

**DISTRICT STAFF OFFICER – INFORMATION SERVICES  
DISTRICT 11N**

**To:** Wallace Smith, DCO  
Mary Kirkwood, COS  
Georgieanna Scheuerman, DSO-SR

**From:** Anita Farnholtz, DSO-Information Services

**Date:** December 7, 2018

**HIGHLIGHTS**

- Answered questions from division and flotilla staff IS officers
- Set up and reset READ ONLY AUXDATA access for members at request of IS officers
- Forwarded information to SO-IS's and FSO-IS's from National IS staff
- Sent any requested reports to DCO and staff officers
- Information Services Officers continue to update AUXDATA with information from form 7028 completed by members. Robert Aston continues to monitor member input to Skills Bank. (See Status Report at end of this report). If members have not updated their information in AUXDATA, please encourage them to do so.
- Please encourage members to submit their hours to their FSO-IS before the end of the year.
  
- **If you are interested in training to become an Information Services Officer, please let me know, so I can send you materials and arrange a mentor for you to prepare you for the class. (Some mentors include Marilyn McBain, Rob Firehock, Pam Berger and Robert Aston). The next scheduled classes are January 28-31, March 19-22, and August 19-22.**
  
- All FSO-IS or SO's should run the Training Management Report for their flotilla each month. A hard copy can be taken to flotilla meeting and/or emailed to members. This enables members to check the status of their certifications to see if there any problems. It is difficult and sometimes impossible to "fix" things when DIRAUX is notified months or years after any problem has occurred.
  
- Continue to work with Marilyn McBain, past DSO-IS to learn more about the position
- Continue to provide Administrative Assistance at DIRAUX one day each week

**UPCOMING EVENTS, DATES AND LOCATIONS**

- December 9                      Flotilla 88 Meeting, Elections of 2019 officers
- January 12-13                  PCA Fair, CGI
- January 19, 2019              Flotilla 88 COW, tentative date
- March 22-24                     D-Train, Reno, NV

# Skills Bank and & Open 7028 Status Report

As of: December 7, 2018

ALL DISTRICTS

District	Members	Members with Skills/Occ.	% in Skills Bank	Open 7028 Webforms	% of Dist. Members†	
<b>1NR</b>	2011	915	45%	40	2%	
<b>17</b>	319	150	47%	3	0.9%	
<b>7</b>	4422	2807	63%	43	1%	
<b>1SR</b>	2907	1296	45%	21	0.7%	BZ!
<b>5NR</b>	1799	969	54%	1	0.1%	BZ!
<b>13</b>	959	582	61%	48	5%	
<b>5SR</b>	2333	1524	65%	60	2.6%	
<b>11NR</b>	1213	673	55%		0.6%	BZ!
<b>9CR</b>	959	586	61%	32	3.3%	
<b>8WR</b>	1025	651	64%	3	0.3%	BZ!
<b>8CR</b>	1383	889	64%	26	1.9%	
<b>8ER</b>	996	615	62%	8	0.8%	
<b>9ER</b>	797	483	61%	7	0.9%	
<b>9WR</b>	962	653	68%		0.7%	BZ!
<b>11SR</b>	1615	864	53%	43	2.7%	
<b>14</b>	390	196	50%	4	1%	
<b>TOTALS</b>	<b>24090</b>	<b>13853</b>	<b>58%</b>	<b>339</b>	<b>1.41%</b>	

†Open 7028 goal is 0.7% of membership or below. 5% or worse is flagged.

This report may be run any time at <http://auxofficer.cgaux.org/auxoff/status.php?pilot>

Program by Steve Johnson, 11SR