



## **DSO-MA REPORT**

Date: September 8, 2022

To: COMO Dean McFarren,  
Curtis Han, District Chief of Staff  
Chuck Cobery, DCAPT-Support  
District 11N Board and Staff

From: Jerry B. Edelen, DSO-MA

**IMPORTANT NOTES: PLEASE ENCOURAGE ALL OF YOUR PERSONNEL TO:**

- a. ORDER THEIR UNIFORM ITEMS/ ACCESSORIES FROM:  
Our Coast Guard Auxiliary Association on-line store [www.auxcen.com](http://www.auxcen.com). The prices are very reasonable, and a portion of each sale comes back to our District to support our Association.
- b. PLACE THEIR AMAZON ORDERS THROUGH:  
[www.smile.amazon.com](http://www.smile.amazon.com) instead of amazon.com. How does it work? Once you log onto the website, it will ask you which 501 (c) (3) charity you want to have your donation go to. Just type in "Coast Guard Auxiliary Association". That's all there is to it. In the future, log into [www.smile.amazon.com](http://www.smile.amazon.com), and .5% of the total of all purchases you make will automatically go the Coast Guard Auxiliary Association. It won't cost our personnel anything; but it will greatly benefit our Association and, in turn, our District!



## **HIGHLIGHTS:**

1. Food Service Trailer was picked up.
2. Petty Cash cannot be accepted anymore.
3. Ramping up for PCA.
4. Food Service Trailer is being worked on.
5. Items were ordered from AUXCEN for our District Store for PCA.
6. ANSC Listing was forwarded.
7. Amazon Smile donation was received.
8. First DSO-MA and DSO-SR National Webinar was conducted.
9. New National Administrative Support Directorate is being set up.
10. Message from CGAUX received and passed on.

## **DETAILS:**

1. Our District Food Service Trailer was picked up and transported to CGI. Necessary safety improvements will be made to the trailer and then it will be returned to its base location.
2. Another fallout from the new Finance SOP...Auxiliary units are not authorized to have petty cash funds. So, a check payable to USCG AUX 11NR for our District Store's \$200 in petty cash was sent to our DSO-FN, Fran Fisher. Thus, any future purchases made from our District Store will have to be made by check or credit card.
3. Our District Materials Team will be supporting our upcoming PCA at Coast Guard Island. Preparation work is ongoing.
4. This picture of the Food Service Trailer shows damage to the tongue and ball connection. John Brandenburg, our ADSO-MA (Rolling Stock Manager) will have to cut out this section and install new piece. He believes it's damaged because the weight of the items inside the trailer needs to be disturbed more evenly over the axle. The condition of this trailer along with all our other Coastie Trailers show a lack of maintenance and service over the years.





5. Ordered from AUXCEN for PCA based on the recommendations of our SO-MAs and FSO-MAs:

Item	Size	SKU	Price	Quantity	Cost
Operational Dress Uniform Blue T-Shirt:	M	81344	\$11.26	3	\$33.78
Operational Dress Uniform Blue T-Shirt:	L	81345	\$11.87	3	\$35.61
Operational Dress Uniform Blue T-Shirt:	XL	81346	\$11.87	3	\$35.61
Garrison Cap	"7"	60490F	\$15.86	3	\$47.58
Garrison Cap	"7 1/2"	60490J	\$15.86	3	\$47.58
Garrison Cap	"8"	60490N	\$15.86	3	\$47.58
Auxiliary Sun Hat	"7 1/8"	60491G	\$51.44	3	\$154.32
Auxiliary Sun Hat	"7 3/8"	60491I	\$51.35	3	\$154.05
Auxiliary Sun Hat	"7 5/8"	60491K	\$51.35	3	\$154.05
Auxiliary Sun Hat	"7 7/8"	60491M	\$51.35	3	\$154.05
Challenge Coins		27-5000	\$5.51	10	\$ 55.10
Total Cost					\$ 919.31

6. The latest Auxiliary National Supply Center Listing was received and was forwarded to all SO-MAs and FSO-MAs for their consideration.



