



To: COMO Wally Smith, DCOS Mary Kirkwood, DCapt Dean McFarren,  
D-11n Board & Staff

From: Bruce Martin, DSO-IM

Date: February 9, 2018

Subject: Incident Management (IM) Report

- N-Train
- D-Train & ICS Classes
- Asst EPLO
- COOP – Separate Report
- Everbridge Exercise This Month

### **N-Train**

N-Train was canceled due to the first shutdown. No follow-up from National on topics so far.

### **D-Train**

I will be giving a one hour presentation on AUX response to Disasters at D-Train. This one-hour session will cover the potential roles of an Auxiliarist in different types of disasters, an introduction to the D11n Contingency Plan, pertinent training and qualifications, deployment survival and preparing yourself and your family at home for a disaster.

The four days before D-Train I will offer a FEMA ICS 300 class and a FEMA ICS 400 class. \$20 each for certification. It will have CG specifics included.

### **Asst EPLO Work**

Maintained awareness. Not activated.

### **Continuity of Operations Plan (COOP) with Sector SF**

See separate report.

### **Everbridge Exercise**

The January exercise was postponed due to email upgrades. We will now be doing the first “all member” Everbridge accountability exercise on **Saturday, February 17**. It will begin around noon and ask members to simply confirm the receipt of the message. More info will follow about a week before. We have created a yearly Everbridge exercise schedule (attached) and procedure for the IM staff to follow.

If you have questions about IM, please email or call.

### Everbridge Drill Schedule 2018

Month	Type of Drill	Audience	Responsible IM
January 20	Cancelled	-----	-----
February 17	All-Hands Accountability All Paths	D11n	Alan
March 17	Board & Staff All Paths	Board & Staff	Nikolai
April 21	EXCOM (All Text only)	EXCOM	Bryce
May 19	EXCOM (All Text only)	EXCOM	Alan
June 16	Board & Staff All Paths	Board & Staff	Bruce
July 21	All-Hands Accountability All Paths	D11n	Nikolai
August 18	EXCOM (All Text only)	EXCOM	Bruce
September 15	Board & Staff All Paths	Board & Staff	Bryce
October 20	EXCOM (All Text only)	EXCOM	Alan
November 17	EXCOM (All Text only)	EXCOM	Nikolai
December 15	Board & Staff All Paths	Board & Staff	Bruce

- D11n = all members
- Board & Staff = <http://wow.uscgaux.info/staff.php?unit=113>
- EXCOM = DCO, DCOS, IPDCO, DIRAUX, DCAPT's (3), DCDR's (10)  
<http://wow.uscgaux.info/content.php?unit=113&category=bridge>
- "All Text only" means that message will only go out to SMS and email contact paths.

Drills commence at 1200 hrs.

Drills are on the third Saturday of each month.