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13 Jan 2021

MEMORANDUM

From:  Dale Fajardo
Division Commander, Division 1 (113-01)

To: COMO Dean McFarren
District Commodore, D11NR

Subj: DIVISION 1 (113-01) REPORT: JAN 2021

Ref: (a) [The Coast Guard Correspondence Manual, COMDTINST M5216.6](#)

Highlights:

1. Division COW, 09 Jan 2021
2. Elected Officer Training-Attendance Encouraged
3. Fellowship and Member Engagement
4. AUXDATA II Training
5. Professionalism and Communication Standards
6. Crossing the Bar: Dan Swett

Details:

1. **Division COW, 09 Jan 2021:** Held as a joint event with Flotillas 113-01-07 and 113-01-09 in attendance and were honored to have COMO McFarren (DCO) provide opening remarks and CDR Keenan (DIRAUX) administer the pledge for elected and appointed officers. Deep appreciation to Nancy Marion (IPDCDR) for her service as DCDR from 2019-2020.
2. **Elected Officer Training-Attendance Encouraged:** Newly elected flotilla leadership have been participating in the EOT program.
3. **Fellowship and Member Engagement:** Based on the division-wide 2020 survey results, the division leadership team is investigating various member engagement options to include division-wide speaker opportunities to include national speakers providing updates on leadership development opportunities to having fun, virtual fellowship events.
4. **AUXDATA II Training:** Division leadership will continue to encourage flotilla Leadership to focus their members on logging hours through AUXDATA II. We are also encouraging members to leverage AUXDATA II to stay ahead of training expiration dates.
5. **Professionalism and Communication Standards:** Along with the importance of adherence to proper wearing of the uniform, with the release of [reference \(a\)](#) on 09 JUL 2020 and to ensure uniform standards in the preparation and dissemination of correspondence, we will encourage the division to leverage this resource to ensure professionalism in its communication.
6. **Crossing the Bar: Dan Swett.** I was deeply saddened to receive the news that Dan Swett from Flotilla 113-01-09 had crossed the bar on 05 Jan 2021. Dan and I joined the Auxiliary within three months of each other and had the pleasure to work together in the area of Marine Safety to include performing Commercial Fishing Vessel Safety Exams and supporting each other in our efforts to earn the Auxiliary Marine Safety (Trident) Device as well as serving together *twice* as VFC and FC, respectively, for two flotillas in Division 1 (Flotilla 15 and 19). Likewise, I have fond memories of our conversations as we carpoled to various meetings in the district and talked about our Schipperkes

(anyone who likes this breed of barge dog is good in my book). I learned a great deal from Dan and will miss him dearly as a fellow auxiliarist and more importantly, a great friend.

Projects:

1. Develop deeper fellowship and member engagement.
2. Focus on professionalism.
3. Continue to support member training requirements to include AUXCT currency requirements.
4. OPTREX Planning.

Goals & Objectives:

1. Focus on fellowship and professionalism to support the four Auxiliary cornerstones.
2. Provide training opportunities based on need.
3. Improve member recruitment and retention.
4. Increase AUXDATA II reporting of member hours.
5. Increase interaction, communication, shared events, and training between Flotillas.
6. Succession Planning.

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Copy: D11NR Board and Staff

VCDR (113-01)
IPDCDR (113-01)
SO-SR (113-01)
FC (113-01-02)
FC (113-01-04)
FC (113-01-07)
FC (113-01-09)