7. AmazonSmile made a charitable donation to the **Coast Guard Auxiliary Association, Inc.**, in the amount of **\$1,853.93** because of qualifying purchases made by Auxiliarists between January 1st-March 31st.
8. An introductory National webinar with all DSO-MA and DSO-SRs was conducted on Wednesday, September 8<sup>th</sup>. This webinar was one of 4 planned to be conducted and there were 18 participants online. This series of webinars is planned to be conducted monthly. Terry Barth, Director of the new “W” Directorate- Admin Services conducted the webinar along with her Deputy, “Miguel”. Pertinent information is:
  - a. For the first time ever, District MA and SR officers will have national representation.
  - b. Future webinars will be split into MA oriented and SR oriented.
  - c. An electronic national files/ Minutes storage depository is being planned to be set up. Currently, minutes are required to be kept by Flotillas/ Divisions/ Districts for a minimum of 10 years. It is recognized that this is not being done and accessing any of these files is difficult to say the least. Storing these files in a centralized information base would theoretically make the job of access by any interested parties much easier. Whether “the juice is worth the squeeze” remains to be seen.
  - d. With the new creation of the Admin Services Directorate, there will be several new jobs created at the National Level. As the job descriptions become available, I will forward these job descriptions to all SO-MAs and FSO-MAs so that anyone interested can apply.
9. Several recommendations were presented at the last National Board meeting held in March 2022 in St. Louis, MO. These recommendations were approved by the National Board. Once approved, they were sent to CAPT Troy Glendye, CHDIRAUX of the Coast Guard Auxiliary, for his review and decision. We have been informed that CAPT Glendye has approved the creation of the new Administrative Support Directorate under the guidance of ANACO-AS Rich Mihalcik and ANACOD- AS, Randy Patton. Two directorates will come under Administrative Support – the “O” Directorate – Investigative Services, and the “W” Directorate – Documentation and Administrative



Directorate. We have also been informed that Materials Officers and the Secretary of Records positions will now come under the “W” Directorate under the Administrative Services Division. This will be the first time that Materials and Secretaries will have National Staff representation! All other positions (i.e., VE, PA, PE, OPS, MT, etc.) have had National recognition, guidance, training, and support for a number of years. It was recognized that the Materials Officers and Secretary of Records should have the same type of support as all other positions.

10. An email from Stan Feldman, Coast Guard Auxiliary Assoc., Inc., Chief Operating Officer Treasurer was received outlining the latest inventory changes to CGAUX and passed on to all SO-MAs and FSO-MAs.

**DISTRICT MATERIALS TEAM- UPDATED:**

According to AUXOFFICER, our District 11N Materials Team consists of the personnel listed in the following table. This table is being updated as new personnel are appointed. Please provide me with any changes/ updated information you might have.

Position	Name	Confirmed?
DSO-MA	Jerry Edelen	Yes
Deputy DSO-MA	Bard Mansager	Yes
ADSO-MA (Rolling Stock Manager)	John Brandenburg	Yes
ADSO-MA	Dave Sequeira	Yes
<b>Division</b>	<b>SO-MAs</b>	
Div 1	John Fortner	Yes
Div 3	Jeff Fite	Yes
Div 4	Trish Votta	Yes
Div 5	Ronald Nathan	Yes
Div 6	Craig Johnson (Acting)	



Div 7	TBA	No
Div 8	Donald Cromwell	Yes
Div 10	Linda Bradon	Yes
Div 11	Guy Chism	Yes
Div 12	DCDR Greg Olsen	Yes

### **CHALLENGES/ OBSTACLES (2022): (Progress being made is in bold)**

1. Overcoming the restrictions incurred due to the Covid Lockdown. **Lockdown is slowly being lifted and the District Store was operational during DTrain! Our District Store will be operational during our upcoming PCA.**
2. Obtaining Coast Guard funding to repair and maintain our ACV and Coasties. **Coast Guard funds have been released to fix all safety issues on our Coastie Trailers. More funds will be required in the near future to get them all back into fully functional condition.**
3. Returning to full operational support of our District due to the mixed vaccination status of our District Material Team. **District Materials Team drove on and successfully supported DTrain by operating our District Store.**

### **AGENCY INTERACTION:**

There was a first-ever National MA/SR webinar conducted this month! See details under “DETAILS” above.

