



**Homeland
Security**

**U.S. Coast Guard Auxiliary
District 11 Northern Region**

Serving Northern California, Nevada, Utah



To: DCO Kirkwood
CC: District Board & Staff
Subject: DSO-FN Report – February 2020

- Annual dues for the district have been paid to the National Auxiliary Association. Dues receipts from divisions have been received from 7 of the 10 division. Remaining divisions have until the end of the month for payment.
- DTrain refunds have been issued for both electronic and check prepayments.
- 7025, Financial Report of an Auxiliary Unit: we have a few outstanding. 34 of 49 units are complete, 7 units have some additional information needed, and 8 units have yet to send information in. The 7025 form is required in the Auxiliary Manual to be completed by 1 March. Maryanne Collins is working very hard to get this completed and I am available to help with any questions your FNs may have.
- The district's 3-year unit financial audit rotation will resume next month.

Notes:

With any change in **FC/DCDR, FN or MA**, an audit and Form 7025, Unit Financial Report, is needed. The audit may be done by a local audit committee. Both outgoing and relieving officers' signatures are needed on the Form 7025. If any unit needs audit assistance, please contact me. My contact information is listed below.

Please send all Division dues payments and all requests for District reimbursement to:

**David Wright, DSO-FN
10419 White Rock Road
Rancho Cordova, CA 95670**

Respectfully submitted,

David Wright
DSO-FN
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916-342-1817