

Homeland U.S. Coast Guard Auxiliary

District 11 Northern Region



To: Curtis Han, COS CC: District Board & Staff Subject: DSO-FN Report –8Aug2022

## **Dues and Financials**

- 1. I have attached the August financial report.
- 2. Q2 Dues from Divisions 5, 8 and 11 are outstanding. Please get them in as soon as possible.
- 3. Please note travel reimbursement will be 0.625 per mile for any travel as of 7/1/22.

## EXCOM and DSOs ... Please send your request for reimbursement quarterly at a minimum.

AUDITS – Temporarily on hold due to Covid.

REMINDER – All units should check their rosters in AUXDATA/AUXDIR to make certain they are correct. If you get used to checking them every couple of months, we shouldn't have the problem of non-members being listed on the annual dues billing.

Please send all Division dues payments and requests for District reimbursement to:

Fran Fisher, DSO-FN 275 Alviso Street Santa Clara, CA 95050

NEW – National has come out with a new Financial SOP. After the meeting with National, I will do a new presentation. Meanwhile,

- 1. please inform all units that they must now keep financial records no less than 8 years!
- 2. No expenditures (even those approved in the budget) cannot be made without the elected officials sign off FC, DCDR, DCO
- **3.** Copies of all checks cleared on the bank statement must be kept or available online. Otherwise, the unit is required to change banks.
- 4. Paper copies al all items must be kept for the first 6 years.....After that one can digitalize.
- 5. Finance officer and elected leader cannot be related.
- 6. Electronic payments may be accepted using Paypal or Square only! No other forms are accepted.

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		USCG Auxiliary, Ele					
2	019 YTD and 2020	Annual Budget (and	2016-201	18 FY for c	comparison)		
							Approved
							16 Nov 201
Cash Flow		2,016	2,017	2018	2019YTD	2019	2,02
RECEIPTS					Act'l to 10/30	<u>Budget</u>	Budg
'Dues income		56,789	53,079	50,321			
'Dues expenses		34,998	32,682	30,714			
Net District Dues		21,791	20,397	19,607	18,168	18,510	18,5
Rebate from Natl		1,105	3,108	4,428	2,422	3,100	3,0
Income - Auxiliary Supplies		2,356	3,269	1,742	3,682	2,000	3,0
Income - Educational Materials		-	-		0	-	
Misc Income			-				
OPEX		•	-		0		
Interest Income		1,145	1,423	2,022	2,014	1,500	2,20
Total Income		26,397	28,197	27,799	26,286	25,110	26,70
Disbursements:							
Awards, Trophies		1,925	1,284	1,713	2,035	2,000	25
Elected Officer Tra	ining	-			0	2,000	20
Dtrain		2,957	6,277	7,542	6,062	10,000	140
EXCOM		9,546	7,996	12,222	3,110	15,000	150
DCDRs		-	3,000	2,100	3,000	3,000	30
Publications (Webi		-	100		0	100	1
Staff Officer Expen	ISES	2,646	2,104	2,221	616	8,000	80
Food Services		36	582	998	385	1,000	10
Color Guard Exper	ises	-	595	598	0	1,000	10
ACV Expense		1,210	3,541	1,653	2,358	5,000	50
ACV Fuel							1:
Web Services		191	491	1,147	1,242	2,000	20
ASC Expenses							15
AV Expenses							3
Miscellaneous Total Expenses		<u>585</u>	1,500 27,470	30,194	<u> </u>	1,500 50,600	15 58,4
YTD Income / Expense	•						
TID Income / Expension	e	7,301	727	(2,395)	7,276	(25,490)	(31,7