](mailto:jmzimmerle.uscgaux@gmail.com) or (801) 369-6169 (voice/text) with any questions, concerns, or requests.

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Copy: District 11NR Board and Staff via [d11n-board-staff@d11nuscgaux.info](mailto:d11n-board-staff@d11nuscgaux.info)