### **GOALS AND OBJECTIVES, 2022: (Progress being made is in bold.)**

1. Have Fun, Enjoy the work! 😊 **Ongoing!**
2. Encourage the National Materials Team to hold quarterly webinars and participate in all of them. Done! **For AUXCEN, It is up to them to schedule and follow-through. As mentioned earlier in this report, we did participate in the first ever National MA/SR webinar.**



3. Hold District Materials Team Webinars quarterly with all SO-MA's and FSO-MAs and assist the SO-MAs with any problems they might have. **A very successful quarterly Materials Team webinar was held on the June 13th.**
4. Repair all 4 Coasties and the Food Service Trailer to full operational condition once Coast Guard Funds become available and ensure they remain fully operational. **Food Service Trailer has been brought to CGI for Repair. (Funding approved for safety issues, more funds will be required to put all Coasties into fully operational condition).**
5. Make necessary repairs on the Auxiliary Communications Vehicle when Coast Guard funds become available and institute/ maintain a reservation program for its use. **(DONE!!!)**
6. Provide Materials Store support for our District Past Commander's Conferences and DTrain. **Done for DTrain!! Planning in progress for PCA.**
7. Provide any other Materials support required by our District Commodore and/or Chief of Staff.
8. Make our District Store even more relevant by asking District MA Personnel what they would like to see stocked; and purchase those items. **DONE!!!**
9. Continue to train SO-MA's so that they can support their divisions to the fullest. **Questions from SO-MAs continue to come in from the Divisions and I answer them as I receive them. Thus far, all appear to be satisfied!**
10. Use the Materials Team to assist in Recruiting and Retention by encouraging the use of and providing to the Divisions effective advertising materials. **Several SO-MAs have notified me this is happening.**
11. Maintain a Materials list on-line of shared Division Material so that Divisions may borrow Material from each other. **Not much interest here. Most Division SO-MAs prefer to focus on their Divisions only.**
12. Create a succession plan for smooth transition of the District MA staff. Done! **A successor DSO-MA and Deputy ADSO-MA for the**



**next two years has been recommended to our Chief of Staff. A third Auxiliarist has indicated a willingness to serve as ADSO-MA during next year.**

13. Institute ACV and Coastie Training after DTrain. **Currently, a work in progress. Also, the ACV Reservation form is being revised!**

### **IMPORTANT NOTE:**

*Reminder, if you serve in an elected position in the Auxiliary, you CANNOT also serve in either a Materials or Finance Staff Position!*

### **DIVISION SO-MA RECEIVED REPORTS THIS LAST MONTH:**

Division SO-MAs are encouraged to submit their monthly reports for inclusion in our District MA Report to inform EXCOM and other staff officers of your activities. It is also valuable for SO-MAs and FSO-MAs to read this section to see what their Materials shipmates are doing and to get some great ideas for their own organizations!

#### **Division 1 (SO-MA John Clarke Fortier)**

RE: Flotilla activity reports received re: AUGUST 2022

Flotilla 12: no report received

Flotilla 14: report received/attached

Flotilla 17: report received – no materials ordered

Flotilla 19: report received/attached

#### **Division 3 (SO-MA Jeff Fite)**

##### **Highlights:**

- No patrol activity
- PPE Bags returned to DIRAUX

##### **Details:**

- No patrol activity
- PPE bags for former members Nathan Fite and Renee Feinberg were returned to DIRAUX on 25 AUG 2022.

