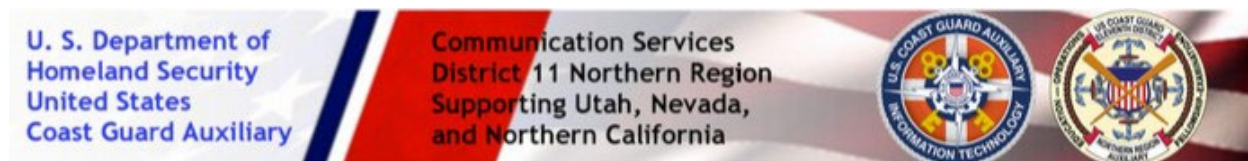


# Communication Services (CS) Report

## February 2022



February 10, 2022

To: Dean McFarren  
Cc: Curtis Han  
Cc: District Board and Staff,  
From: Carl Henning DSO-CM

### In This Report:

- CS Items of Importance
- CS Projects / Goals
- CS Activities
- Division CS Reports

### CS Items of Importance

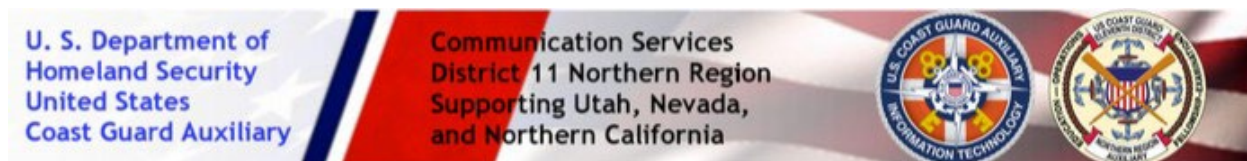
- Bryce Leinan has joined the Communication Services team. Bryce will serve as an ADSO on the team. Bryce will be instrumental in helping to establish the District's YouTube Channel. Bryce will also be providing backup support for Mike Thompson (ADSO-CS) and myself and will assist in the management of the D11N web server and maintenance of its webpages,
- Updated the Public Web page with information that was provided by the DSO\_PA
- Updated website for NW Quarterly publications
- Reminder that the renewal for:
  - The web hosting services (VPS-2000HA-S) for 2 years will be coming due on 04/07/2022 in the amount of **\$2,039.76**. The services are for the **d11nr.info** domain (primary domain) which supports all of the web activities for D11N.
  - The **d11nuscgaux.info** domain and domain privacy will be coming due on 04/07/2022. The domain registration is for 1 year will be \$17.99, and the domain privacy for 1 year will be \$12.99.
- D11N SSL website certificates have been renewed.

### Projects/Goals:

- Continually becoming familiar with the activities that were performed by the former DSO-CS. This includes researching and understanding:
  - What tool was created by the former DSO-CS for members initial or renewal ID requests.
  - Who is using D11N Flickr account was established for picture storage
- Obtain a recent copy of audit findings of the D11N website.

# Communication Services (CS) Report

## February 2022



## CS Activities

### D11N

- Updated D11N the Public Affair page with information that was provided by the DSO-PA Jane Smith. This included
  - Some reorganization of the PA web page
  - Correcting some formatting / display issues
  - Bringing links & documents current
- Posted new the edition of the Northwind that was provided by the Commodore and DSO-PB
- Received reports from D11N Staff and prepared them for subsequent uploading (posting) to the D11N website. This included:
  - Created PDF files from those reports that where in Word format
  - Renamed those reports that were sent in PDF format to correspond to D11N website file naming standards
  - Ensured that all PDF files met the D11N website file naming standards

## Division CS Reports

### Division 1

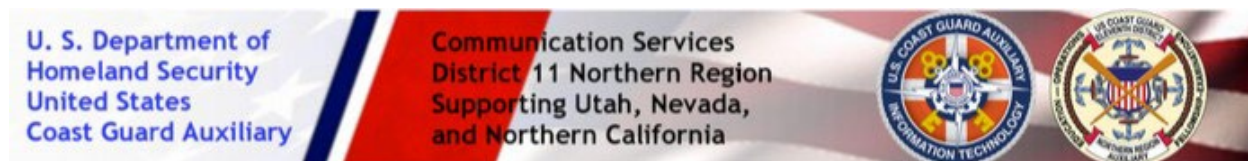
- No report was received.

### Division 3 (Ernest Shih)

- Highlights
  - Division 3:
    - Keep calendar updated with relevant information.
    - Manage the Division website inquiries.
    - Explore GoToMeeting live stream option and configuration
  - Flotilla 3-1:
    - No report.
  - Flotilla 3-3:
    - Posted latest addition of the Delta Zephyr.
  - Flotilla 3-5:
    - Reported, no new development.
  - Flotilla 3-10:
    - Keep calendar updated with relevant information.
    - Manage the Flotilla website inquiries.
- Projects

# Communication Services (CS) Report

## February 2022



- Continue to validate website (113-3 and 3-10) compliance requirements.
- Continue to update and/or clean up some old files, old website links and pictures on 113-3 and 3-10 websites.
- Future Activities
  - N/A
- Challenges
  - 3-1 and 3-3 offer no monthly report and/or contact.
- Agency Interactions:
  - N/A
- Goals and Objectives
  - Continue looking for improvement and stability.

### **Division 4 (Derek Chan)**

- Performed an initial review of Div 4's website and mentioned that it listed the SO-IS's email as the "Contact Email", and is going to reach out to him about this and ask him if it should be SO-HR's email.

### **Division 5 (Wade MacAdam)**

- No report received.

### **Division 6 (Bobbi Kamil and Kim Thi Huynh)**

- No report received.

### **Division 7 (Carl Henning)**

- Nothing to Report

### **Division 8 (William Hale)**

- No report received.

### **Division 10 (Michael Brady)**

- No report received.

### **Division 11 (Bryce Leinan)**

- No report received.

### **Division 12**

- No report received.

## **End of District CS Team Report**