MONTHLY REPORT
INFORMATION SERVICES
April 2022

REYR PROCESSING
In January 2022, National began running the REYR processing on a monthly basis for the "rolling" requirements such as RM/TCT, CRM, NavRules etc. Since the beginning of the year, we have had 465 competencies placed in REYR due to training that was not completed by the due date.

- January 2022 – 445 Competencies –
  - This is a high number because it captures all the Core Training which was due at the end of the year and affects **all** of a members competencies.
- February 2022 – 1 Competency
- March 2022 – 7 Competencies
- April 2022 – 12 Competencies

Below is a breakdown by task and month:

- Annual TCT/RM Refresher Past Due
  - January 2022 – 28 Competencies
  - February 2022 – 1 Competency
  - March 2022 – 7 Competencies
  - April 2022 – 10 Competencies
- AUXCT (Core Training)
  - January 2022 – 375 Competencies
- NavRules
  - April 2022 – 2 Competencies
- Prior Year Workshops
  - Culinary Assistants – 3
  - Instructor – 13
 - Boat Crew/Coxswain – 8
  - Vessel Examiner – 17

AUXDATA II REPORTS
Reports are available for tracking our members. These can be found in AUXDATA II/Reports/.Quick Stop Reports/.Training Management for Members or link here. Here you will find reports such as:
- AUXCT (Core Training) & BQC II
- Competency Maintenance
  - Training Management Reports (TMRs) for Coxswain & Boat Crew
  - Annual Activity Reports
  - TCT

- Workshop Trackers
- Leadership Courses

Using these reports is fairly straight forward. When you first open a report, it will return a "No Results" page. This is normal because a unit or member has not been specified for the query.
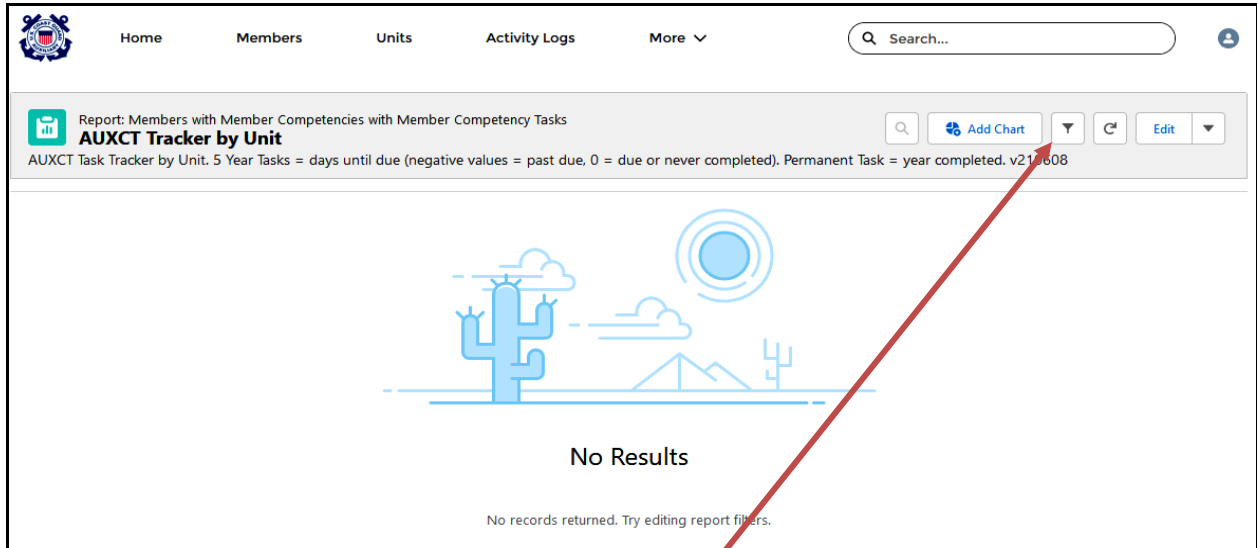
To specify a unit or member, click on the "Funnel" icon in the upper right corner of the screen, and in the flyout menu you will see a filter that contains "Change_to_Unit_Number" or "Change_to_Member_Number", this will depend on the type of report you have selected.
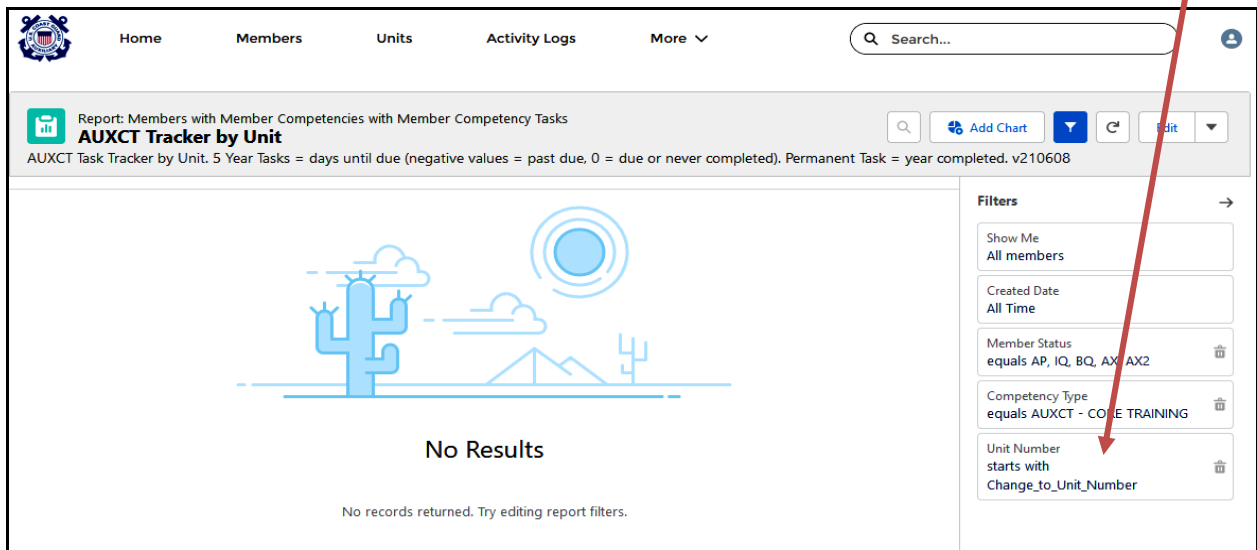
Click on that filter and delete the words and replace them with the unit number or member number, then click apply. The report will now show the unit or member you specified.