##### **Projects:**





- Redo Automated PLB check notification and response before the end of the year
- Reach out to inactive & trainee members to ascertain readiness and intention

#### Future Activities:

- Next Flotilla PPE Inspections, September meeting
- Support the Flotilla's beach cleanup activities, 15 October 2022

#### Challenges:

- Crew and Facility availability. The most common crew member is Joseph Chavoen, from FLT 10-3. *Argonath* also gets a number of trainees from Modesto, Jackson, and Napa. The facility operator would like to develop crew and trainees from within DIV 03, without excluding those from distant locales.
- Flotilla OPS members who are not readily available:
  - Golubsky: not active
  - Allen: not active
  - Klee: not active
  - Sellstrom: moved to Nevada, and still a highly-productive member. However, while still ostensibly a member of this Flotilla, it is difficult to ensure he is compliant with PPE readiness. (e.g., I have been told he did PPE inspection and PLB test dockside prior to a patrol on Lake Tahoe, but there has been no word from Sellstrom or the COX of the vessel for which he was Crew. This is untenable.)

#### Agency Interactions

- None

#### Goals and Objectives:

- Identify any PPE not in use and return it to the District
  - Warren Golubsky (optimal outcome is for this member to become active, again. Barring that, PPE needs to be retrieved.)
  - Steve Allen (optimal outcome is for this member to become active, again. Barring that, PPE needs to be retrieved.)
  - Alan Klee (optimal outcome is for this member to become active, again. Barring that, PPE needs to be retrieved.)
- Increase patrol hours by facilities by 25% (Determine baseline from average of 2019 and 2020)



- Increase number of patrol hours by members by 25% (Determine baseline from average of 2019 and 2020)

Flotilla Facilities:

1. *Irish Rose* 30' sailboat, Larry Stanton 916-687-1512;  
[lstanton@surewest.net](mailto:lstanton@surewest.net)
2. *Yellow Jacket* 18.5' runabout, Kevin Sellstrom; 916-206-7433;  
[ksellstr@gmail.com](mailto:ksellstr@gmail.com)
3. *Argonath* 21' pontoon, Jeff Fite; 916-479-3936;  
[jeff.fite.cgaux@frontier.com](mailto:jeff.fite.cgaux@frontier.com)

Flotilla OPS Roster:

Valid Through MAR 2022			
Member	Qual	PPE	PLB
Jeff Fite	COX	SEP 2022	OK
Fred Black	Crew	SEP 2022	OK
Warren Golubsky	Crew	SEP 2019	OOS
Steve Allen	Trainee	MAR 2021	OOS
Alan Klee	Trainee	NOV 2019	OOS
Kevin Sellstrom	Trainee	MAR 2021	OOS
Larry Stanton	Trainee	SEP 2022	OK
Renee Feinberg	DQ	At-Diggs	At-Diggs
Nathan Fite	DQ	w/FSO-OP	w/FSO-OP

**Division 4** (SO-MA Trish Votta)  
Nothing to report this month.

**Division 5** (SO-MA Ronald Nathan)  
Flotilla 5-1: Nothing new to report.  
Flotilla 5-2: No report  
Flotilla 5-3: No report  
Flotilla 5-5: No activity report.



- Will be out of the country until the end of September. This report is for both August and September.

**Division 6 (Craig Johnson, performing MA duties)**

Nothing really to report other than Flotilla 64 is well stocked when our Program Visitors wish to get out. I have nothing new to report on the Coastie 4 refurbish.

**Division 7 (FSO-MA Donald Moyle)**

No significant activity for last month.

**Division 8 (FSO-MA Donald Cromwell)**

Nothing to report

**Division 10 (SO-MA Linda Bradon)**

SO-MA Report

10-02 No Report Received

10-03 No Supplies Requested

10-05 No Report Received

10-06 No Report Received

**Division 11 (SO-MA Nathan Jeffrey)**

Other than attending the workshop with the OTO, nothing new to report on my end this month.

**Division 12 (FSO-MA Laurie Kerr)**

Flotilla 12-91: Had a request, and just ordered some of the new VSC forms for our members.

Respectfully submitted,

Jerry B. Edelen

DSO-MA

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