



**Homeland
Security**

**U.S. Coast Guard Auxiliary
District 11 Northern Region**
Serving Northern California, Nevada, Utah



To: DCO Smith
CC: District Board & Staff
Subject: DSO-FN Report – 18 October 2017

The 2017 year to date financial report is attached. (Please note the increase in National Rebates!)

Q3 dues have been paid to National and the billing will go out to Divisions soon.

Q1 and Q2 dues from Division 8 are still outstanding.

Dues billing and Disenrollments: *Please share this with all flotillas.*

Prior to August 1st: Dues Statement FSO-FN

Prior to September 1st: Dues are payable. The FC and FSO-HR should make every reasonable effort to contact and retain the member.

Prior to October 1st: Thirty required days end for Change of Membership Status form notice in which the member completes Section II and may request disenrollment, retirement, transfer, or pay dues.

October 1st: Change of Membership Status form is sent to DSO-HR. List at least three contacts, type of contacts, and dates of contact in Section III

November 1st: Change of Member Status form Section IV is complete by DSO-HR and forwarded to DIRAUX for processing.

EXCOM and DSOs ...Please send your request for reimbursement in timely.

AUDITS –DCPTs, please inform your units that audits will continue. If any unit wants their audit done, please contact David Wright. His contact information is listed below.

REMINDER – All units should check their rosters in AUXDATA to make certain they are correct. If you get used to checking them every couple of months, we shouldn't have the problem of non-members being listed on the annual dues billing. Remember, disenrollment must be in to the DSO-HR by 1 October. National will not refund dues for those erroneously left on the roster at billing time.

And last but very important...please send all dues payments and all requests for reimbursement to:

**David Wright, ASDO-FN
10419 White Rock Road
Rancho Cordova, CA 95670**

Fran Fisher, DSO-FN
franpa@fran-fisher.com
408.249.7163