Many of these reports are now color coded to be similar to the old Training Management Reports.

- Green = Good
- Yellow = The specified task is due within 365 days
- Red = The task is past due

The numbers in the columns represent two things. For permanent tasks, one time only, such as the Ethics Course for AUXCT, this number is the year the course was completed (ignore the comma).

Report: Members with Member Competencies with Member Competency Tasks
AUXCT Tracker by Unit
AUXCT Task Tracker by Unit. 5 Year Tasks = days until due (negative values = past due, 0 = due or never completed). Permanent Task = year

Unit Number ↑ ▼	Full Name ↑ ▼	CRA 502319 Max TaskDue	PAWAR 810015 Max TaskDue	POSH 810000 Max TaskDue	SETA 810030 Max TaskDue	WR 502379 Max TaskDue	ET 502306 Max TaskDue
		-108	-108	-108	-108	-108	2,016
		2,083	2,083	2,083	2,083	2,083	2,022
		0	257	257	257	257	2,017
		-108	-108	-108	-108	-108	2,016
		2,083	2,083	2,083	2,083	2,083	2,022
		1,718	1,718	1,718	1,718	1,718	2,014
		257	-839	257	-108	257	2,016
		988	988	988	988	988	2,016
		-108	-108	-108	-108	-108	2,016
		988	988	988	988	988	2,014
		988	988	988	988	988	2,019
		257	2,083	2,083	2,083	2,083	2,017
		-108	-839	0	-839	-1,204	2,014

Note: TaskFrequency →, TaskShortName →, FiveYearTask, PermanentTask headers

For recurring tasks, this number represents the number of days until the task is due. Negative numbers indicate the number of days the task is past due.

By running these reports and sharing them with our members, we can reduce the number of competencies that will be placed in REYR.

Please review the other reports that are available in the .Quick Stop Reports folder. All of these reports follow the same procedure for filtering to unit you are looking for. They are available to all members! A "Quick Stop Reports" How To Guide is available on the AUXDATA II How To website. Please review all the How To guides on this page for instructions on how to use AUXDATA II. There are guides for entering almost every type of mission, creating list views, requesting and completing Patrol Orders and generating reports.

2022 NATIONAL WORKSHOPS

ALAUX 033/22 laid out the requirements for the 2022 National Workshops to be completed by 30 June 2022. The process for getting these workshops entered into AUXDATA II depends on which workshop is being completed.

- National Operations Workshops (Surface, Air & Telecommunications). These three workshops are instructor led (in person or via web). Instructors of these workshops must submit a Workshop Mission and Attendance Report (ANSC 7039) to their IS officer for entry into AUXDATA II.
- National Vessel Examiner and Instructor Workshops. These workshops are intended to be viewed by members and the completion is logged via a self-attestation form that is sent their IS officer for entry into AUXDATA II.
- National Culinary Assistance Specialists Sanitation Workshop. This workshop includes a test that is administered through the National Testing Center (NTC). The results of this test will be automatically uploaded to the members record in AUXDATA II.

The proper forms for all workshops, including Core Training and RM/TCT, **must be submitted to the IS Officer for entry into AUXDATA II,** at no time is a member allowed to enter a workshop.

Please encourage your members and instructors to get these forms to their IS Officers ASAP so that they may be entered into AUXDATA II.

COMPETENCIES

We are continuing the work to identify the competencies that were migrated in error and getting these cleaned up. Because of the research into each competency this will be a slow process.

As always, my staff and I will be happy to help with any AUXDATA II needs, such as generating reports.

Respectfully submitted,

Pamela Berger, DSO-IS