




16790
16 May 2023

MEMORANDUM

From:  District Staff Officer, Youth Programs (DSO-AS)

To: District Commodore

Subj: AUXSCOUT / YOUTH PROGRAMS REPORT, APRIL 2023

1. AUXSCOUT Standard Operating Procedures

- Section 1.b.(7): At least one adult (i.e., 18 years of age or older) Auxiliarist or Sea Scout leader with current BSA Safe Swim Defense Training is required to be present for the conduct of swimming-related activities.
- Section 1.b.(8): At least one adult (i.e., 18 years of age or older) Auxiliarist or Sea Scout leader with current BSA Safety Afloat Training and CPR training is required to be present for the conduct of a mission involving an Auxiliary surface facility.
- Section 2.b.(2): Authorized organizational activities for Sea Scout youth under 17 years of age and enrolled in the Auxiliary are significantly expanded (e.g., authorization to serve on Change of Watch and fellowship committees; authorization to serve as Assistant District Staff Officer in three program areas; authorization to serve as a District Commodore Administrative Assistant (D-AA).
- Changes to reflect Scouting safety training programs requirements for flotilla, division, and district-level AUXSCOUT (AS) staff officers.

It is critical that Auxiliary members who participate in AUXSCOUT-related programs and especially flotilla, division, and district leadership, are familiar with the specific requirements for engaging in Auxiliary youth programs. The SOP is available for download at <http://agroup-bx.wow.uscgaux.info/content.php?unit=BX-GROUP&category=sop>.

2. Recording AUXSCOUT-related hours in AUXDATA II. Recording Auxiliary participation hours in AUXDATA II is critical to the Auxiliary's overall success. The AUXSCOUT SOP details information regarding recording Scouting-related participation hours and provides two distinct operational codes for this purpose. We encourage members to utilize these OPCODEs in accordance with the SOP as follows:

“Appropriate Auxiliary forms and AUXDATA II mission codes shall be used by Auxiliarists when claiming hours for the conduct of activities authorized pursuant

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to [the] SOP. The following notes on respective forms shall accompany claimed AUXSCOUT activity hours:

For Auxiliarists who are not Sea Scout members but claim hours engaged in AUXSCOUT activities, include the note, "OPCODE: AUXSCO1."

For Sea Scouts and Sea Scout leaders who have enrolled in the Auxiliary, include the note for any claimed Auxiliary activity, "OPCODE: AUXSCO2."

Appendix D of the SOP provides detailed guidance to Information Services Officers and DIRAUX in the management of these recorded hours as well as other important topics such as AUXDATA II data entry for Scouting-related training programs, and Sea Scout youth name and date of birth entries.

3. USCG Auxiliary and BSA Joint Consent Form/Release (ANSC 7020a (03-20)). Photographs, videos, or other recordings of Sea Scout youth may not be released for Auxiliary or public use without first obtaining written consent from the subject or subjects guardians. The ANSC 7020a must be used in these instances and is available for download at <https://forms.cgaux.org/forms1.php>. Completed forms must be reviewed by the releasing authority before any use of the material in Auxiliary publications, newsletters, social media posts or other authorized uses. In compliance with the AUXSCOUT SOP, neither completed 7020a's nor the Personally identifiable information contained in them may be retained by flotillas, divisions, or districts. Completed 7020a's are to be sent directly to the Auxiliary Association for further processing.

4. Support Requests from Sea Scout Partners. Auxiliary members are encouraged to support our Sea Scout partners' requests for Auxiliary-provide services such as speeches and talks, public education classes, vessel safety checks and partner visits. If your flotilla is not sure how they can help or participate, please reach out to DSO-AS at jmzimmerle.uscgaux@gmail.com for assistance and ideas.

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Copy: District 11NR Board and Staff via d11n-board-staff@d11nuscgaux.info