



**Homeland  
Security**

**U.S. Coast Guard Auxiliary  
District 11 Northern Region**  
*Serving Northern California, Nevada, Utah*



To: Curtis Han, COS  
CC: District Board & Staff  
Subject: DSO-FN Report –7July2022

### **Dues and Financials**

1. I have attached the July financial report.
2. Dues from Divisions 3, 5, 7 and 12 are outstanding. Those divisions will lose their right to vote if dues are not paid by 7/26/22.
3. Please note travel reimbursement will be \$0.625 per mile for any travel as of 7/1/22.

**EXCOM and DSOs ...Please send your request for reimbursement quarterly at a minimum.**

AUDITS – Temporarily on hold due to Covid.

**DSO-FN position - Please remember we are looking for my replacement. I am willing to stay on as ADSO-FN through the transition period.**

REMINDER – All units should check their rosters in AUXDATA/AUXDIR to make certain they are correct. If you get used to checking them every couple of months, we shouldn't have the problem of non-members being listed on the annual dues billing.

**Please send all Division dues payments and requests for District reimbursement to:**

**Fran Fisher, DSO-FN  
275 Alviso Street  
Santa Clara, CA 95050**

**NEW – National has come out with a new Financial SOP. After the meeting with National, I will do a new presentation. Meanwhile,**

1. **please inform all units that they must now keep financial records no less than 8 years!**
2. **No expenditures (even those approved in the budget) cannot be made without the elected officials sign off – FC, DCDR, DCO**
3. **Copies of all checks cleared on the bank statement must be kept or available online. Otherwise, the unit is required to change banks.**
4. **Paper copies al all items must be kept for the first 6 years.....After that one can digitalize.**
5. **Finance officer and elected leader cannot be related.**

*Fran Fisher, DSO-FN*  
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408-249-7163

**USCG Auxiliary, Eleventh District (NR)  
2022 YTD and 2022 Annual Budget (and 2017-2021 FY for comparison)**

	YE	YE	YE	YE	YE	YTD 7/07/22	
	2017	2018	2019	2020	2021	2022	Budget 2022
<b>Cash Flow</b>							
<b><u>RECEIPTS</u></b>							
'Dues income	53,079	50,321	47,671	45,932	45,082	41,990	44,850
'Dues expenses	32,682	30,714	29,220	28,296	27,738	26,052	27,600
<b>Net District Dues</b>	<b>20,397</b>	<b>19,607</b>	<b>18,451</b>	<b>17,636</b>	<b>17,344</b>	<b>15,938</b>	<b>17,250</b>
<b>Rebate from Natl</b>	<b>3,108</b>	<b>4,428</b>	<b>2,963</b>	<b>518</b>	<b>696</b>	<b>281</b>	<b>1,000</b>
<b>Income - Auxiliary Supplies</b>	<b>3,269</b>	<b>1,742</b>	<b>356</b>	<b>677</b>	<b>-150</b>	<b>988</b>	<b>1,000</b>
<b>Income - Educational Materials</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Misc Income</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,372</b>	<b>325</b>	<b>-</b>	<b>-</b>
<b>OPEX</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interest Income</b>	<b>1,423</b>	<b>2,022</b>	<b>2,842</b>	<b>2,538</b>	<b>1,157</b>	<b>276</b>	<b>1,500</b>
<b>Total Income</b>	<b>28,197</b>	<b>27,799</b>	<b>24,612</b>	<b>22,741</b>	<b>19,372</b>	<b>17,483</b>	<b>20,750</b>
<b><u>Disbursements:</u></b>							
<b>Awards, Trophies &amp; Gifts</b>	<b>1,284</b>	<b>1,713</b>	<b>2,035</b>	<b>2,600</b>	<b>45</b>	<b>1,699</b>	<b>2,600</b>
<b>Elected Officer Training</b>	<b>-</b>	<b>-</b>	<b>471</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>500</b>
<b>Dtrain</b>	<b>6,277</b>	<b>7,542</b>	<b>6,639</b>	<b>673</b>	<b>706</b>	<b>7,118</b>	<b>10,000</b>
<b>MA - Supplies</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>-</b>
<b>MA - Educational Mat'l</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXCOM</b>	<b>7,996</b>	<b>12,222</b>	<b>7,368</b>	<b>4,804</b>	<b>2,523</b>	<b>555</b>	<b>10,000</b>
<b>DCDRs</b>	<b>3,000</b>	<b>2,100</b>	<b>3,000</b>	<b>3000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>Publications (Webinar)</b>	<b>100</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>
<b>Staff Officer Expenses</b>	<b>2,104</b>	<b>2,221</b>	<b>1,118</b>	<b>518</b>	<b>400</b>	<b>713</b>	<b>5,000</b>
<b>Food Services/Travel</b>	<b>582</b>	<b>998</b>	<b>810</b>	<b>257</b>	<b>1,124</b>	<b>-</b>	<b>1,000</b>
<b>Color Guard Expenses</b>	<b>595</b>	<b>598</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000</b>
<b>ACV Expense</b>	<b>3,541</b>	<b>1,653</b>	<b>5,121</b>	<b>3,527</b>	<b>6,253</b>	<b>1,585</b>	<b>5,000</b>
<b>ACV Fuel</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>483</b>	<b>378</b>	<b>1,500</b>
<b>Web Services/Software</b>	<b>491</b>	<b>1,147</b>	<b>1,258</b>	<b>874</b>	<b>642</b>	<b>1,261</b>	<b>2,000</b>
<b>ASC Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>500</b>
<b>AV Expenses</b>	<b>-</b>	<b>-</b>	<b>202</b>	<b>106</b>	<b>375</b>	<b>-</b>	<b>700</b>
<b>Miscellaneous</b>	<b>1,500</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>1,000</b>	<b>1,500</b>
<b>Total Expenses</b>	<b>27,470</b>	<b>30,194</b>	<b>28,022</b>	<b>16,359</b>	<b>15,551</b>	<b>17,309</b>	<b>44,300</b>
<b>YTD Income / Expense</b>	<b>727</b>	<b>(2,395)</b>	<b>(3,410)</b>	<b>6,382</b>	<b>3,821</b>	<b>174</b>	<b>-23,550</b>

Bank Balance, 1/1/22	240,366
Income (Loss) YTD	174
<b>Current Bank Balance</b>	<b>240,540</b>

<b>Restricted Cash Reserve:</b>	<b>\$55,000</b>
<b>Memorial Fund</b>	<b>\$5,026</b>
<b>Unrestricted Cash:</b>	<b>\$180,514</b>
<b>Total Cash</b>	<b>\$240,540</b>

## USCG Auxiliary, Eleventh District (NR) 2022 Budget Notes

### **BUDGET EXPLANATIONS**

#### **Receipts:**

- |                                       |   |   |
|---------------------------------------|---|---|
| <b>Net District Dues</b>              | - | Based on 1175 paying members @\$15/member for 2022                                |
| <b>Income - Auxiliary Supplies</b>    | - | Our cash flow varies depending on how much inventory we replenish each year       |
| <b>Income - Educational Materials</b> | - | Based on a projection of what we will bring in for 2022. (District Store unknown) |
| <b>Interest Income</b>                | - | Assume same as 2021   |

#### **Disbursements:**

- |  |   |   |
|--|---|---|
| <b>Awards, Trophies &amp; Gifts</b>            | - | Prices are going up. However, we have reduced the number of awards and certificates<br>- usually higher in even number years due to staff gifts from DCO. |
| <b>EXCOM</b>                                   | - | Suggested distribution (subject to change by EXCOM) DCO- \$2,500; COS - \$2,000; DCAPT-\$1,500; IPDCO - \$1,000   |
| <b>Elected Officer's Training</b>              | - | 1,000 per EOT   |
| <b>Division Commanders (if SR approved)</b>    | - |   |
| <b>Dtrain</b>                                  | - | \$10,000 to subsidize DTrain 20221.   |
| <b>Hospitality</b>                             | - | Included in DTrain, EOT, Food Services and Staff Officer expenses   |
| <b>Publications</b>                            | - | Assuming email publication  |
| <b>Staff Officer Expenses</b>                  | - | DSOs - \$500 each, unless otherwise approved by DCO; reduced to \$5,000 -- not all DSOs have a need for or use their budgeted amounts                     |
| <b>Aux-FS and Honor Guard (if SR approved)</b> | - | \$1,000 each to offset a portion of personnel expenses for travel and specialized equipment   |
| <b>Web Services</b>                            | - | Domain names, etc   |
| <b>Miscellaneous</b>                           | - | Discretionary for DCO approval  |
| <b>ASC Expense</b>                             | - | Travel reimbursement for Area Sector Coordinators   |
| <b>AV Expenses</b>                             | - | AV recurring supply expenses; batteries, cables, etc.   |

#### **Comments:**

1. Travel will be reimbursed at authorized government rate (\$0.585 per mile as of 1 Jan 2022; \$0.625 as 7/1/22)).
2. Restricted cash is \$55,000 (national dues - \$20,000; Dtrain - \$10,000; 80% of materials - \$25,000)
3. District dues are \$15 per member for 2022; National, \$24 per member. There is no longer an exemption of national dues for past elected DCOs.
4. The board voted on 15 January 2011 to subsidize the Auxiliary Memorial up to \$20,000. There is a remaining balance of \$5, 026.
5. ASC and AV Expenses added 16 November 2019
6. ACV insurance, maintenance and equipment, Fuel added in 2020 for anticipated increased use.

